

# Notice of Property Tax and Certification of Intent to Impose a Tax, Fee, Assessment or Charge on Property

To assessor of BAKER County

# FORM LB-50 2021-2022

Check here if this is an amended form.

- Be sure to read instructions in the Notice of Property Tax Levy Forms and Instruction booklet

The Baker County Library District has the responsibility and authority to place the following property tax, fee, charge or assessment

District Name

on the tax roll of Baker County. The property tax, fee, charge or assessment is categorized as stated by this form.

County Name

<u>2400 Resort St</u>	<u>Baker City</u>	<u>OR</u>	<u>97814</u>	<u>7/1/2021</u>
Mailing Address of District	City	State	ZIP code	Date
<u>Perry Stokes</u>	<u>Library Director/CEO/Budget Officer</u>	<u>541-523-6419</u>	<u>director@bakerlib.org</u>	
Contact Person	Title	Daytime Telephone	Contact Person E-Mail	

**CERTIFICATION** - You **must** check one box if your district is subject to Local Budget Law.

- The tax rate or levy amounts certified in Part I are within the tax rate or levy amounts approved by the budget committee.
- The tax rate or levy amounts certified in Part I were changed by the governing body and republished as required in ORS 294.456.

**PART I: TAXES TO BE IMPOSED**

		Subject to General Government Limits Rate -or- Dollar Amount	
1. Rate per \$1,000 or Total dollar amount levied (within permanent rate limit) . . . . .	1	0.5334	
2. Local option operating tax . . . . .	2	0.249	
3. Local option capital project tax . . . . .	3		<b>Excluded from Measure 5 Limits Dollar Amount of Bond Levy</b>
4. City of Portland Levy for pension and disability obligations . . . . .	4		
5a. Levy for bonded indebtedness from bonds approved by voters <b>prior</b> to October 6, 2001 . . . . .	5a.		
5b. Levy for bonded indebtedness from bonds approved by voters <b>on or after</b> October 6, 2001 . . . . .	5b.		
5c. Total levy for bonded indebtedness not subject to Measure 5 or Measure 50 (total of 5a + 5b) . . . . .	5c.	<b>0</b>	

**PART II: RATE LIMIT CERTIFICATION**

6. Permanent rate limit in dollars and cents per \$1,000 . . . . .	6	<b>0.5334</b>
7. Election date when your <b>new district</b> received voter approval for your permanent rate limit . . . . .	7	
8. <b>Estimated</b> permanent rate limit for newly <b>merged/consolidated district</b> . . . . .	8	

**PART III: SCHEDULE OF LOCAL OPTION TAXES** - Enter all local option taxes on this schedule. If there are more than two taxes, attach a sheet showing the information for each.

Purpose (operating, capital project, or mixed)	Date voters approved local option ballot measure	First tax year levied	Final tax year to be levied	Tax amount -or- rate authorized per year by voters
OPERATING	MAY 17 2016	2017-2018	2021-2022	0.249

**Part IV. SPECIAL ASSESSMENTS, FEES AND CHARGES**

Description	Subject to General Government Limitation	Excluded from Measure 5 Limitation
1		
2		

If fees, charges, or assessments will be imposed on specific property within your district, you must attach a complete listing of properties, by assessor's account number, to which fees, charges, or assessments will be imposed. Show the fees, charges, or assessments uniformly imposed on the properties. If these amounts are not uniform, show the amount imposed on each property.

The authority for putting these assessments on the roll is ORS \_\_\_\_\_ (Must be completed if you have an entry in Part IV)

**RESOLUTION No. FY2020-21.09**

**RESOLUTION ADOPTING THE BUDGET**

BE IT RESOLVED that the Board of Directors of the Baker County Library District hereby adopts the budget for fiscal year **2021-2022** in the total amount of **\$2,739,435 \***  
 This budget is now on file at Baker County Public Library in Baker City, Oregon.

**RESOLUTION MAKING APPROPRIATIONS**

BE IT RESOLVED that the amounts shown below are hereby appropriated for the fiscal year beginning July 1, ~~2020~~ <sup>21</sup> for the following purposes:

<b>General Fund</b>		<b>Debt Service Fund</b>	
<u>Organizational Unit or Program:</u>		Debt Service	
Personnel Services.....	901,869	Total.....	<b>\$0</b>
Materials & Services.....	433,380		
 <u>Not Allocated to Organizational Unit or Program:</u>		<b>"Other Uses" Fund</b>	
Personnel Services.....	0	Org. Unit/Program: _____	183,000
Materials & Services.....	0	Special Payments.....	0
Capital Outlay.....	25,000	Transfers Out.....	4,000
Debt Service .....	2,000	Contingency.....	0
Special Payments.....	0	Total.....	<b>\$187,000</b>
Transfers Out.....	32,500		
Contingency.....	5,000	<b>Reserve Fund - Capital Investment</b>	
Total.....	<b>\$1,399,749</b>	Org. Unit/Program: _____	186,500
		Special Payments.....	0
		Transfers Out.....	0
		Contingency.....	0
		Total.....	<b>\$186,500</b>
		<b>Sage Library System Fund</b>	
		Org. Unit/Program: _____	294,602
		Special Payments.....	0
		Transfers Out.....	0
		Contingency.....	27,898
		Total.....	<b>\$322,500</b>
		<b>Total APPROPRIATIONS, All Funds . . . .</b>	
			<b>\$2,095,749</b>
		<b>Total Unappropriated and Reserve Amounts, All Funds . . . .</b>	
			<b>643,685</b>
		<b>TOTAL ADOPTED BUDGET . . . .</b>	
			<b>\$2,739,435 *</b>

(\*amounts with asterisks must match)

**RESOLUTION IMPOSING THE TAX**

BE IT RESOLVED that the following ad valorem property taxes are hereby imposed upon the assessed value of all taxable property within the district for tax year **2020-2021** :

- (1) In the amount of \$ \_\_\_\_\_ OR at the rate of \$ 0.5334 per \$1000 of assessed value for permanent rate tax;
- (2) In the amount of \$ \_\_\_\_\_ OR at the rate of \$ 0.249 per \$1000 of assessed value for local option tax; and
- (3) In the amount of \$ \_\_\_\_\_ for debt service on general obligation bonds;

**RESOLUTION CATEGORIZING THE TAX**

BE IT RESOLVED that the taxes imposed are hereby categorized for purposes of Article XI section 11b as:

**Subject to the General Government Limitation**

Permanent Rate Tax.....\$ \_\_\_\_\_ OR \$ 0.5334 /\$1,000  
 Local Option Tax.....\$ \_\_\_\_\_ OR \$ 0.249 /\$1,000

**Excluded from Limitation**

General Obligation Bond Debt Service.....\$ \_\_\_\_\_

The above resolution statements were approved and declared adopted on June 14, 2021.

X   
 Signature



**2021-2022 proposed**

FUND	Personnel Services	Materials & Services	Capital Outlay	Debt Service	Interfund Transfers	Contingency	Special Payments	(UEFB) Reserve	Total
General Fund	\$901,869	\$433,380	\$25,000	\$2,000	\$32,500	\$5,000	\$0	\$508,685	\$1,908,435
Other Uses Fund	\$1,650	\$181,350	\$0	\$0	\$4,000	\$0	\$0	\$0	\$187,000
Reserve Fund - Capital Investment			\$186,500						\$186,500
Sage Library System Fund	\$110,536	\$184,066	\$15,000	\$0	\$0	\$12,898	\$0	\$135,000	\$457,500
<b>TOTALS</b>	<b>\$1,014,055</b>	<b>\$798,796</b>	<b>\$226,500</b>	<b>\$2,000</b>	<b>\$36,500</b>	<b>\$17,898</b>	<b>\$0</b>	<b>\$643,685</b>	<b>\$2,739,435</b>
\$ Change from prev.									-\$174,700
% Change from prev.									-6.38%

VS PREVIOUS		VS ORIGINAL	
-\$182,720	-9.57%	\$198,485	10.40%
-\$10,000	-5.35%	-\$10,000	-5.35%
\$22,345	11.98%	\$94,900	50.88%
-\$4,325	-0.95%	-\$19,325	-4.22%
-\$174,700	-6.38%	\$264,060	9.64%
		\$0	

**2020-2021 supplemental 2**

FUND	Personnel Services	Materials & Services	Capital Outlay	Debt Service	Interfund Transfers	Contingency	Special Payments	(UEFB) Reserve	Total
General Fund	\$830,229	\$606,130	\$25,000	\$2,000	\$118,555	\$5,000	\$0	\$504,241	\$2,091,155
Other Uses Fund	\$1,650	\$189,350	\$0	\$0	\$6,000	\$0	\$0	\$0	\$197,000
Reserve Fund - Capital Investment			\$164,155						\$164,155
Sage Library System Fund	\$104,669	\$188,126	\$25,000	\$0	\$0	\$11,184	\$0	\$132,846	\$461,825
<b>TOTALS</b>	<b>\$936,548</b>	<b>\$983,606</b>	<b>\$214,155</b>	<b>\$2,000</b>	<b>\$124,555</b>	<b>\$16,184</b>	<b>\$0</b>	<b>\$637,087</b>	<b>\$2,914,135</b>
\$ Change from prev.									\$33,529
% Change from prev.									1.15%

VS PREVIOUS		VS ORIGINAL	
\$48,529	2.32%	\$381,205	18.23%
\$0	0.00%	\$0	0.00%
\$0	0.00%	\$72,555	44.20%
-\$15,000	-3.25%	-\$15,000	-3.25%
\$33,529	1.15%	\$438,760	15.06%

**2020-2021 supplemental 1**

FUND	Personnel Services	Materials & Services	Capital Outlay	Debt Service	Interfund Transfers	Contingency	Special Payments	(UEFB) Reserve	Total
General Fund	\$833,794	\$658,355	\$25,000	\$2,000	\$118,555	\$5,000	\$0	\$399,922	\$2,042,626
Other Uses Fund	\$1,650	\$189,350	\$0	\$0	\$6,000	\$0	\$0	\$0	\$197,000
Reserve Fund - Capital Investment			\$164,155						\$164,155
Sage Library System Fund	\$102,139	\$183,502	\$25,000	\$0	\$0	\$16,184	\$0	\$150,000	\$476,825
<b>TOTALS</b>	<b>\$937,583</b>	<b>\$1,031,207</b>	<b>\$214,155</b>	<b>\$2,000</b>	<b>\$124,555</b>	<b>\$21,184</b>	<b>\$0</b>	<b>\$549,922</b>	<b>\$2,880,606</b>
\$ Change from prev.									\$405,231
% Change from prev.									14.07%

VS PREVIOUS		VS ORIGINAL	
\$332,676	16.29%	\$340,116	16.65%
\$0	0.00%	\$6,175	3.13%
\$72,555	44.20%	\$108,755	66.25%
\$0	0.00%	-\$8,185	-1.72%
\$405,231	14.07%	\$446,861	15.51%

**2020-2021 adopted**

FUND	Personnel Services	Materials & Services	Capital Outlay	Debt Service	Interfund Transfers	Contingency	Special Payments	(UEFB) Reserve	Total
General Fund	\$835,773	\$411,255	\$10,000	\$2,000	\$46,000	\$5,000	\$0	\$399,922	\$1,709,950
Other Uses Fund	\$1,650	\$189,350	\$0	\$0	\$6,000	\$0	\$0	\$0	\$197,000
Reserve Fund - Capital Investment			\$91,600						\$91,600
Sage Library System Fund	\$102,139	\$183,502	\$25,000	\$0	\$0	\$16,184	\$0	\$150,000	\$476,825
<b>TOTALS</b>	<b>\$939,562</b>	<b>\$784,107</b>	<b>\$126,600</b>	<b>\$2,000</b>	<b>\$52,000</b>	<b>\$21,184</b>	<b>\$0</b>	<b>\$549,922</b>	<b>\$2,475,375</b>
\$ Change from prev.									\$41,630
% Change from prev.									1.68%

VS PREVIOUS		VS ORIGINAL	
\$7,440	0.44%	\$133,950	7.83%
\$6,175	3.13%	\$19,625	9.96%
\$36,200	39.52%	\$36,600	39.96%
-\$8,185	-1.72%	\$6,364	1.33%
\$41,630	1.68%	\$196,539	7.94%

FORM  
LB-20

**RESOURCES  
GENERAL FUND**

(Fund)

**BAKER COUNTY LIBRARY DISTRICT**

(Name of Municipal Corporation)

Historical Data										Budget for Next Year 2021-2022				
Actual					Adopted Budget	SUPPL Budget 1	SUPPL Budget 2	RESOURCE DESCRIPTION	Proposed By Budget Officer	Approved By Budget Committee	Adopted By Governing Body			
Preceding Year 2015-2016	Preceding Year 2016-2017	First Preceding Year 2017-2018	Prior Year Year 2018-2019	Prior Year Year 2019-2020	This Year Year 2020-2021	This Year Year 2020-2021	This Year Year 2020-2021							
1								1	Available cash on hand* (cash basis) or			1		
2	191,061	216,851	219,537	197,121	272,341	430,708	552,383	552,383	2	Net working capital (accrual basis)	525,000	525,000	525,000	2
3	28,954	38,070	29,006	26,751	137,586	35,000	35,000	50,000	3	Previously levied taxes estimated to be received	45,000	45,000	45,000	3
4	7,450	12,307	11,927	15,278	19,926	12,000	15,000	15,000	4	Interest	15,000	15,000	15,000	4
5	11,500	9,700	29,000	4,720	0	6,000	6,000	6,000	5	Transferred IN, from other funds	4,000	4,000	4,000	5
6									6	<b>OTHER RESOURCES</b>				6
7	16,551	15,923	19,736	19,158	14,474	9,000	10,950	12,000	7	Fines & Fees	15,000	15,000	15,000	7
8	6,773	6,922	7,412	7,582	7,890	8,000	8,000	8,000	8	State revenue (R2R Grant)	8,000	8,000	8,000	8
9	3,929	2,719	2,897	0	0	500	500	500	9	Other Tax Revenues	500	500	500	9
10	4,346	20,789	6,417	6,308	6,546	7,000	7,000	7,000	10	Federal revenue (E-rate)	7,000	7,000	7,000	10
11	0	0	1,686	0	0	0	0	0	11	Special Contracts (Tech support)	0	0	0	11
12	0	0	0	0	0	0	0	0	12	Job Training Programs	0	0	0	12
13	2,040	29,481	12,663	3,718	15,298	2,500	242,500	202,500	13	Donations, Grants, & Misc	8,000	8,000	8,000	13
14	0	0	0	0	0	0	0	0	14	Capital financing	0	0	0	14
15	300	2,560	2,560	2,000	2,200	2,000	2,000	2,000	15	Fiscal agency fee (Sage)	2,000	2,000	2,000	15
16			31,563	6,464	1,616	5,000	0	0	16	Other financing sources	0	0	0	16
17									17					17
18									18					18
19									19					19
20									20					20
21									21					21
22									22					22
23									23					23
24									24					24
25									25					25
26									26					26
27									27					27
28									28					28
29	272,904	355,322	374,404	289,100	477,877	517,708	879,333	855,383	29	Total resources, except taxes to be levied	629,500	629,500	629,500	29
30						1,192,242	1,235,772	1,235,772	30	Taxes estimated to be received	1,278,935	1,278,935	1,278,935	30
31	943,059	964,477	1,004,065	1,105,085	1,190,552				31	Taxes collected in year levied				31
32	1,215,963	1,319,799	1,378,469	1,394,185	1,668,429	1,709,950	2,115,105	2,091,155	32	<b>TOTAL RESOURCES</b>	1,908,435	1,908,435	1,908,435	32

**FORM  
LB-30**

**REQUIREMENTS SUMMARY**  
ALLOCATED TO AN ORGANIZATIONAL UNIT OR PROGRAM & ACTIVITY

**General Fund**

**Baker County Library District**  
(name of Municipal Corporation)

(name of fund)

1	Historical Data					Adopted Budget This Year Year 2019-2020	SUPPL Budget 1 This Year Year 2020-2021	SUPPL Budget 2 This Year Year 2020-2021	\$ Change vs prev.	REQUIREMENTS FOR: <u>(Name of Org. Unit or Program &amp; Activity)</u>	Budget for Next Year 2021-2022			1	
	Actual										Proposed By Budget Officer	Approved By Budget Committee	Adopted By Governing Body		
	Preceding Year 2015-2016	Preceding Year 2016-2017	Second Preceding Year 2017-2018	First Preceding Year 2018-2019	Prior Year Year 2019-2020										
1										1	PERSONNEL SERVICES			1	
2	493,233	512,454	537,297	537,136	537,123	575,586	566,323	557,379	(8,944)	2	Salaries	601,392	601,392	601,392	2
3	193,018	189,357	212,305	218,436	225,038	271,915	269,450	272,850	3,400	3	Benefits	300,478	300,478	300,478	3
4	0	0								4	Special Contracts - Grants, Tech Support, Job Training				4
5	0		22,380							5	Severance				5
6	0	10								6	Payroll Expenses				6
7										7					7
8	686,252	701,821	771,982	755,572	762,161	847,501	835,773	830,229	(5,544)	8	<b>TOTAL PERSONNEL SERVICES</b>	<b>901,869</b>	<b>901,869</b>	<b>901,869</b>	8
9	13.90	14.00	14.70	15.20	14.85	14.85	14.85	14.85		9	<b>Total Full-Time Equivalent (FTE)</b>	<b>14.99</b>	<b>14.99</b>	<b>14.99</b>	9
10										10	MATERIALS AND SERVICES			10	
11	95,908	99,802	91,538	113,506	106,399	102,000	125,000	125,300	300	11	Collection Development	120,000	120,000	120,000	11
12	12,603	12,579	13,042	13,383	13,827	14,400	15,900	15,900	0	12	Library Consortium	16,250	16,250	16,250	12
13	68,992	72,918	155,510	82,147	102,369	121,700	334,300	291,300	(43,000)	13	Facilities & IT Maintenance	127,900	127,900	127,900	13
14	34,382	45,698	40,881	45,275	39,416	51,780	51,780	54,305	2,525	14	Corporate Costs	55,580	55,580	55,580	14
15	87,975	84,140	96,394	97,463	105,293	121,375	131,375	119,325	(12,050)	15	Library Operations	113,650	113,650	113,650	15
16										16					16
17										17					17
18										18					18
19										19					19
20										20					20
21										21					21
22										22					22
23										23					23
24										24					24
25										25					25
26										26					26
27	299,860	315,137	397,365	351,773	367,304	411,255	658,355	606,130	(52,225)	27	<b>TOTAL MATERIALS AND SERVICES</b>	<b>433,380</b>	<b>433,380</b>	<b>433,380</b>	27
28										28	CAPITAL OUTLAY			28	
29	0	70,314	0	0	10,283	10,000	25,000	25,000	0	29		25,000	25,000	25,000	29
30										30					30
31										31					31
32										32					32
33										33					33
34										34					34
35	0	70,314	0	0	10,283	10,000	25,000	25,000	0	35	<b>TOTAL CAPITAL OUTLAY</b>	<b>25,000</b>	<b>25,000</b>	<b>25,000</b>	35
36	986,112	1,087,272	1,169,347	1,107,345	1,139,749	1,268,756	1,519,128	1,461,359	(57,769)	36	<b>ORGANIZATIONAL UNIT / ACTIVITY TOTAL</b>	<b>1,360,249</b>	<b>1,360,249</b>	<b>1,360,249</b>	36

10.3%      7.5%      -5.3%      2.9%      14.6%      19.7%      -3.8%      -10.5%      -10.5%

150-504-030 (Rev 11-18)

**FORM  
LB-30**

**REQUIREMENTS SUMMARY**  
NOT ALLOCATED TO AN ORGANIZATIONAL UNIT OR PROGRAM

**General Fund**

**Baker County Baker County Library District**

(name of fund)

(name of Munic

(name of Municipal Corporation)

Historical Data										REQUIREMENTS DESCRIPTION	Budget For Next Year 2021-2022				
Actual					Adopted Budget	SUPPL Budget 1	SUPPL Budget 2	\$ Change vs orig.			Proposed By	Approved By	Adopted By		
Preceding Year 2015-2016	Preceding Year 2016-2017	Second Preceding Year 2017-2018	First Preceding Year 2018-2019	Prior Year Year 2019-2020	This Year Year 2020-2021	This Year Year 2020-2021	This Year Year 2020-2021				Budget Officer	Budget Committee	Governing Body		
1										1	PERSONNEL SERVICES NOT ALLOCATED				1
2										2					2
4	0			0		0	0	0	0	4	TOTAL PERSONNEL SERVICES	0	0	0	4
5										5	Total Full-Time Equivalent (FTE)				5
6										6	MATERIALS AND SERVICES NOT ALLOCATED				6
7										7					7
9	0			0		0	0	0	0	9	TOTAL MATERIALS AND SERVICES	0	0	0	9
10										10	CAPITAL OUTLAY NOT ALLOCATED				10
11										11					11
13	0			0		0	0	0	0	13	TOTAL CAPITAL OUTLAY	0	0	0	13
14										14	DEBT SERVICE				14
15	2,000	2,000	2,000	2,000	2,000	2,000	2,000	2,000		15	Debt service - Baker City LID Resort St Project	2,000	2,000	2,000	15
16										16					16
17	2,000	2,000	2,000	2,000	2,000	2,000	2,000	2,000	0	17	TOTAL DEBT SERVICE	2,000	2,000	2,000	17
18										18	SPECIAL PAYMENTS				18
19										19					19
20										20					20
21	0	0	0	0	0	0	0	0	0	21	TOTAL SPECIAL PAYMENTS	0	0	0	21
22										22	INTERFUND TRANSFERS				22
23	1,000	1,000	0	2,500	2,500	1,000	1,000	1,000	0	23	Transfer - Technology & Election	2,500	2,500	2,500	23
24	10,000	10,000	10,000	10,000	10,000	10,000	10,000	10,000	0	24	Transfer - Severance Liability	10,000	10,000	10,000	24
25				40,000	35,000	107,555	107,555	107,555	0	25	Transfer - Capital Improvement Fund	20,000	20,000	20,000	25
26										26					26
28	11,000	11,000	10,000	12,500	52,500	46,000	118,555	118,555	0	28	TOTAL INTERFUND TRANSFERS	32,500	32,500	32,500	28
29						5,000	5,000	5,000	0	29	OPERATING CONTINGENCY	5,000	5,000	5,000	29
30						388,195	470,422	504,241	33,819	30	RESERVED FOR FUTURE EXPENDITURE	508,685	508,685	508,685	30
31						0	0	0		31	UNAPPROPRIATED ENDING BALANCE	0	0		31
32	13,000	13,000	12,000	14,500	54,500	441,195	595,977	629,796	33,819	32	Total Requirements NOT ALLOCATED	548,185	548,185	548,185	32
33	986,112	1,087,272	1,169,347	1,107,345	1,139,749	1,268,756	1,519,128	1,461,359	(57,769)	33	Total Requirements for ALL Org.Units/Programs within fund	1,360,249	1,360,249	1,360,249	33
34	216,851	219,527	197,121	272,340	474,180					34	Ending balance (prior years)				34
35	1,215,963	1,319,799	1,378,468	1,394,185	1,668,429	1,709,951	2,115,105	2,091,155	(23,950)	35	TOTAL REQUIREMENTS	1,908,435	1,908,435	1,908,435	35

8.5%

4.4%

1.1%

19.7%

22.6%

23.7%

-1.1%

-9.8%

-9.8%



FORM  
LB-31

**DETAILED REQUIREMENTS**

**GENERAL FUND**  
(Name of Fund)

Historical Data										REQUIREMENTS FOR: <b>Personnel Services</b>		Budget For Next Year 2021-2022						
Actual					Adopted Budget	SUPPL Budget 1	SUPPL Budget 2	\$ Change vs prev.	Object Classification	Detail	HRS	FTE	Proposed by Budget Officer	Approved by Budget Committee	Adopted by Governing Body			
Preceding Year 2015-2016	Preceding Year 2016-2017	First Preceding Year 2017-2018	Prior Year Year 2018-2019	Prior Year Year 2019-2020	This Year Year 2020-2021	This Year Year 2020-2021	This Year Year 2020-2021											
1									1						1			
2	72,436	73,884	75,362	76,869	84,721	84,718	84,718	84,800	82	2	MGT5	Library Director	40	1.0	86,417	86,417	86,417	2
3	48,123	49,086	40,053	41,207	18,912	15,472	15,472	17,750	2,278	3	19/5	IT Network and Systems Administrator	12	0.3	19,092	19,092	19,092	3
4	27,539	27,820	28,488	28,951	29,907	31,473	31,473	31,473	0	4	15/5	Admin Assistant - Business Mgr	25	0.6	32,732	32,732	32,732	4
5	41,570	42,402	43,250	25,103	30,100	37,573	37,948	35,750	(2,198)	5	9/5	Admin Assistant - Library Mgr	40	1.0	39,067	39,067	39,067	5
6	35,910	38,460	39,229	42,014	43,065	43,487	43,487	43,500	13	6	13/5	Librarian II - Tech Svcs / Cataloging	40	1.0	47,504	47,504	47,504	6
7	4,060	8,506	7,190	7,566	7,635	15,065	15,065	10,000	(5,065)	7	5/5	Library Asst I - Public Services / Outreach (Bookmobile)	20	0.5	15,671	15,671	15,671	7
8	34,200	36,628	37,361	38,108	37,458	39,453	39,453	39,500	47	8	10/5	Library Assoc II - Coll Mgmt / Serials Specialist	40	1.0	41,036	41,036	41,036	8
9	22,930	30,134	32,274	32,919	33,742	34,075	34,075	34,100	25	9	7/5	Library Tech II - Public Services / Youth Svcs Specialist	40	1.0	35,433	35,433	35,433	9
10			9,760	9,966	1,275	0			0	10	6/5	Library Tech I - IT Asst						10
11	8,102	5,236	6,360	0	4,450	5,609	5,609	1,500	(4,109)	11	5/3-5	Library Asst I - Public Services	17	0.4	10,360	10,360	10,360	11
12	18,035	19,286	26,231	31,703	24,443	24,729	24,976	31,400	6,424	12	6/5	Library Tech I - Coll Mgmt / Processing	32	0.8	26,997	26,997	26,997	12
13	21,053	22,837	25,762	27,928	29,741	30,834	30,834	30,834	(0)	13	6/5	Library Tech I - Coll Mgmt / Processing & Media Specialist	38	1.0	32,244	32,244	32,244	13
14	32,715	31,903	32,685	37,163	38,960	39,138	39,138	39,138	0	14	13/5	Librarian II - Community Services + Coll Mgmt	36	0.9	42,753	42,753	42,753	14
15	4,971								0	15	5/5	Library Asst I - Public Services / Outreach (Bookmobile)						15
16	62,091	67,413	68,399	64,533	67,096	72,540	72,540	68,050	(4,490)	16	5/3-5	Library Asst III - Public Services / Outreach (Branch Leads)	101	2.5	78,841	78,841	78,841	16
17	7,096	11,060	26,638	28,869	32,259	31,659	31,659	32,500	841	17	6/5	Facilities Maintenance	40	1.0	33,746	33,746	33,746	17
18	18,699	19,646	0						0	18	13/5	Library Asst (prev Admin Asst - Lib Mgr)						18
19	3,907	7,838	10,387	10,885	15,457	13,672	13,672	20,100	6,428	19	3/5	Library Asst I - Public Services	20	0.5	15,673	15,673	15,673	19
20	14,412	10,394	15,067	17,888	21,043	24,484	24,484	24,484	0	20	3/3-5	Library Pages	40	1.0	27,753	27,753	27,753	20
21	8,654	9,761	11,370	13,109	16,188	17,320	15,112	11,000	(4,112)	21	X	Temp staff / Special Project Pool	16	0.4	12,858	12,858	12,858	21
22	244	160	1,431	2,354	672	5,022	5,046	1,500	(3,546)	22	X	Staff training	4	0.1	3,215	3,215	3,215	22
23	62,364	56,200	75,203	78,853	88,786	102,334	102,050	107,000	4,950	23	BENEFITS	Retirement (PERS)			113,574	113,574	113,574	23
24	36,202	37,862	41,507	39,464	39,874	43,324	43,204	41,000	(2,204)	24	BENEFITS	Social Security (FICA)			46,006	46,006	46,006	24
25	536	354	518	2,797	2,291	3,398	3,389	2,500	(889)	25	BENEFITS	State Unemployment Tax (SUTA @ .001) + Payroll Exp			3,608	3,608	3,608	25
26	92,606	91,730	91,556	94,508	91,169	117,703	117,703	118,750	1,047	26	BENEFITS	Group Health Insurance			134,476	134,476	134,476	26
27	542	2,349	2,569	1,751	1,899	1,699	1,694	1,800	106	27	BENEFITS	Workers Comp Insurance			1,804	1,804	1,804	27
28	768	862	952	1,063	1,020	992	992	1,800	808	28	BENEFITS	Life Insurance			1,008	1,008	1,008	28
29	6,488		22,380		0	0				29	BENEFITS	Severance			0	0	0	29
30										30		Payroll expenses						30
31										31								31
32	13.9	14.0	14.7	15.2	14.8	15.0	14.8			32	<b>Total Full Time Equivalent (FTE)*</b>		<b>600</b>	<b>15.0</b>				32
33										33	Ending balance (prior years)							33
34										34	<b>UNAPPROPRIATED ENDING FUND BALANCE</b>							34
35	<b>686,253</b>	<b>701,811</b>	<b>771,982</b>	<b>755,571</b>	<b>762,161</b>	<b>835,773</b>	<b>833,794</b>	<b>830,229</b>	<b>(3,565)</b>	<b>35</b>	<b>TOTAL REQUIREMENTS</b>				<b>901,869</b>	<b>901,869</b>	<b>901,869</b>	<b>35</b>

150-504-031 (Rev 10-16)

\* When budgeting for Personnel Services Expenditures, include number of related full-time equivalent positions.

FORM  
LB-31

**DETAILED REQUIREMENTS**

**GENERAL FUND**

(Name of Fund)

Historical Data										REQUIREMENTS FOR: <b>Materials &amp; Services</b>		Budget For Next Year 2021-2022			
Actual					Adopted Budget This Year	SUPPL Budget 1 This Year	SUPPL Budget 2 This Year	\$ Change vs prev.	Object Classification	Detail	Proposed by Budget Officer	Approved by Budget Committee	Adopted by Governing Body		
Preceding Year 2015-2016	Preceding Year 2016-2017	First Preceding Year 2017-2018	Prior Year 2018-2019	Prior Year 2019-2020	Year 2020-2021	Year 2020-2021	Year 2020-2021								
1									1				1		
2	95,908	99,802	91,538	113,472	106,399	102,000	125,000	125,300	300	2	Collection Development (Books, audiovisual, digital, etc)	120,000	120,000	120,000	2
3	12,603	12,579	13,042	13,383	13,827	14,400	15,900	15,900	0	3	Library Catalog (Sage)	16,250	16,250	16,250	3
4	27,399	32,094	99,761	37,891	57,695	52,000	230,000	219,200	(10,800)	4	Facilities Maintenance	57,500	57,500	57,500	4
5	10,420	12,325	17,937	16,284	18,681	40,000	60,000	30,000	(30,000)	5	Janitorial Contract	26,400	26,400	26,400	5
6	2,121	2,768	2,692	2,615	2,378	5,000	5,000	2,000	(3,000)	6	Janitorial Supplies	3,000	3,000	3,000	6
7	3,078	2,690	2,545	2,244	2,262	2,400	2,000	2,000	0	7	Equipment Maintenance Services / Lease	2,500	2,500	2,500	7
8	25,974	18,952	32,575	23,147	21,353	22,300	37,300	38,100	800	8	Computer Maintenance	38,500	38,500	38,500	8
9	5,721	5,271	9,051	9,260	6,587	10,000	10,000	7,500	(2,500)	9	Bookmobile & Vehicle Operations	10,000	10,000	10,000	9
10	16,265	16,672	18,005	18,830	20,619	21,000	21,000	21,500	500	10	Insurance	22,000	22,000	22,000	10
11	2,422	6,019	5,837	5,033	808	4,000	4,000	3,000	(1,000)	11	Travel and Training	4,000	4,000	4,000	11
12	0	5,827	0	3,210	0	6,500	6,500	6,500	0	12	Election	0	0	0	12
13	7,905	8,165	8,400	8,900	7,500	7,800	7,800	7,800	0	13	Audit	8,000	8,000	8,000	13
14	855	1,080	1,347	1,286	1,456	1,600	1,600	2,100	500	14	Bookkeeping	2,000	2,000	2,000	14
15	2,856	2,744	3,022	3,148	3,300	3,500	3,500	3,525	25	15	Dues and subscriptions	3,600	3,600	3,600	15
16	2,000	2,000	2,000	2,000	2,000	2,000	2,000	2,000	0	16	Debt Service	2,000	2,000	2,000	16
17	1,487	1,908	1,778	1,249	2,448	3,000	3,000	5,000	2,000	17	Marketing/Publication	10,000	10,000	10,000	17
18	1,159	1,315	1,172	1,273	1,211	1,380	1,380	1,380	0	18	Financial Mgt Fees	1,380	1,380	1,380	18
19	250	0	250	895	406	1,000	1,000	1,000	0	19	Legal Administration	100	100	100	19
20					475		0	500		20	Professional services	1,200	1,200	1,200	20
21	1,183	1,968	1,070	1,450	1,193	2,000	2,000	2,000	0	21	Public Programs	3,300	3,300	3,300	21
22	2,964	3,970	4,193	4,271	4,335	5,000	5,000	3,000	(2,000)	22	Branch Mileage / BCLD Courier	4,500	4,500	4,500	22
23	17,440	13,672	15,973	18,934	24,845	25,000	35,000	30,000	(5,000)	23	Library Services Supplies	20,500	20,500	20,500	23
24	4,599	6,086	10,611	7,803	8,221	13,500	13,500	13,500	0	24	Youth Programs (Summer Reading, storytime, teen)	14,000	14,000	14,000	24
25	1,572	1,445	1,206	895	885	1,500	1,500	1,000	(500)	25	Postage/Freight	1,000	1,000	1,000	25
26	42,352	40,215	39,790	40,128	43,782	47,775	47,775	46,325	(1,450)	26	Utilities	45,500	45,500	45,500	26
27	13,327	13,480	15,570	16,172	16,638	18,600	18,600	18,000	(600)	27	Telecommunications	18,150	18,150	18,150	27
28	0	0								28	Special contracts - grants, tech support travel				28
29										29	Miscellaneous				29
31										31					31
32										32	<b>Total Full Time Equivalent (FTE)*</b>				32
33										33	Ending balance (prior years)				33
34										34	<b>UNAPPROPRIATED ENDING FUND BALANCE</b>				34
35	<b>301,860</b>	<b>313,047</b>	<b>399,365</b>	<b>353,773</b>	<b>369,304</b>	<b>413,255</b>	<b>660,355</b>	<b>608,130</b>	<b>(52,225)</b>	35	<b>TOTAL REQUIREMENTS</b>	<b>435,380</b>	<b>435,380</b>	<b>435,380</b>	35

150-504-031 (Rev 10-16)

\* When budgeting for Personnel Services Expenditures, include number of related full-time equivalent positions.



**FORM  
LB-10**

**SPECIAL FUND  
RESOURCES AND REQUIREMENTS**

OTHER USES  
(Fund)

BAKER COUNT BAKER COUNTY LIBRARY DISTRICT  
(Name of Municipality) (Name of Municipal Corporation)

Historical Data										DESCRIPTION RESOURCES AND REQUIREMENTS	Budget for Next Year 2021-2022						
Actual					Adopted Budget	SUPPL Budget 1	SUPPL Budget 2	\$ Change vs prev.	Proposed By Budget Officer		Approved By Budget Committee	Adopted By Governing Body					
Preceding Year 2015-2016	Preceding Year 2016-2017	First Preceding Year 2017-2018	Prior Year Year 2018-2019	Prior Year Year 2019-2020	This Year Year 2019-2020	This Year Year 2020-2021	This Year Year 2020-2021										
1										1	RESOURCES			1			
2										2	Cash on hand * (cash basis), or			2			
3	158,577	151,771	161,309	131,428	159,265	165,000	165,000	170,000	5,000	3	Working Capital (accrual basis)			155,000	155,000	155,000	3
4										4	Previously levied taxes estimated to be received						4
5	871	1,445	2,519	3,122	3,244	3,500	3,500	3,500	0	5	Interest			3,500	3,500	3,500	5
6	11,000	11,000	10,000	12,500	12,500	11,000	11,000	11,000	0	6	Transferred IN, from other funds			12,500	12,500	12,500	6
7	27,835	27,672	0	10,000	500	10,000	10,000	10,000	0	7	Grants and Loans			10,000	10,000	10,000	7
8	1,977	522	4,669	22,238	1,285	2,000	2,000	2,000	0	8	Donations			2,000	2,000	2,000	8
9	3,935	5,500	5,196	6,633	4,695	5,500	5,500	5,500	0	9	Book Sales			4,000	4,000	4,000	9
10	6,562									10	Other financing sources						10
11	210,757	197,910	183,693	185,921	181,489	197,000	197,000	202,000	5,000	11	Total Resources, except taxes to be levied			187,000	187,000	187,000	11
12										12	Taxes estimated to be received						12
13										13	Taxes collected in year levied						13
14	210,757	197,910	183,693	185,921	181,489	197,000	197,000	202,000	5,000	14	<b>TOTAL RESOURCES</b>			<b>187,000</b>	<b>187,000</b>	<b>187,000</b>	14
15										15	<b>REQUIREMENTS **</b>						15
16										16	Org Unit or Prog & Activity	Object Classification	Detail				16
17		1,476	1,087	580	0	1,500	1,500	1,500	0	17	Personnel		Wages	1,500	1,500	1,500	17
18		146	135	30	0	150	150	150	0	18	Personnel		Payroll taxes & related	150	150	150	18
19										19							19
20	38,065	25,229	21,954	21,326	3,510	102,050	102,050	107,050	5,000	20	M&S		Memorial & Grants Dept.	80,550	80,550	80,550	20
21	0	0	0	0	0	0	0	0	0	21	M&S		Election reserve	1,500	1,500	1,500	21
22	1	1	89	0	0	1,500	1,500	1,500	0	22	M&S		Literacy Dept.	1,500	1,500	1,500	22
23	9,375	2	0	0	0	4,500	4,500	4,500	0	23	M&S		Technology Dept. Reserve	5,500	5,500	5,500	23
24	0	0	0	0	0	0	0	0	0	24	M&S		Capital Projects - MOVED TO SPEC FUND				24
25	45	47	0	0	0	81,000	81,000	81,000	0	25	M&S	CONT.	Severance Liability Dept. Contingency	92,000	92,000	92,000	25
26	0	0	0	0	0	300	300	300	0	26	M&S		Corporate Costs (Bank & sales fees)	300	300	300	26
27	11,500	9,700	29,000	4,720	10,000	6,000	6,000	6,000	0	27	TRANSFER		Transfer Out	4,000	4,000	4,000	27
28										28							28
29										29							29
30	151,771	161,309	131,428	159,265	167,979					30	Ending balance (prior years)						30
31						0	0	0	0	31	<b>UNAPPROPRIATED ENDING FUND BALANCE</b>			<b>0</b>	<b>0</b>	<b>0</b>	31
32	210,757	197,910	183,693	185,921	181,489	197,000	197,000	202,000	5,000	32	<b>TOTAL REQUIREMENTS</b>			<b>187,000</b>	<b>187,000</b>	<b>187,000</b>	32

150-504-010 (Rev. 10-16)

\*The balance of cash, cash equivalents and investments in the fund at the beginning of the budget year

\*\*List requirements by organizational unit or program, activity, object classification, then expenditure detail. If the requirement is "not allocated", then list by object classification and expenditure detail.

FORM  
LB-10

**SPECIAL FUND  
RESOURCES AND REQUIREMENTS**

SAGE LIBRARY SYSTEM

BAKER COUNT BAKER COUNTY LIBRARY DISTRICT

(Fund)

(Name of Munic (Name of Municipal Corporation))

Historical Data										DESCRIPTION RESOURCES AND REQUIREMENTS	Budget for Next Year 2021-2022			
Actual					Adopted Budget	SUPPL Budget 1	SUPPL Budget 2	\$ Change vs orig.	Proposed By Budget Officer		Approved By Budget Committee	Adopted By Governing Body		
Preceding Year 2015-2016	Preceding Year 2016-2017	First Preceding Year 2017-2018	Prior Year Year 2018-2019	Prior Year Year 2019-2020	This Year Year 2019-2020	This Year Year 2020-2021	This Year Year 2020-2021							
1										1	RESOURCES			1
2										2	Cash on hand * (cash basis), or			2
3	135,422	148,801	179,053	202,559	202,800	190,000	190,000	175,000	(15,000)	3	Working Capital (accrual basis)			3
4										4	Previously levied taxes estimated to be received			4
5	0	0	0	0	0	0	0	0	0	5	Interest			5
6	197,097	203,697	209,006	203,300	217,175	223,000	223,000	223,000	0	6	Membership dues			6
7										7	Transferred IN, from other funds			7
8	95,404	45,242	57,240	58,300	58,300	61,000	61,000	61,000	0	8	Restricted grants			8
9	772	1,580	1,260	1,668	3,597	2,825	2,825	2,825	0	9	Miscellaneous revenue			9
10										10	Proceeds from prior fiduciary account			10
11										11				11
12	428,695	399,320	446,559	465,827	481,872	476,825	476,825	461,825	(15,000)	12	Total Resources, except taxes to be levied			12
13										13	Taxes estimated to be received			13
14										14	Taxes collected in year levied			14
15	<b>428,695</b>	<b>399,320</b>	<b>446,559</b>	<b>465,827</b>	<b>481,872</b>	<b>476,825</b>	<b>476,825</b>	<b>461,825</b>	<b>(15,000)</b>	15	<b>TOTAL RESOURCES</b>			15
16										16	REQUIREMENTS **			16
17										17	Org Unit or Prog & Activity	Object Classification	Detail	17
18										18	PERSONNEL SERVICES			18
19	55,708	56,730	57,981	59,118	67,037	62,727	62,727	62,727	0	19	PERSONNEL	SALARIES	Systems administrator	19
20	5,310	4,936	5,632	5,857	6,050	6,180	6,180	6,180	0	20	PERSONNEL	SALARIES	Admin Assistant - Business Mgr	20
21	<b>61,018</b>	<b>61,666</b>	<b>63,613</b>	<b>64,975</b>	<b>73,087</b>	<b>68,907</b>	<b>68,907</b>	<b>68,907</b>	<b>0</b>	21			<i>Total Salaries</i>	21
22										22				22
23	8,069	8,600	13,036	14,123	17,673	19,000	19,000	19,000	0	23	PERSONNEL	BENEFITS	Retirement	23
24	4,240	4,717	4,866	4,556	7,697	5,270	5,270	7,800	2,530	24	PERSONNEL	BENEFITS	Social Security	24
25	47	33	31	26	22	36	36	36	0	25	PERSONNEL	BENEFITS	Worker's compensation	25
26	7,215	7,226	7,538	7,665	8,389	8,461	8,461	8,461	0	26	PERSONNEL	BENEFITS	Health insurance	26
27	47	57	70	275	596	275	275	275	0	27	PERSONNEL	BENEFITS	Unemployment insurance	27
28	95	72	71	95	94	77	77	77	0	28	PERSONNEL	BENEFITS	Life insurance	28
29	1,652	72	100	91	93	113	113	113	0	29	PERSONNEL	BENEFITS	Payroll insurance	29
30	<b>21,365</b>	<b>20,777</b>	<b>25,712</b>	<b>26,831</b>	<b>34,564</b>	<b>33,232</b>	<b>33,232</b>	<b>35,762</b>	<b>2,530</b>	30			<i>Total benefits</i>	30
31	<b>82,383</b>	<b>82,443</b>	<b>89,325</b>	<b>91,806</b>	<b>107,651</b>	<b>102,139</b>	<b>102,139</b>	<b>104,669</b>	<b>2,530</b>	31	<b>TOTAL PERSONNEL SERVICES</b>			31
32										32				32
33										33	MATERIALS & SERVICES			33
34	260	294	234	384	352	400	400	400	0	34			Telecommunications	34
35	1,733	3,233	5,113	8,232	5,003	4,500	4,500	12,000	7,500	35			Technology	35
36	0	0	0	0	0	0	0	0	0	36			Accounting and auditing	36
37	300	0	2,560	2,000	2,200	1,857	1,857	1,857	0	37			Administrative services (BCLD)	37
38	54,908	45,925	48,000	61,000	63,250	65,570	65,570	65,570	0	38			System support (contracted)	38

**FORM  
LB-10**

**SPECIAL FUND  
RESOURCES AND REQUIREMENTS**

SAGE LIBRARY SYSTEM

BAKER COUNT BAKER COUNTY LIBRARY DISTRICT

(Fund)

(Name of Munic (Name of Municipal Corporation))

Historical Data										Budget for Next Year 2021-2022						
Actual					Adopted Budget	SUPPL Budget 1	SUPPL Budget 2	\$ Change vs orig.	DESCRIPTION RESOURCES AND REQUIREMENTS	Proposed By Budget Officer	Approved By Budget Committee	Adopted By Governing Body				
Preceding Year 2015-2016	Preceding Year 2016-2017	First Preceding Year 2017-2018	Prior Year 2018-2019	Prior Year 2019-2020	This Year 2019-2020	This Year 2020-2021	This Year 2020-2021									
39	45,922	4,585	3,233	2,000	3,865	2,500	2,500	2,500	0	39		Technical services	4,000	4,000	4,000	39
40	0	0	0	0	0	250	250	250	0	40		Legal services	0	0	0	40
41	1,013	3,661	1,554	3,146	4,832	5,000	5,000	5,000	0	41		Dues and subscriptions	5,000	5,000	5,000	41
42	64	27	39	50	61	50	50	50	0	42		Postage/freight	60	60	60	42
43	0	0	0	0	0	25	25	25	0	43		Printing	25	25	25	43
44	586	94	297	368	1,250	400	400	900	500	44		Supplies, Office	500	500	500	44
45	2,460	2,112	2,967	3,127	2,488	3,500	3,500	500	(3,000)	45		Travel	2,000	2,000	2,000	45
46	4,115	1,330	937	861	175	2,500	2,500	500	(2,000)	46		Training & Professional Developmt	1,000	1,000	1,000	46
47	81,689	68,602	82,129	87,091	89,084	95,950	95,950	95,950	0	47		Courier	96,000	96,000	96,000	47
48	0	0	6,931	2,962	0	1,000	1,000	2,624	1,624	48		Member credits	0	0	0	48
49	193,050	129,863	153,994	171,221	172,560	183,502	183,502	188,126	4,624	49		<b>TOTAL MATERIALS &amp; SERVICES</b>	<b>184,066</b>	<b>184,066</b>	<b>184,066</b>	49
50										50						50
51										51	RESERVE	<b>RESERVE FUNDS</b>				51
52	0	0	2,182	0	0	25,000	25,000	25,000	0	52		Capital outlay	15,000	15,000	15,000	52
53	0	0	0	0	15,000	16,184	16,184	11,184	(5,000)	53		Operating Contingency	12,898	12,898	12,898	53
54										54						54
55										55						55
56	153,263	187,014	201,058	202,800	186,661					56		Ending balance (prior years)				56
57						150,000	150,000	132,846	(17,154)	57		<b>UNAPPROPRIATED ENDING FUND BALANCE</b>	135,000	135,000	135,000	57
58	428,696	399,320	446,559	465,827	481,872	476,825	476,825	461,825	(15,000)	58		<b>TOTAL REQUIREMENTS</b>	<b>457,500</b>	<b>457,500</b>	<b>457,500</b>	58

150-504-010 (Rev. 10-16)

\*The balance of cash, cash equivalents and investments in the fund at the beginning of the budget year

\*\*List requirements by organizational unit or program, activity, object classification, then expenditure detail. If the requirement is "not allocated", then list by object classification and expenditure detail.

**FORM  
LB-11**

This fund was authorized and established by resolution / ordinance nu  
FY18-19 R.003 on (date) 6/10/19 for the following specif  
Major anticipated maintenance and repairs of district facilities or  
other capital assets.

**RESERVE FUND  
RESOURCES AND REQUIREMENTS**

Year this reserve fund will be reviewed to be continued or abolished.  
 Date can not be more than 10 years after establishment.  
 Review Year: 2024

**CAPITAL INVESTMENT  
(Fund)**

**BAKER COUNTY LIBRARY DISTRICT**  
 (Name of Municipal Corporation)

Historical Data		BUDGET			DESCRIPTION RESOURCES AND REQUIREMENTS	Budget for Next Year 2021 -22			
Actual		Adopted Budget	SUPPL Budget 1	SUPPL Budget 2		Proposed By Budget Officer	Approved By Budget Committee	Adopted By Governing Body	
Second Preceding Year 20__ - __	Prior Year Year 2019-2020	This Year Year 2019-2020	This Year Year 2020-2021	This Year Year 2020-2021					
1					1 RESOURCES				1
2	0	55,400	55,400	55,400	2 Cash on hand * (cash basis), or	165,000	165,000	165,000	2
3	0	0	0	0	3 Working Capital (accrual basis)	0	0	0	3
4	0	0	0	0	4 Previously levied taxes estimated to be received	0	0	0	4
5	400	1,200	1,200	1,200	5 Interest	1,500	1,500	1,500	5
6	55,000	35,000	107,555	107,555	6 Transferred IN, from other funds	20,000	20,000	20,000	6
7					7				7
8					8				8
9					9				9
10	0	55,400	91,600	164,155	10 Total Resources, except taxes to be levied	186,500	186,500	186,500	10
11					11 Taxes estimated to be received				11
12					12 Taxes collected in year levied				12
13	<b>0</b>	<b>55,400</b>	<b>91,600</b>	<b>164,155</b>	13 <b>TOTAL RESOURCES</b>	<b>186,500</b>	<b>186,500</b>	<b>186,500</b>	13
14					14 REQUIREMENTS **				14
15					15 Org. Unit or Prog. & Activity				15
16	55,400	91,600	164,155	164,155	16 Object Classification				16
17					17 Detail				17
18					18 Facilities maintenance & repair	186,500	186,500	186,500	18
19					19				19
20					20				20
21					21				21
22					22				22
23					23				23
24					24				24
25					25				25
26					26				26
27					27				27
28					28				28
29					29 Ending balance (prior years)				29
30					30 UNAPPROPRIATED ENDING FUND BALANCE	0	0	0	30
31	<b>0</b>	<b>55,400</b>	<b>91,600</b>	<b>164,155</b>	31 <b>TOTAL REQUIREMENTS</b>	<b>186,500</b>	<b>186,500</b>	<b>186,500</b>	31

\*The balance of cash, cash equivalents and investments in the fund at the beginning of the budget year

\*\*List requirements by organizational unit or program, activity, object classification, then expenditure detail. If the requirement is "not allocated", then list by object classification and expenditure detail.

A virtual public meeting of the Baker County Library District will be held on June 14, 2021 at 6:00 pm PST. Attendance details for access by Internet or phone will be provided on the library website [www.bakerlib.org](http://www.bakerlib.org) at least 24 hours in advance of the meeting. The purpose of this meeting is to discuss the budget for the fiscal year beginning July 1, 2021 as approved by the Baker County Library District Budget Committee. If special physical, technical, or language accommodations are needed for this public session, please notify Baker County Library District by email or calling (541) 523-6419 at least 24 hours prior to the session.

A summary of the budget is presented below.

A copy of the budget may be inspected or obtained at Baker County Public Library (2400 Resort St, Baker City), during library business hours or viewed online at <http://bakerlib.org/about/budget.html>. This budget is for an annual budget period.

Contact: Kyra Rohner (Board Pres.); Perry Stokes (Library Director) Telephone: 541-523-6419 Email: [krohner@bakerlib.org](mailto:krohner@bakerlib.org); [librarian@bakerlib.org](mailto:librarian@bakerlib.org)

## FINANCIAL SUMMARY - RESOURCES

TOTAL OF ALL FUNDS	Actual Amount 2018-2019	Adopted Budget This Year 2019-2020	Approved Budget Next Year 2020-2021
Beginning Fund Balance/Net Working Capital	841,108	962,783	1,010,000
Fees, Licenses, Permits, Fines, Assessments & Other Service Charges	234,000	235,950	245,000
Federal, State & all Other Grants, Gifts, Allocations & Donations	95,500	330,500	96,000
Revenue from Bonds and Other Debt	0	0	0
Interfund Transfers / Internal Service Reimbursements	52,000	124,555	36,500
All Other Resources Except Current Year Property Taxes	60,525	63,525	73,000
Current Year Property Taxes Estimated to be Received	1,192,242	1,235,772	1,278,935
<b>Total Resources</b>	<b>2,475,375</b>	<b>2,953,085</b>	<b>2,739,435</b>

## FINANCIAL SUMMARY - REQUIREMENTS BY OBJECT CLASSIFICATION

Personnel Services	951,290	939,562	1,014,055
Materials and Services	703,107	950,207	706,796
Capital Outlay	35,000	50,000	40,000
Debt Service	2,000	2,000	2,000
Interfund Transfers	52,000	124,555	36,500
Contingencies	102,184	102,184	109,898
Special Payments			
Unappropriated Ending Balance and Reserved for Future Expenditure	629,795	784,577	830,185
<b>Total Requirements</b>	<b>2,475,376</b>	<b>2,953,085</b>	<b>2,739,435</b>

## FINANCIAL SUMMARY - REQUIREMENTS AND FULL-TIME EQUIVALENT EMPLOYEES (FTE) BY ORGANIZATIONAL UNIT OR PROGRAM \*

Name of Organizational Unit or Program FTE for that unit or program			
<b>Library Services</b>	847,501	835,773	901,869
FTE	15	15	15
<b>Sage Library System</b>	102,139	102,139	110,536
FTE	1	1	1
Not Allocated to Organizational Unit or Program			
FTE			
<b>Total Requirements</b>	<b>949,640</b>	<b>937,912</b>	<b>1,012,405</b>
<b>Total FTE</b>	<b>16</b>	<b>16</b>	<b>16</b>

## STATEMENT OF CHANGES IN ACTIVITIES and SOURCES OF FINANCING \*

The BCLD FY20-21 General Fund budget assumes a strong 3.5% rate of TAV growth for Baker County. This approved budget is a picture of the District in increasingly sound financial health, with stable funding from taxable property value growth, a reserve pool sufficient for debt-free operations, and a growing reserve fund for strategic maintenance projects. Budget cost drivers for the coming year are primarily from employee wage inflation pressure, health and retirement benefits, expansion of digital content and access services, a new allocation for contracted IT Administrative Support, a large number of maintenance projects, and increased investment in strategic marketing. General staff are granted a 4.0% COLI proportionate to the latest inflation projections. Unappropriated Ending Fund Balance / Operating Reserves have been augmented by surplus revenue accrued from new development projects in the county, allowing the district to position itself for continued debt-free self-sustainability and major building repair projects.

## PROPERTY TAX LEVIES

	Rate or Amount Imposed 2019-2020	Rate or Amount Imposed This Year 2020-2021	Rate or Amount Approved Next Year 2021-2022
Permanent Rate Levy (rate limit _____ per \$1,000)	0.5334	0.5334	0.5334
Local Option Levy	0.249	0.249	0.249
Levy For General Obligation Bonds			

## STATEMENT OF INDEBTEDNESS

LONG TERM DEBT	Estimated Debt Outstanding on July 1.	Estimated Debt Authorized, But Not Incurred on July 1
General Obligation Bonds		
Other Bonds		
Other Borrowings	\$11,850	
<b>Total</b>	<b>\$11,850</b>	<b>\$0</b>

\* If more space is needed to complete any section of this form, insert lines (rows) on this sheet. You may delete blank lines.



# Notice of Measure Election District

**SEL 803**  
rev 01/16 ORS 250.035,  
250.041, 255.145, 255.345

**Notice**

<b>Date of Notice</b> 3/15/2016	<b>Name of District</b> Baker County Library District	<b>Name of County or Counties</b> Baker	<b>Date of Election</b> 5/17/2016
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**Ballot Title** Prepare with assistance from the district attorney or an attorney employed by the district.

**Caption** 10 words which reasonably identifies the subject of the measure.

Renewal of 5-year local option tax for library operations

**Question** 20 words which plainly phrases the chief purpose of the measure.

Shall Baker County Library District impose \$0.249 per \$1,000 of assessed value for general operations for five years beginning 2017-18? This measure renews current local option taxes. ORS 280.075(4)(b)

**Summary** 175 words which concisely and impartially summarizes the measure and its major effect.

This measure will not increase current tax rates. It continues a current local option tax that, without renewal, will expire in June 2017. If renewed, the tax revenue will maintain funding for general operations of Baker County libraries for five years. This replacement levy would run from July 2017 through June 2022. Without this supplemental revenue providing 1/3 of library support, the district will experience severe reductions in workforce, services and operations including: hours open to public; keeping collections current and facilities in good repair; maintenance of computer and network infrastructure resources; and providing programs for children's reading and learning such as early literacy events, online research, homework and tutoring services. The proposed rate will raise approximately \$277,937 in 2017-18, \$282,666 in 2018-19, \$287,466 in 2019-20, \$292,336 in 2020-21, and \$297,277 in 2021-22 for a total of \$1,437,682.

**Explanatory Statement** 500 words that impartially explains the measure and its effect.

If the county is producing a voters' pamphlet an explanatory statement must be drafted and attached to this form for:  
→ any measure referred by the district governing body; or  
→ any initiative or referendum, if required by local ordinance.

**Explanatory Statement Attached?**  Yes  No

**Authorized District Official** Not required to be notarized.

<b>Name</b> Perry Stokes	<b>Title</b> Library Director / County Librarian
<b>Mailing Address</b> 2400 Resort St, Baker City, OR 97814	<b>Contact Phone</b> 541-523-6419

*By signing this document:*  
→ I hereby state that I am authorized by the district elections authority to submit this Notice of Measure Election and I certify the above ballot title is true and complete.

  
Signature

3/16/2016  
Date Signed



STATE OF OREGON COUNTY OF BAKER

OFFICE OF THE COUNTY CLERK

PROCLAMATION

WHEREAS, the County Clerk of the County of Baker, State of Oregon, on the 2nd day of June, 2016 pursuant to law duly canvassed the votes for and against the measure submitted to the voters of the County of Baker at the Primary Election, May 17, 2016, as shown by the official abstracts of votes, and

WHEREAS, according to the said canvass, the whole number of votes cast in the County for and against such measures at the aforesaid Primary Election, May 17, 2016, was as follows:

MEASURE NUMBER – 1-67, WEED CONTROL

YES	-	3987
NO	-	1484

MEASURE NUMBER – 1-68, VECTOR CONTROL

YES	-	3046
NO	-	1019

MEASURE NUMBER – 1-70, BAKER COUNTY LIBRARY

YES	-	4607
NO	-	939

NOW, THEREFORE, I, Cindy Carpenter, County Clerk of the County of Baker, State of Oregon, in obedience to and by virtue of the power and authority vested in me by the Laws of this State, do hereby make and issue this proclamation to the people of the County of Baker and do announce and declare that the whole number of votes cast in the County at said Primary Election on May 17, 2016, for and against said measures were as hereinbefore stated.

IN TESTIMONY WHEREOF, I have set my hand and caused the Seal of the County of Baker to be hereto affixed. Done this 2nd day of June, 2016.

  
\_\_\_\_\_  
Baker County Clerk