

FRIENDS OF BAKER COUNTY LIBRARY

Minutes of the Meeting of the Board
Held on Tuesday September 20th, 2016
in the Archive Room, Baker County Library

Present : Barbara Haynes (Pres.), Jen Albright, Kata Bulinski, Perry Stokes (BCL Dir.), Julianne Williams.

Haynes called the meeting to order at 3.30 pm.

Approval of Minutes Minutes of the meeting of August 23rd 2016 approved as submitted. Motion to approve by Williams, seconded by Bulinski, agreed by those present.

Treasurer's Report : No Report

Book Shop Report

Proceeds from sales : banked 09/07/16 \$ 300.00, in safe at 09/20/16 \$ 203.00. Sales include \$ 60.75 for Priced as Marked books.

Bargain Basement trial is continuing but sales are slow. This may change once dedicated shelving is acquired. Williams and Bulinski searched online for sign holders and shelving to fit the space between present book shop shelves. Decision taken to order *Billy* bookcase from IKEA for \$ 29.99 plus \$ 10.00 shipping (Williams) and T-Style sign holder 2 /pack about \$ 12.00 – 13.00. (Albright).

Proposed Williams, seconded Haynes and approved by those present.

Old Business

Lego Club – Melissa Grammon

Grammon provided a handout describing the benefits of Lego. The club meets 11 – 12 pm. on Fridays and is excellent for supporting STEAM programming. The group requires one Lego building basket set and four sets of base plates. A motion that Friends approve \$ 180.00 for the Lego club purchases made by Bulinski, seconded by Williams and approved by all present.

Eclipse Viewing Glasses – Perry Stokes

We can purchase glasses at cost through Nancy Coffelt if we order in bulk. At the lower price we can sell glasses for \$ 1.00 instead of \$ 2.00 a pair. However, schools may also be selling glasses.

Friends need to confirm the purchase price (+- 25c a pair), the number of glasses we are likely to sell and whether we are sole suppliers or dual sellers with schools, before committing to the \$ 850.00 needed to fund the program. Haynes proposed that Stokes discuss the matter with Coffelt and report back at the next meeting. Seconded by Bulinski and passed unanimously.

Budgeting Process – Barbara Haynes

To avoid confusion over pre-approval of purchases, Haynes suggested we review the budget every quarter, allowing us a degree of flexibility within the budget and speeding up the approval process.

Budget Items for Upcoming Quarter

Agreed to spend an amount of \$ 740.00 made up of :

Up to \$ 375.00 for lunch for a staff training event

\$ 85.00 for Bookmobile lights

\$ 100.00 for the Festival of Trees

\$ 180.00 for Lego Club

Motion to approve expenditure of \$ 740.00 made by Bulinski, seconded by Haynes and approved by members present.

Estimated cost for shelving for the Record Courier is \$ 3000.00. Stokes to approach the Leo Adler Fund for a grant and Friends agreed to contribute \$ 300.00 towards matching the grant.

Project to upgrade the microfilm station in the pipeline.

Stokes to provide wish lists for the branches at October meeting.

New Business

Expanding the Volunteer Base for Friends' Activities

Agreed that more volunteers are urgently required and the following suggestions to recruit them were put forward: Speak to service clubs about Friends' activities, get articles in local newspapers, put up posters at the Senior Center (Haynes to call Senior Center about possible news letter), write letters to book clubs (list from Carolyn Kulog), provide book marks or fliers for cashier's desk at Betty's Books, send out mailing asking for volunteers, talk to Leadership Group advisers at schools (use community service hours for Friends).

Suggest we do away with the formal fee-paying membership, make all volunteers members of the Friends, make it as easy as possible to attract new volunteers.

Invite Sara Durlinger to lunch for an informal discussion about volunteers and ways of recruiting new members to the group

Winter Book Sale

Held over till next meeting

The meeting was adjourned at 5.10pm.

Next Meeting

The next meeting will be on October 18th at 3.30 pm. in the Archive Room, Baker County Library.

Jen Albright
Secretary