

General Fund

Baker County Library District

2/10/2026 9:11 AM

Register: 1000 · US Bank Checking
 From 01/15/2026 through 02/13/2026
 Sorted by: Date, Type, Number/Ref

Approved Bills Report
February 2026

Date	Number	Payee	Account	Memo	Payment	C	Deposit	Balance
01/15/2026	32253 ✓	Valentine, Donna M	1460 · A/R Employee ...	Draw	300.00	X		16,398.77
01/15/2026	32254 ✓	Baker City (water ve...	6000 · Materials and S...	Account 12760...	115.57	X		16,283.20
01/15/2026	91030 OK	US Bank Visa (Corp...	-split-	Online Payment	13,058.80	X		3,224.40
01/22/2026			4300 · Other Revenues...	ETO Rebate		X	1,000.00	4,224.40
01/22/2026			-split-	Paypal		X	394.41	4,618.81
01/22/2026	91031 ✓	Oregon Department ...	-split-	Online Payment -OTR	2,330.66	X	OK payroll taxes	2,288.15
01/22/2026			1100 · General Pool 52...	Conf#4373195 ...		X	5,000.00	7,288.15
01/23/2026			6000 · Materials and S...	Expense Reimb		X	60.25	7,348.40
01/23/2026			4060 · State Ready-2-R...	Grant		X	8,607.00	15,955.40
01/23/2026			-split-	Fines & Fees		X	118.50	16,073.90
01/26/2026	32255	Alpine Alarm Comm...	6000 · Materials and S...	Invoice 23872	960.00			15,113.90
01/26/2026	32256	Crown Paper & Supply	6000 · Materials and S...	Customer CUS...	7.79			15,106.11
01/26/2026	32257	Echo Public Library	4100 · Fines and Fees:...	Reimburse Los...	16.45			15,089.66
01/26/2026	32258	Idaho Power	-split-	Account 22063...	254.86			14,834.80
01/26/2026	32259	US Cellular (HU Inte...	6000 · Materials and S...	Account 85570...	3.86			14,830.94
01/26/2026	32260	OTEC Oregon Trail ...	6000 · Materials and S...	Accounts 908002	1,317.85		util/OK	13,513.09
01/26/2026	32261	The Windshield Doctor	6000 · Materials and S...	Invoice 36589 ...	339.00			13,174.09
01/26/2026	32262	City of Sumpter	2000 · Accounts Payable	Reimburse Libr...	507.14			12,666.95
01/26/2026	32263	Verizon Wireless (A...	2000 · Accounts Payable	Account 64221...	88.28			12,578.67
01/27/2026	91032 ✓	PERS	-split-	PERS Online P...	67.45	X		12,511.22
01/28/2026			5000 · Personal Servic...	Cobra Reimb		X	1,085.28	13,596.50
01/28/2026			-split-	Fines & Fees		X	125.00	13,721.50
01/28/2026	32264	Voided Check	6000 · Materials and S...	VOID: printing...				13,721.50
01/28/2026	91033	Cascade Natural Gas ...	6000 · Materials and S...	Online paymen...	1,553.76	X	util/OK	12,167.74
01/29/2026			2111 · Direct Deposit ...	Created by Pay...	167.28	X		12,000.46
01/29/2026			1100 · General Pool 52...	Conf#4376304 ...		X	50,000.00	62,000.46
01/30/2026			-split-	Sage ACH8530...		X	11,774.94	73,775.40
01/30/2026			-split-	Paypal			19.29	73,794.69
01/30/2026	QB	QuickBooks Payroll ...	2111 · Direct Deposit ...	Sage Fund Dire...	5,098.16	X	Sage numb	68,696.53
01/30/2026	ACH8529	Georg, Jon (Sage Co...	1461 · A/R Due from S...	Sage fund vend...	6,676.78	X	OK	62,019.75
01/30/2026	32266	GEO Net (aka Davis ...	6000 · Materials and S...	Patron Services...	25.00			61,994.75
01/30/2026	32267	Ed Staub & Sons Pet...	-split-	Account 12354...	1,388.26		util/OK	60,606.49
01/30/2026	91034	AFLAC	-split-	Online Payment	463.14			60,143.35
01/30/2026			2111 · Direct Deposit ...	Created by Pay...	39,823.46		payroll	20,319.89
01/30/2026	6702 ✓	Minnigaliev, Ekater...	-split-	Direct Deposit		X		20,319.89
01/31/2026			-split-	Paypal		X	307.11	20,627.00
01/31/2026			-split-	Paypal			11.90	20,638.90
01/31/2026			4200 · Interest Income	Interest		X	0.10	20,639.00
01/31/2026			6000 · Materials and S...	Service Charge	29.95	X		20,609.05
02/01/2026	32265	Goertzen Janitorial S...	6000 · Materials and S...	Janitorial Contr...	2,200.00		monthly contract/OK	18,409.05

Ch 2/10/26

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Date	Number	Payee	Account	Memo	Payment C	Deposit	Balance
02/02/2026			-split-	Fines & Fees		98.25	18,507.30
02/02/2026	32268	Voided Check	6000 · Materials and S...	VOID: reprint			18,507.30
① 02/02/2026	6670 ✓	Adamson, Edward C	-split-		X		18,507.30
02/02/2026	6671	Anderson, Reggie Q	-split-	Last # Used in Jan #66031/GIF	X		18,507.30
02/02/2026	6672	Bogart, Theresa D	-split-	Used by Sage	X		18,507.30
02/02/2026	6675	Burns, Daisy R	-split-	66032	X		18,507.30
02/02/2026	6679	Cuzick, Kaycee L	-split-	66033	X		18,507.30
02/02/2026	6680	Cuzick, Sage K	-split-	on 2/02/26	X		18,507.30
02/02/2026	6681	Dunn, Jerry Ann T	-split-	DD#66034	X		18,507.30
02/02/2026	6684	Hanley, Shauna S	-split-	through	X		18,507.30
02/02/2026	6685	Hawes, A Christine	-split-	#66069	X		18,507.30
02/02/2026	6686	Hayden, Kaylee M	-split-		X		18,507.30
02/02/2026	6688	Joseph, Miley H	-split-	VOIDED	X		18,507.30
02/02/2026	6690	Moyer, Robert P	-split-	Due to payroll	X		18,507.30
02/02/2026	6691	O'Dell, Tatum A	-split-	Error/Electronic	X		18,507.30
02/02/2026	6692	Pearson, Diana	-split-	ISSUES	X		18,507.30
02/02/2026	6693	Rasmussen, Gwendol...	-split-		X		18,507.30
02/02/2026	6694	Saunders, Sydney L	-split-		X		18,507.30
02/02/2026	6695	Snyder, Courtney B	-split-		X		18,507.30
02/02/2026	6698	Taylor, Pamela S	-split-		X		18,507.30
02/02/2026	6701 ✓	Whitley, Levi A	-split-		X		18,507.30
02/02/2026	32269	MacNaughton, Aman...	-split-			1,289.45	17,217.85
02/02/2026	6673	Bowers, Sylvia S	-split-		X		17,217.85
02/02/2026	6674	Brockman, John R	-split-		X		17,217.85
02/02/2026	6676	Cairns, Rachel A	-split-		X		17,217.85
02/02/2026	6677	Cannon, Paige E	-split-		X		17,217.85
02/02/2026	6678	Cottrell, Cynthia A	-split-		X		17,217.85
02/02/2026	6682	Grammon, Melissa N	-split-		X		17,217.85
02/02/2026	6683	Green, Jaye	-split-		X		17,217.85
02/02/2026	6687	Jacoby, Max E	-split-		X		17,217.85
02/02/2026	6689	McClarín, Vanessa L	-split-		X		17,217.85
02/02/2026	6696	Spry, Heather E	-split-		X		17,217.85
02/02/2026	6697	Stokes, Perry N	-split-		X		17,217.85
02/02/2026	6699	Valentine, Donna M	-split-		X		17,217.85
02/02/2026	6700	White, James W	-split-		X		17,217.85
02/03/2026	32270	Special Districts Insu...	-split-	03-0026696		13,816.00	3,401.85
02/03/2026			1100 · General Pool 52...	Conf# 4380623...		20,000.00	23,401.85
02/04/2026	91035	IRS Internal Rev Svc...	-split-	93-0984786		12,891.10	10,510.75
02/04/2026	91035b	IRS Internal Rev Svc...	-split-	93-0984786		27.98	10,482.77
02/04/2026	91036	Oregon Department ...	2100 · Payroll Liabiliti...	Online Payment		3,426.00	7,056.77

monthly
 OK/group health
 20,000.00
 monthly
 payroll
 taxes/de
 OK 2/10/26

Baker County Library District

2/10/2026 9:11 AM

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From 01/15/2026 through 02/13/2026

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Date	Number	Payee	Account	Memo	Payment C	Deposit	Balance
02/06/2026	91037	Oregon Savings Gro...	-split-	02728	3,085.00	<i>OK/retirement</i>	3,971.77
02/09/2026			2902 · A/P Due to Sag...	Sage Grant		(3) 34,450.00	38,421.77
02/09/2026			4300 · Other Revenues...	Misc Income		127.68	38,549.45
02/10/2026	32271	Baker City (water ve...	2000 · Accounts Payable	Account 12760...	109.36		38,440.09
02/10/2026	32272	Baker City Rotary Cl...	6000 · Materials and S...	2026 Flag Serv...	45.00		38,395.09
02/10/2026	32273	Baker Sanitary Service	2000 · Accounts Payable	Account 00194...	163.99		38,231.10
02/10/2026	32274	Black Distributing, Inc.	-split-	Account 00254...	339.77	✓	37,891.33
02/10/2026	32275	Center Point Publishi...	2000 · Accounts Payable	Invoice 222349...	143.82		37,747.51
02/10/2026	32276	CenturyLink Century...	2000 · Accounts Payable	Account 40105...	97.23		37,650.28
02/10/2026	32277	CenturyLink Qwest (...)	2000 · Accounts Payable	Account 33407...	156.19		37,494.09
02/10/2026	32278	Churchill Baker LLC	6000 · Materials and S...	Invoice #000041	300.00		37,194.09
02/10/2026	32279	City of Haines	2000 · Accounts Payable	Account 81; Li...	91.00		37,103.09
02/10/2026	32280	City of Halfway	2000 · Accounts Payable	Account 053-2;...	86.00		37,017.09
02/10/2026	32281	Davis Computer Serv...	2000 · Accounts Payable	Invoice 211 Te...	177.50		36,839.59
02/10/2026	32282	Eagle Telephone Syst...	2000 · Accounts Payable	Account 89360...	35.16		36,804.43
02/10/2026	32283	Elkhorn Media Group	2000 · Accounts Payable	Invoice MCC-1...	225.00	✓	36,579.43
02/10/2026	32284	Friends of the Baker ...	2000 · Accounts Payable	Winter Book S...	317.01		36,262.42
02/10/2026	32285	Hells Canyon Journal	-split-	Statement 01/3...	87.40	✓	36,175.02
02/10/2026	32286	Grumpy's Repair Inc	-split-	Bookmobile Re...	1,490.77	✓	34,684.25
02/10/2026	32287	Ingram Library Service	2000 · Accounts Payable	Customer 2019...	11,114.63	<i>Ingram books</i>	23,569.62
02/10/2026	32288	LaRue Sanitary Service	2000 · Accounts Payable	Account 3253; ...	30.00		23,539.62
02/10/2026	32289	Midwest Tape LLC a...	2000 · Accounts Payable	Account 20000...	935.22	✓	22,604.40
02/10/2026	32290	MTE Communications	2000 · Accounts Payable	Account 05715...	31.96		22,572.44
02/10/2026	32291	Ooma Inc Airdial (tel...	2000 · Accounts Payable	Account R232-...	160.80		22,411.64
02/10/2026	32292	Oregon Government ...	2000 · Accounts Payable	Vendor # OGE...	1,310.09		21,101.55
02/10/2026	32293	OTEC Oregon Trail ...	2000 · Accounts Payable	Accounts 908001	112.90		20,988.65
02/10/2026	32294	Pine Telephone dba ...	2000 · Accounts Payable	Account 00001...	185.96		20,802.69
02/10/2026	32295	Reliance Connects (...)	2000 · Accounts Payable	Account 38563...	146.03		20,656.66
02/10/2026	32296	Streamline	2000 · Accounts Payable	Invoice FE147...	283.00		20,373.66
02/10/2026	32297	Sumpter Valley Mus...	6000 · Materials and S...	Expense Reimb...	63.00	✓	20,310.66
02/10/2026	32298	T-Mobile for Govern...	2000 · Accounts Payable	Account 20375...	310.48		20,000.18
02/10/2026	32299	Thatcher's Ace Hard...	2000 · Accounts Payable	Account 33; Bl...	81.79		19,918.39
02/10/2026	32300	Unique Management ...	2000 · Accounts Payable	Client No 2025...	50.00		19,868.39
02/10/2026	32301	US Linen & Uniform	2000 · Accounts Payable	Account 17533...	179.98		19,688.41
02/10/2026	32302	Verizon Business (Pa...	2000 · Accounts Payable	Account 44282...	281.05		19,407.36
02/10/2026	32303	Special Districts Insu...	-split-	Invoice 41P26...	33,418.00	<i>Liability Ins.</i>	-14,010.64
02/10/2026	91040	Wells Fargo Financia...	6000 · Materials and S...	Customer No 1...	118.44		-14,129.08
02/10/2026	2025-52		2902 · A/P Due to Sag...	ACH91038 mo...	34,450.00	(3)	-48,579.08
02/11/2026			1100 · General Pool 52...	Conf #4385617...		70,000.00	21,420.92
02/12/2026	91039	PERS	-split-	Online Payment	18,749.35	<i>OK/monthly retirement</i>	2,671.57

② #91038 stopped collected here and on books

Ch 2/10/24

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Date	Number	Payee	Account	Memo	Payment C	Deposit	Balance
02/13/2026	32304 ✓	Valentine, Donna M	1460 · A/R Employee ...	Draw	300.00		2,371.57
02/13/2026	91041 ②	US Bank Visa (Corp...	-split-	Online Payment	9,145.69		-6,774.12
02/13/2026	91040 ✓		1100 · General Pool 52...	Cover visa pmt		9,000.00	2,225.88

② Skipped #91038; corrected here + on books.
 Last Act# # used 91040/ok

① Direct Deposit sequence break
 Last # used in January #6031/GF
 Sage used #6032 and #6033 on 2/02/2026
~~DD #6034 through #6069 were voided due to payroll error messages, electronic issues, worked with QB Tech support to resolve. Had to delete payroll + start over. In order not to confuse system, moved to a new set of numbers. Ch (See payroll file for more detail).~~

③ Sage received an electronic deposit of \$34,450 on 2/09;
 Funds moved to Sage Fund Checking

✓ verified series; anomalies noted above.

Series

- 30000 Regular checks
- 90000 Act# payments
- 6000 Direct Deposit QB payroll

Ch 2/10/2026

Baker Co Library - Other Funds

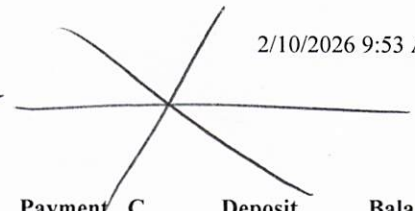
2/10/2026 9:53 AM

Register: 1000 · US Bank Checking Memorial

From 01/14/2026 through 02/10/2026

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*Approved Bills Report
February 2026*



Date	Number	Payee	Account	Memo	Payment	C	Deposit	Balance
01/14/2026	8035 <i>OK</i>	US Bank Visa	6000 · Other Uses Fun...	Online Payment	76.58	X		4,323.29
01/26/2026	1982 <i>✓</i>	void	6000 · Other Uses Fun...	printing error		X		4,323.29
01/28/2026			4400.0 · OTHER USE...	Book Sales		X	312.25	4,635.54
01/31/2026		<i>Carnegie Corp</i>	6000 · Other Uses Fun...	Service Charge	12.00	X		4,623.54
02/09/2026			4400.0 · OTHER USE...	Library Gift			10,000.00	14,623.54
02/10/2026	8036 <i>✓</i>	US Bank Visa	6000 · Other Uses Fun...	Online Payment	59.67			14,563.87

*Verified Series
Series*

8000 ACH online payments

*1900 Regular checks (Last # 1981 issued 9/9/25;
CK# 1982 was a printing error - voided)*

Ch 2/10/26

Baker Co Library - Sage Fund

2/9/2026 4:31 PM

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*Approved Bells Report
 February 2026*

Date	Number	Payee	Account	Memo	Payment	C	Deposit	Balance
01/14/2026	2685 ✓	Sherman Co Public L...	-split-	Invoice 88; Co...	522.00			3,606.54
01/20/2026	8528 ✓	Oregon Department ...	-split-	Online Payment	263.26	X		3,343.28
01/28/2026			12000 · Undeposited F...	Deposit		X	648.00	3,991.28
01/29/2026			1005 · LGIP Pool Acc...	Conf #4376308...		X	20,000.00	23,991.28
01/30/2026		QuickBooks Payroll ...	5000 · Sage Personal S...	Created by Dir...	1.75	X		23,989.53
01/30/2026	2686 ✓	Larry Lake (Courier)	6000 · Materials & Ser...	Courier Services	✓ 800.00			23,189.53
01/30/2026	2687 ✓	Backstage Library W...	6000 · Materials & Ser...	Invoice AC172...	✓ 541.50			22,648.03
01/30/2026	8530 ✓	Baker County Librar...	-split-	Expense Reimb...	11,774.94	X		10,873.09
01/30/2026		QuickBooks Payroll ...	2111 · Direct Deposit ...	Created by Pay...	5,098.16	X		5,774.93
01/30/2026	2026-18		2900 · Due to General ...	reverse duplica...		X	6,676.78	12,451.71
01/30/2026	2026-19		5000 · Sage Personal S...	Reverse duplic...		X	5,098.16	17,549.87
02/02/2026	8529 ✓	Georg, Jon (Contract...	6000 · Materials & Ser...	Monthly Syste...	✓ 6,675.03	X		10,874.84
02/02/2026	6632 ✓	A Christine Hawes	-split- <i>payroll</i>	Direct Deposit		X		10,874.84
02/02/2026	6633 ✓	Elizabeth A Ross	-split- <i>checks</i>	Direct Deposit		X		10,874.84
02/04/2026	8531 ✓	IRS Internal Revenue...	-split-	Online Payment	2,436.86			8,437.98
02/04/2026	8532 ✓	Oregon Department ...	2100 · Payroll Liabiliti...	Online Payment	502.00			7,935.98
02/10/2026			4010 · Grant Revenue:...	Sage Grant; GF...			34,450.00	42,385.98
02/10/2026	2688 ✓	Banks Courier Servic...	6000 · Materials & Ser...	Courier Service...	720.00			41,665.98
02/10/2026	2689 ✓	Reser, Mary (Courier)	6000 · Materials & Ser...	Courier Mileage	451.04			41,214.94
02/10/2026	2690 ✓	Wirkkala, Susan (Co...	6000 · Materials & Ser...	Courier Mileage	100.50			41,114.44
02/10/2026	2691 ✓	MacDonald, Maxine ...	6000 · Materials & Ser...	Courier Service...	634.00			40,480.44

✓ 800.00 Courier
✓ 541.50 Record maint
11,774.94 X
5,098.16 X payroll
6,676.78
5,098.16
✓ 6,675.03 X monthly
X Tech. Contract
2,436.86 Payroll taxes
502.00
34,450.00
720.00 } 4 couriers
451.04 } \$1905.54
100.50 } ✓
634.00 }

✓ Verify Series. No break in Sequence.

Series
 6000 Direct Deposit Payroll
 8000 Online Payments
 2600 Regular checks

Ch 2/10/2026