

Baker County Library District

3/7/2025 4:25 PM

Register: 1000 · US Bank Checking
 From 02/15/2025 through 03/15/2025
 Sorted by: Date, Type, Number/Ref

*Approved Bills Report
 March 2025*

Date	Number	Payee	Account	Memo	Payment	C	Deposit	Balance
02/15/2025	31695 <i>OK</i>	Valentine, Donna M	1460 · A/R Employee ...	Draw	300.00	X		4,047.86
02/18/2025			-split-	Fines & Fees		X	6.50	4,054.36
02/18/2025			-split-	Fines & Fees		X	113.25	4,167.61
02/19/2025			-split-	Paypal Zettle F...		X	477.48	4,645.09
02/20/2025	31698 <i>OK</i>	Friends of the Baker ...	2000 · Accounts Payable	Remit Booksho...	405.81			4,239.28
02/25/2025	<i>PLZ #</i>		-split-	Fines & Fees		X	198.90	4,438.18
02/26/2025			-split-	Paypal Zettle 2...		X	305.87	4,744.05
02/26/2025	31699 ✓	ARROS Electric Inc.	6000 · Materials and S...	Invoice 5476	351.50			4,392.55
02/26/2025			1100 · General Pool 52...	Conf# 4145547...		X	60,000.00	64,392.55
02/27/2025			-split-	Zettle		X	8.13	64,400.68
02/27/2025	31700 ✓	Alpine Alarm Comm...	6000 · Materials and S...	Invoice 23003 ...	974.40			63,426.28
02/27/2025	31701 ✓	BendTel	6000 · Materials and S...	Account 20003...	307.00			63,119.28
02/27/2025	31702 ✓	Baker City (water ve...	-split-	Account 12760...	229.20			62,890.08
02/27/2025	31703 ✓	CNA Surety (annual ...	6000 · Materials and S...	Policy 62362354	350.00			62,540.08
02/27/2025	31704 ✓	Costco Wholesale	6000 · Materials and S...	Member# 0001...	65.00			62,475.08
02/27/2025	31705 ✓	GEO Net (aka Davis ...	6000 · Materials and S...	Patron Services...	25.00			62,450.08
02/27/2025	31706 ✓	Heaven's Best Carpet...	-split-	Invoices 13483...	1,290.00			61,160.08
02/27/2025	31707 ✓	Idaho Power	-split-	Account 22063...	288.25			60,871.83
02/27/2025	31708 ✓	Oregon Trail Electric...	6000 · Materials and S...	Accounts 908002	1,251.22			59,620.61
02/27/2025	31709 ✓	Reliance Connects (...	-split-	Account 38563...	137.28			59,483.33
02/27/2025	31710 ✓	US Cellular (HU Inte...	6000 · Materials and S...	Account 85570...	110.18			59,373.15
02/27/2025	31711 ✓	Verizon Wireless	-split-	Account 64221...	745.77			58,627.38
02/27/2025	90903 <i>OK</i>	PERS	2100 · Payroll Liabiliti...	PERS Online P...	57.88	X		58,569.50
02/27/2025		QuickBooks Payroll ...	-split-	Created by Pay...	4,575.13	X		53,994.37
02/27/2025		QuickBooks Payroll ...	-split-	Created by Pay...	37,308.33	X		16,686.04
02/28/2025			-split-	Expense Reimb...		X	11,089.10	27,775.14
02/28/2025			-split-	Paypal Zettle			18.39	27,793.53
02/28/2025			6000 · Materials and S...	Service Charge	36.95	X		27,756.58
02/28/2025	ACH8349	Georg, Jon (Sage Co...	1461 · A/R Due from S...	Sage fund vend...	6,513.97	X		21,242.61
02/28/2025	90908	AFLAC	-split-	Online Payment	463.38			20,779.23
02/28/2025	6245 <i>OK</i>	Adamson, Edward C	-split-	Direct Deposit		X		20,779.23
02/28/2025	6246	Ames, Bryan C	-split-	Direct Deposit		X		20,779.23
02/28/2025	6247	Anderson, Kimberli D	-split-	Direct Deposit		X		20,779.23
02/28/2025	6248	Arenas, Jose E	-split-	Direct Deposit		X		20,779.23
02/28/2025	6249	Bogart, Theresa D	-split-	Direct Deposit		X		20,779.23
02/28/2025	6250	Bowers, Sylvia S	-split-	Direct Deposit		X		20,779.23
02/28/2025	6251	Bowling, Graysen A	-split-	Direct Deposit		X		20,779.23
02/28/2025	6252	Brockman, John R	-split-	Direct Deposit		X		20,779.23
02/28/2025	6253	Burns, Daisy R	-split-	Direct Deposit		X		20,779.23
02/28/2025	6254	Cairns, Rachel A	-split-	Direct Deposit		X		20,779.23

OK 3/7/2025

Baker County Library District

3/7/2025 4:25 PM

Register: 1000 · US Bank Checking

From 02/15/2025 through 03/15/2025

Sorted by: Date, Type, Number/Ref

Date	Number	Payee	Account	Memo	Payment	C	Deposit	Balance
02/28/2025	6255	Cottrell, Cynthia A	-split-	Direct Deposit		X		20,779.23
02/28/2025	6256	Cuzick, Sage K	-split-	Direct Deposit		X		20,779.23
02/28/2025	6257	Dunn, Jerry Ann T	-split-	Direct Deposit		X		20,779.23
02/28/2025	6258	Grammon, Melissa N	-split-	Direct Deposit		X		20,779.23
02/28/2025	6259	Green, Jaye	-split-	Direct Deposit		X		20,779.23
02/28/2025	6260	Hanley, Shauna S	-split-	Direct Deposit		X		20,779.23
02/28/2025	6261	Hawes, A Christine	-split-	Direct Deposit		X		20,779.23
02/28/2025	6262	Hayden, Kaylee M	-split-	Direct Deposit		X		20,779.23
02/28/2025	6263	Minnigaliev, Ekater...	-split-	Direct Deposit		X		20,779.23
02/28/2025	6264	Moyer, Robert P	-split-	Direct Deposit		X		20,779.23
02/28/2025	6265	O'Dell, Tatum A	-split-	Direct Deposit		X		20,779.23
02/28/2025	6266	Pearson, Diana	-split-	Direct Deposit		X		20,779.23
02/28/2025	6267	Rasmussen, Gwendol...	-split-	Direct Deposit		X		20,779.23
02/28/2025	6268	Saunders, Sydney L	-split-	Direct Deposit		X		20,779.23
02/28/2025	6269	Snyder, Courtney B	-split-	Direct Deposit		X		20,779.23
02/28/2025	6270	Spry, Heather E	-split-	Direct Deposit		X		20,779.23
02/28/2025	6271	Stokes, Perry N	-split-	Direct Deposit		X		20,779.23
02/28/2025	6272	Valentine, Donna M	-split-	Direct Deposit		X		20,779.23
02/28/2025	6273	Whitley, Levi A	-split-	Direct Deposit		X		20,779.23
02/28/2025	6274	Wilde, Seth C	-split-	Direct Deposit		X		20,779.23
02/28/2025	31713	Castillo, Fabian Arenas	-split-		545.73			20,233.50
02/28/2025	31714	MacNaughton, Aman...	-split-		1,346.31			18,887.19
03/01/2025	31712	Goertzen Janitorial S...	6000 · Materials and S...	Janitorial Contr... ✓	2,200.00			16,687.19
03/03/2025	31715	Special Districts Insu...	-split-	03-0026696 ✓	13,088.00			3,599.19
03/03/2025	90904	CenturyLink Century...	6000 · Materials and S...	Online Paymen...	93.49			3,505.70
03/04/2025			1100 · General Pool 52...	Conf#4146678 ...			20,000.00	23,505.70
03/05/2025	90906	IRS Internal Rev Svc...	-split-	93-0984786; O...	12,450.30			11,055.40
03/05/2025	90907	Oregon Department ...	2100 · Payroll Liabiliti...	0514111-6; On...	3,182.00			7,873.40
03/06/2025	90910	Oregon Savings Gro...	-split-	Online Payment	3,085.00			4,788.40
03/10/2025	90905	Cascade Natural Gas ...	6000 · Materials and S...	Online paymen...	1,693.74			3,094.66
03/10/2025	90909	CenturyLink Qwest (...)	-split-	Online Pmt, Ac...	139.44			2,955.22
03/10/2025			1100 · General Pool 52...	Conf# 4152595...			20,000.00	22,955.22
03/11/2025	31716	Alpine Alarm Comm...	2000 · Accounts Payable		539.60			22,415.62
03/11/2025	31717	Baker Sanitary Service	2000 · Accounts Payable	Accounts 0019...	235.50			22,180.12
03/11/2025	31718	Black Distributing, Inc.	-split-	Account 00254...	304.04			21,876.08
03/11/2025	31719	Center Point Publishi...	2000 · Accounts Payable	Payment on Ac...	140.22			21,735.86
03/11/2025	31720	City of Halfway	2000 · Accounts Payable	Account 053-2;...	82.00			21,653.86
03/11/2025	31721	City of Huntington	2000 · Accounts Payable	Account 2-026...	87.00			21,566.86
03/11/2025	31722	Crown	2000 · Accounts Payable	Customer 1016...	109.26			21,457.60
03/11/2025	31723	City of Haines	6000 · Materials and S...	Account 81; Li...	90.00			21,367.60

paychecks

Contract

group insurance

payroll tax
pmts

heating

Baker County Library District

3/7/2025 4:25 PM

Register: 1000 · US Bank Checking

From 02/15/2025 through 03/15/2025

Sorted by: Date, Type, Number/Ref

Date	Number	Payee	Account	Memo	Payment	C	Deposit	Balance
03/11/2025	31724 ✓	Eagle Telephone Syst...	6000 · Materials and S...	Account 89360...	34.65			21,332.95
03/11/2025	31725 ✓	Ed Staub & Sons Pet...	2000 · Accounts Payable	Account 123549	404.59			20,928.36
03/11/2025	31726 ✓	Ingram Library Service	2000 · Accounts Payable	Customer 2019...	✓ 2,620.38		book order	18,307.98
03/11/2025	31727 ✓	Inland Development ...	2000 · Accounts Payable	Internet Servic...	✓ 610.00		Internet	17,697.98
03/11/2025	31728 ✓	LaRue Sanitary Service	2000 · Accounts Payable	Library Utilitiies	26.63			17,671.35
03/11/2025	31729 ✓	Kelli Marks	4100 · Fines and Fees:...	Reimburse Los...	25.00			17,646.35
03/11/2025	31730 ✓	MTE Communications	2000 · Accounts Payable	Account 05715...	5.78			17,640.57
03/11/2025	31731	Oregon Trail Electric...	2000 · Accounts Payable	Accounts 9080...	110.83			17,529.74
03/11/2025	31732	Pine Telephone dba ...	2000 · Accounts Payable	Account 00001...	175.97			17,353.77
03/11/2025	31733	Quill	2000 · Accounts Payable	Account 28626...	353.66			17,000.11
03/11/2025	31734	Northeast Oregon Ho...	2000 · Accounts Payable	Richland Libra...	517.95			16,482.16
03/11/2025	31735 ✓	SAIF Corporation	5000 · Personal Servic...	Account A100...	✓ 457.12		workcomp	16,025.04
03/11/2025	31736	Sumpter Valley Mus...	6000 · Materials and S...	Expense Reimb...	60.00			15,965.04
03/11/2025	31737	Streamline	2000 · Accounts Payable	Invoice FE147...	270.00			15,695.04
03/11/2025	31738	Sword, Dan (Mainte...	2000 · Accounts Payable	Library Ground...	470.00			15,225.04
03/11/2025	31739	Thatcher's Ace Hard...	6000 · Materials and S...	Account 33; Bl...	45.27			15,179.77
03/11/2025	31740 ✓	US Linen & Uniform	2000 · Accounts Payable	Account 17533...	165.30			15,014.47
03/11/2025	31741 ✓	City of Sumpter	-split-	Reimburse Libr...	✓ 689.16		Sumpter lib. utilities	14,325.31
03/11/2025	31743 ✓	CMGEO OREGON ...	2000 · Accounts Payable	Account EO48...	128.04			14,197.27
03/12/2025	90911 ✓ ok	US Bank Visa (Corp...	-split-	Online Payment	✓ 8,144.23		✓ VISA	6,053.04
03/14/2025	31742 ✓	Valentine, Donna M	1460 · A/R Employee ...	Draw	300.00			5,753.04

✓ verified number series

Number Series

- 6000 direct deposit payroll
- 30000 regular checks
- 90000 ACH online payments

Ch 3/7/2025

Baker Co Library - Other Funds

3/7/2025 4:18 PM

Register: 1000 · US Bank Checking Memorial

From 02/13/2025 through 03/11/2025

Sorted by: Date, Type, Number/Ref

*Approved Bills Report
March 2025*

Date	Number	Payee	Account	Memo	Payment	C	Deposit	Balance
02/26/2025			4400.0 · OTHER USE...	Book Sales		X	309.38	10,373.09
02/28/2025			6000 · Other Uses Fun...	Service Charge	12.00	X		10,361.09
03/07/2025	8025	<i>ok</i> ✓ US Bank Visa	6000 · Other Uses Fun...	Online Payment	71.17			10,289.92

*No checks written in Feb
✓ verified number series*

Number Series

*1900 Regular checks (#1977 Last check, Sep. 2024)
8000 ACH online payments*

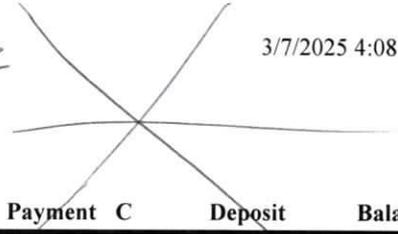
Ch 3/7/2025

Baker Co Library - Sage Fund

3/7/2025 4:08 PM

Register: 1000 · US Bank Checking
 From 02/13/2025 through 03/11/2025
 Sorted by: Date, Type, Number/Ref

*Approved Bills Report
 March 2025*



Date	Number	Payee	Account	Memo	Payment	C	Deposit	Balance
02/25/2025	2587 ✓	Larry Lake (Courier)	6000 · Materials & Ser...	Courier Services	600.00	X		938.57
02/25/2025	2588 ✓	MacDonald, Maxine ...	6000 · Materials & Ser...	Courier Services	615.00			323.57
02/26/2025			1005 · LGIP Pool Acc...	Conf# 4145546...		X	20,000.00	20,323.57
02/27/2025		QuickBooks Payroll ...	5000 · Sage Personal S...	Created by Dir...	1.75	X		20,321.82
02/27/2025		QuickBooks Payroll ...	-split-	Created by Pay...	4,575.13	X		15,746.69
02/28/2025	8349 ✓	Georg, Jon (Contract...	6000 · Materials & Ser...	Monthly Syste...	6,512.22	X		9,234.47
02/28/2025	8350 ✓	Baker County Librar...	-split-	Reimburse Pay...	11,089.10	X		-1,854.63
02/28/2025	6243 ✓	A Christine Hawes	-split-	Direct Deposit		X		-1,854.63
02/28/2025	6244 ✓	Elizabeth A Ross	-split-	Direct Deposit		X		-1,854.63
02/28/2025	2025-19		-split-	Reverse duplic...		X	11,089.10	9,234.47
03/05/2025	8351 ✓	IRS Internal Revenue...	-split-	Online Paymen...	2,168.26			7,066.21
03/05/2025	8352 ✓	Oregon Department ...	2100 · Payroll Liabiliti...	Online Payment	430.00			6,636.21
03/11/2025	2589 ✓	Banks Courier Servic...	2000 · Accounts Payable	Courier Services	640.00			5,996.21
03/11/2025	2590 ✓	MacDonald, Maxine ...	2000 · Accounts Payable	Courier Services	572.00			5,424.21
03/11/2025	2591 ✓	Reser, Mary (Courier)	2000 · Accounts Payable	Courier Mileage	451.04			4,973.17
03/11/2025	2592 ✓	Wirrkala, Susan (Co...	2000 · Accounts Payable	Courier Mileage	60.30			4,912.87
03/11/2025	2593 ✓	Sherman Co Public L...	2000 · Accounts Payable	Courier Service...	504.00			4,408.87
03/11/2025	2594 ✓	Goldsmith, John (Co...	2000 · Accounts Payable	Courier Mileage	214.40			4,194.47

2 couriers

*2441.74
6 couriers*

✓ verified number sequence

*Number Series
 2000 regular checks
 6000 direct deposit payroll
 8000 ACH online payments*

OK 3/7/2025