

**Friends of Baker County Library
Board Meeting**

February 15, 2012

Present: Kata Bulinski, Nancy Johnson, Diana Pearson, Barbara Prowell, Perry Stokes (Library Director), Lonnie and Pat Shurtleff, Julianne Williams.

Pres. Bulinski called the meeting to order at 4:10 PM.

Minutes: Prowell moved and Bulinski seconded that the minutes be accepted as submitted. Motion passed.

Treasurer's report: Johnson distributed the year end statement for 2011. Since most deposits are made by Library staff rather than Johnson she said it is difficult to keep accurate books. She recommended an annual audit and would like someone in the Library handle the books. Stokes said Christine Hawes (Library staff) could help on the audit along with Nancy Johnson and Carmen Wickam (Library staff).

Bulinski has a statement of what was expended for the Baby Shower program. Materials not used were used for the volunteers' brunch. Some supplies will be saved for next year.

Williams recommended holding a special meeting for discussing the Friends financial policies and procedures. Kata Bulinski, Carmen Wickam, Christine Hawes, Nancy Johnson and Julianne Williams will attend. Stokes suggested setting up files on Quickbooks. **Meeting to be held Wednesday, February 29, 2012, 2:00 PM in the Archives Room.** (Stokes has a scheduling conflict that day.)

Old Business:

- Floating collection software: Williams moved that the Friends commit \$1,250.00 for Floating Collection software. Bulinski seconded. Motion passed. Hood River Library Friends are also contributing 50% of the cost.
- Library rose garden/grounds maintenance: Tabled for next meeting.

New Business:

- AAUW Women's Event, March 6, 2012. The Friends will pass on doing a table this year. Bulinski will notify AAUW and ask for more notice next year.
- Friends of the Library records: Stokes said the Friends can keep files of their minutes, financial reports, correspondence, etc. in the library. Bulinski and Williams will review old files at a later date.
- Lonnie Shurtleff: Shurtleff made a presentation requesting the Friends sponsor (\$500.00) and market a cowboy poetry program in April. Stokes thinks it would be a good program for the library and suggested the Friends and Library split the funding. After discussion it

was decided that the Friends /Library would not do it this year due to short notice and scheduling conflicts. Bulinski will notify Shurtleff of decision.

- Early Literacy Workstation and software: Stokes requested \$1,500.00 from the Friends as matching funds for a grant for an Early Literacy Station. Bulinski moved, and Williams seconded a motion to provide \$1,500.00 toward this program. Motion passed.
- Oregon Library Association Conference: Stokes requested that the Friends sponsor one staff member's attendance (\$650.00 toward registration plus travel costs) at the OLA Conference on an annual basis. The Library has a group membership in OLA that would also provide discounted registration if any of the Friends want to attend. Decision tabled until next meeting.
- Recruitment of new members: Tabled for next meeting.

The next business meeting of the Friends will be March 21, 2012, at 4:00 PM at the Library.

The meeting was adjourned at 6:00 PM.

Respectfully submitted by

Julianne Williams

Secretary