GOALS
✓ Budget conservatively due to revenue instability while maintaining services and facilities
✓ Adjust payroll rates for inflation (4% Cost of Living Increase for employees, +$35,000.)
✓ Add magazines to digital content services (+1.5%, $2,000)
✓ Sustain “Operations Reserve” around $620,000.

FY24-25 PROPOSED BUDGET ITEMS OF NOTE
• Income
  o Assumed moderate growth of property value (3.0%. Just 0.8% this year; 5.5% prior year)
  o Taxes estimated to be received, +$55,000 compared to actual but flat compared to original budget
  o Cash Carryover / Operations Reserve
    ▪ Current year FY23-24: Reduced by about $50,000 to offset revenue shortfall (Original budget assumed 4% growth; actual from County Assessor was less than 1%. Collection rate even lower.)
    ▪ Next year FY24-15: Approx $620,000 maintained.
    ▪ On hand reserves are ahead of scheduled needs, sufficient to sustain debt-free operation for the next 3 years, at least.
    ▪ Note: Actual projected carryover may be up to $50,000 greater than budgeted. Supplemental budget lines are higher than projected expenses to maintain spending authority.
  o Increase of Prior Year Taxes based on history (+$5,000)
  o Increase to Interest earnings based on history (currently $4,000 - $5,000 per mo)
  o Increase of Fines & Fees revenue based on history (+$1,000)
  o Other Financing includes anticipated ETO incentive payments (+$5,000)

• Personnel Services - 69.6% of operations budget
  o Salaries
    ▪ Increase of 5% (+$35,000) over prior year original budget
    ▪ 4.0% COLI proposed for staff (5% prior year), based on W-CPI forecast and Oregon minimum wage rate increase of 3.8% ($0.50) to $13.70 from $13.20 (for non-urban counties)
  o Benefits
    ▪ Benefits increase moderately over prior year (+2.6%, $9,200).
    ▪ Primary growth is due to PERS and Social Security (+5% increase each)
    ▪ Group insurance costs are basically flat despite a 7% increase to the plan rate & health insurance premiums. This is mostly due to one employees changing coverage down from family to single.
  o Personnel investment increase of $44,300 (+4.2%) over prior year original budget. Total FTE is unchanged at 15.7.

• Materials & Services – 30.4% of operations budget
  o Books/Collections – kept steady at 8.5% (+$135,500) of operations budget. Slight increase for addition of digital magazines to Library2Go package with LEO. Annual goal is to grow it with surplus available funds to between 10-15% by year end.
FY2024-2025 GENERAL FUND  
BUDGET OVERVIEW – HIGHLIGHTS

- Sage Catalog – New structure proposed for membership dues based on rate per capita has negligible impact on BCLD rate but significant changes for other members to be phased in over 4 years.
- Facilities – decreased (-$9,000) based on history; amount enables continued work on priority strategic maintenance projects; Total of $55,000 is just under 4% of Operations Budget, less than half of what schools typically budget (10%).
- Computer Maintenance – 42% reduction for decreased need; downsize of WiFi Hotspot loan devices. Note: addition of staff phone stipend for cybersecurity 2-factor authentication support.
- Insurance – significant 32% increase (+$7,500) due to SDIS liability rate change.
- Election – 2025 will be one of the costly years of special district election. Reserve funds being transferred in from Other Fund for this need.
- Marketing/Publication – corrected downward based on history (-$3,000)
- Utilities – Slight decrease (-3%, $1,600) based on history, possible effect of Strategic Energy Management program
- M&S allocation decrease of $27,450 (-5.4%) *Note disparity between LB30 and LB31 M&S history totals is due to inclusion of Debt Service on LB31.
- Total Operations Budget (Personnel + Materials) decrease of $16,885 (-1.1%)

GENERAL FUND

<table>
<thead>
<tr>
<th>Description</th>
<th>Amount</th>
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</thead>
<tbody>
<tr>
<td>Stable revenue growth</td>
<td>25,720</td>
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<tr>
<td>Personnel chg</td>
<td>44,335</td>
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<tr>
<td>M&amp;S chg</td>
<td>(27,450)</td>
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<tr>
<td>Operations Activity Total</td>
<td>16,885</td>
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<tr>
<td>Balance</td>
<td>8,835</td>
</tr>
</tbody>
</table>

- Transfers & Other
  - Capital Outlay – $15,000 allocation maintained for replacement of staff work chairs.
  - Severance Reserve Transfer – standard $10,000 annual deposit to sustain reserve pool for projected employee retirement payouts.
  - Other transfers suspended (Technology, Election, Capital Improvement Reserve)
  - Reserve Fund for Capital Investment
    - Modest $10,000 increase to fund this year with some payout and deposit activity
    - Current balance of approx. $94,000
  - Cash carryover – maintained at year end figure of $620,000, forecast as about $80,000 above minimum necessary to keep district debt-free and fund July to November operations without having to borrow from Other Fund.