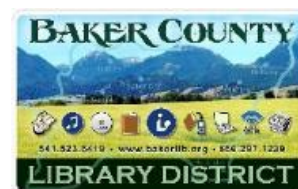


Regular Meeting Agenda

Baker County Library District

Board of Directors

Kyra Rohner, President



Tuesday, Oct 13, 2026, 5:00 pm

Riverside Meeting Room, Baker County Public Library

2400 Resort St, Baker City, Oregon

Remote access provided [via Zoom](#)

Phone: +1 669 900 9128

Meeting ID: 839 3030 8814

Passcode: 720853

Agenda Outline

- I. Call to Order
 - II. Roll Call
 - III. Consent Agenda (**ACTION**)
 - *Additions/deletions from agenda*
 - *Minutes of previous meeting*
 - IV. Conflicts or Potential Conflicts of Interest
 - V. Open Forum / Public Comment & Communications
 - VI. Old Business
 - a. None
 - VII. New Business
 - a. *Appoint Board Vacancy* (**ACTION**)
 - b. *Policy Revision – Bulletin Board and Information Distribution* (**ACTION**)
 - c. *Policy Revision – Employee Social Media and Online Communication* (**ACTION**)
 - VIII. Reports
 - a. *Director's Report*
 - b. *Financial Report*
 - IX. Next Meeting
- Date/Time:** Nov 10, 2026, 5:00 pm
- X. Adjournment

The times of all agenda items except open forum are approximate and are subject to change.

The Board of Directors generally meets on the **second Tuesday of each month from 5:00 to 6:00 p.m.** in the **Riverside Meeting Room at 2400 Resort Street, Baker City, Oregon**. Sign-language interpretation is available upon request with at least 48 hours' notice.

Library Board Meeting – Annotated Agenda

Tuesday, Oct 13, 2026, 5:00 pm

Notes prepared by Library Director Perry Stokes

Agenda Annotated

- | | | |
|---------------------|--|--------|
| I. | CALL TO ORDER | Rohner |
| II. | Roll Call | Rohner |
| III. | Consent agenda (ACTION) | Rohner |
| | a. Additions/deletions from the agenda | |
| | b. Minutes of previous meeting(s) | |
| <i>Attachments:</i> | | |
| | • III.b.i. Board meeting minutes, Sep 15, 2026 | |
| IV. | Conflicts or potential conflicts of interest | Rohner |
| V. | Open Forum / Public Comment & Communications | Rohner |
| VI. | OLD BUSINESS | |
| | a. None | |
| VII. | New Business | Stokes |

 a. **Appoint Board Vacancy (ACTION)**

Attachments:

- VII.a.i. Adams' Board Member Application

Board member Joan Spriggs resigned effective September 15, 2026, creating a vacancy in Position 5. Ms. Spriggs recommended Diana Adams of Halfway as a potential successor. Ms. Adams was introduced to the Board at its July 14, 2026, meeting, and her completed Board Member Application is included in the meeting packet. The Board is asked to consider an appointment for the remainder of the current term, ending June 30, 2027.

Suggested Motion: "I move to appoint Diana Adams to fill the vacant Position 5 on the Baker County Library District Board of Directors for the remainder of the term ending June 30, 2027."

 b. **Policy Revision – Bulletin Board and Information Distribution (ACTION)**

Attachments:

- VII.b.i. Bulletin Board Policy (current 2018 version)
- VII.b.ii. Bulletin Board and Information Distribution Policy (proposed 2026 draft)
- VII.b.iii. Background/Summary of Key Changes

The Board is asked to consider replacing the Bulletin Board Policy, last amended January 8, 2018, with an expanded Bulletin Board and Information Distribution Policy. The revision defines the purpose and scope of designated community posting and literature distribution spaces throughout the District and provides more specific, consistently applicable standards for staff and the public.

Key changes establish these areas as limited public forums for qualifying community information; define eligible notices and distinguish them from general commentary and ordinary commercial advertising; establish neutral posting, size, duration, rotation, and removal rules; and distinguish nonpartisan election information from prohibited electoral

Library Board Meeting – Annotated Agenda

Tuesday, Oct 13, 2026, 5:00 pm

Notes prepared by Library Director Perry Stokes

campaign materials. The draft further emphasizes viewpoint-neutral administration, District non-endorsement, protection of lawful expression, and a documented process for denied or removed materials, including reconsideration and review.

Please refer to the proposed policy and supplementary summary for the complete changes.

Suggested Motion: “I move to approve the Baker County Library District Bulletin Board and Information Distribution Policy as presented [as amended], effective October 13, 2026, superseding the Bulletin Board Policy amended January 8, 2018.”

c. Policy Revision – Employee Social Media and Online Communication (ACTION)

Attachments:

- VII.c.i. Social Media in the Workplace Policy (current 2017 version)
- VII.c.ii. Employee Social Media and Online Communication Policy (proposed 2026 draft)
- VII.c.iii. Background/Summary of Key Changes

The District’s Social Media in the Workplace Policy was adopted July 10, 2017, and has not received a comprehensive update in nearly a decade. The proposed Employee Social Media and Online Communication Policy preserves expectations for professional conduct, patron confidentiality, responsible use of District resources, and authorized public communications, while updating them for contemporary online platforms and public-sector responsibilities.

The 14-section proposal expressly distinguishes employees’ lawful personal expression from communications made in an official capacity, clarifies that criticism or disagreement alone is not misconduct, and recognizes statutory protections for employees’ personal social media accounts. It strengthens requirements for patron and confidential-record privacy, official account authorization and security, public-records retention, and accurate use of AI-assisted content.

The proposal also establishes principles for viewpoint-neutral moderation of comments on official District platforms, protection against retaliation for lawful activity, and periodic policy review. Staff responsibilities and enforcement would remain subject to applicable law and other District policies.

Administrative Recommendation: The Board is asked to review the proposed revisions and determine whether to adopt the replacement policy as presented or amended, or provide direction for further revision and any necessary legal review before taking final action.

Suggested Motion: “I move to approve the Baker County Library District Employee Social Media and Online Communication Policy as presented [as amended], effective October 13, 2026, superseding the Social Media in the Workplace Policy adopted July 10, 2017.”

Library Board Meeting – Annotated Agenda

Tuesday, Oct 13, 2026, 5:00 pm

Notes prepared by Library Director Perry Stokes

VIII. REPORTS

a. Director's

Stokes

Attachments:

- VIII.a.i. Director's Report, Oct 2026

b. Financial

Hawes

Finance report materials will be provided at the meeting.

IX. Agenda Items for the Next Regular Meeting: Nov 10, 2026

Rohner

- Topics TBD

X. ADJOURNMENT

Rohner