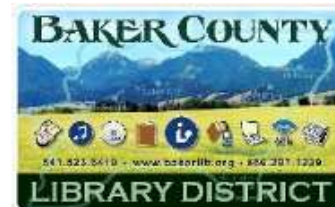


Regular Meeting Agenda

Baker County Library District

Board of Directors

Kyra Rohner, President



Thursday, Jan 13, 2025, 5:00 – 6:00 pm

Riverside Meeting Room, Baker County Public Library

2400 Resort St, Baker City, Oregon

Remote access [provided via Zoom](#)

Phone: +1 669 900 9128

Meeting ID: 861 4429 3530

Passcode: 190067

- I. Call to Order
- II. Roll Call
- III. Consent Agenda (**ACTION**)
 - a. Additions/deletions from agenda
 - b. Minutes of previous agenda
- IV. Conflicts or Potential Conflicts of Interest
- V. Citizen Comment (5-minute limit per speaker)
- VI. Old Business
 - a. None
- VII. New Business
 - a. Resolution FY2025-26.05 – Plan of Action for Audit Division (**ACTION**)
 - b. Policy Review-Revision – Technology Use (**ACTION**)
 - c. Discussion – Add Board member profiles on library website
- VIII. Reports
 - a. Library Director
 - b. Financial
- IX. Next Meeting: **Feb 10, 5:00 pm**
- X. Adjournment

The times of all agenda items except open forum are approximate and are subject to change. Other matters may be discussed as deemed appropriate by the Board. If necessary, Executive Session may be held in accordance with the following. Topics marked with an asterisk* are scheduled for the current meeting's executive session.

ORS 192.660 (2) (d) Labor Negotiations

ORS 192.660 (2) (e, j) Property

ORS 192.660 (2) (h) Legal Rights

ORS 192.660 (2) (a, b, i) Personnel

The Board of Directors regularly meets on the **2nd Monday each month from 5.00 to 6.00p** in the **Riverside Meeting Room at 2400 Resort Street, Baker City, Oregon**. Sign language interpretation for the hearing impaired is available if at least 48 hours notice is given.

Library Board Meeting – Annotated Agenda

Tuesday, Jan 13, 2026, 5:00 pm

Notes prepared by Library Director Perry Stokes

I. Call to Order

II. Roll Call

III. Consent Agenda (**ACTION**)

- a. Additions/deletions from agenda
- b. Minutes of previous agenda

IV. Conflicts or Potential Conflicts of Interest

V. Citizen Comment (5-minute limit per speaker)

In the interests of time and to allow as many members of the public an opportunity to speak, the board asks guests to limit remarks to five (5) minutes if speaking on behalf of an individual, or ten (10) minutes if speaking on behalf of a group or organization.

VI. Old Business

None

VII. New Business

a. Resolution FY2025-26.05 – Plan of Action for Audit Division (**ACTION**)

Attachments:

- VII.a.i. Resolution 2025-26.05

This Resolution is for a Plan of Action to address the deficiency noted in the management letter presented to the board at the November 2025 meeting along with the 2024-2025 financial statements. Mr. Gaslin reminded us that this deficiency is not something we can reasonably fix, given the size of our agency and budget. Nevertheless, the State Audit Division requires submission of a planning document to address it, even if it just states we lack the capacity to avoid the deficiency – which this does.

b. Policy Review-Revision – Technology Use (**ACTION**)

Attachments:

- VII.b.i. Technology Use Policy – Proposed Revision, 2026-01
- VII.b.ii Summary of changes report
- VII.b.iii Technology Use FAQ developed for website

I request the Board review and consider adoption of the updated Technology & Internet Use Policy. The revision modernizes the 2015 policy to reflect current technology use, cybersecurity and privacy practices, federal content-filtering requirements, and alignment with existing BCLD policies.

Library Board Meeting – Annotated Agenda

Tuesday, Jan 13, 2026, 5:00 pm

Notes prepared by Library Director Perry Stokes

Proposed Motion:

Move to adopt the revised Technology & Internet Use Policy as presented (with revisions as discussed).

c. Discussion – Add Board member profiles on library website

Background:

Currently, the Baker County Library District (BCLD) website lists only the names, term expiration dates, and contact emails of Board members. Other library districts—such as Hood River County Library District—include brief biographies and photographs for each Board member on their website, providing additional context and visibility for library stakeholders (e.g., <https://hoodriverlibrary.org/about/board/>).

Purpose:

To consider whether BCLD should expand the Board section of the library website to include **brief biographical profiles and photographs** of each Board member. The proposed enhancement is intended to:

- **Increase transparency** and public connection with Board leadership
- **Highlight Board members’ backgrounds, expertise, and community involvement**
- **Support community engagement and trust**
- Align BCLD with practices used by peer libraries

Discussion Points:

- Benefits and potential concerns of publishing brief bios and photos
- Content standards and privacy considerations (e.g., what to include/not include)
- Process for collecting and maintaining biographical information
- Timeline and resource implications for implementation

Action Desired:

Discussion and direction to staff on next steps regarding development and publication of Board member profiles on the BCLD website.

Board Member Profile Template

Name:

Full Name

Position:

Board Chair / Vice Chair / Secretary / Treasurer / Board Member

Library Board Meeting – Annotated Agenda

Tuesday, Jan 13, 2026, 5:00 pm

Notes prepared by Library Director Perry Stokes

Term:

Term start year – term expiration year

Photograph:

Optional headshot (professional or casual, neutral background preferred)

Biography (75–125 words):

A brief overview of the Board member’s background, including relevant professional experience, community involvement, education (optional), and connection to Baker County or the library district. This section should highlight skills or perspectives that support service on the Library Board.

Example prompts for bios:

- Current or former occupation or role
- Community service or volunteer involvement
- Areas of interest related to libraries, education, literacy, or public service
- Length of residence in Baker County (optional)
- Personal interests (optional, brief)

Contact:

Board email address (as currently listed on the BCLD website)

VIII. Reports

a. [Library Director](#)

Report to be delivered at the meeting

b. [Financial](#)

Report documents to be distributed at the meeting

IX. [Next Meeting:](#)

Date/Time: Feb 10, 2026, 5:00 pm

Planned Topics: TBA

X. [Adjournment](#)