

LIBRARY DIRECTOR'S REPORT

December 9, 2025

Administration & Finance

- **2026 Local Option Levy Renewal** – Draft language submitted for review to analysts in Finance & Taxation Department of Oregon Dept of Revenue. Tax generation projections shared with Baker County Assessor with request for corrections.

Facilities & Vehicles

- **At Baker**
 - Bookmobile – service suspended beginning this week for maintenance work on suspension system. Work is expected to take about 6 weeks. Holds delivery will continue for Medical Springs patrons during service suspension. The date of resuming full service will be determined for safety as winter weather allows.
- **At Branches**
 - Huntington – Ongoing Internet service troubleshooting.
 - Richland – Recent urgent visit by IT Manager for Internet outage repair.

Marketing & Outreach

- **Historic Holiday Book Fair** – Along with members of our Friends of the Library, I represented BCLD at vendor tables at this Nov 15 event organized by Betty's Books and Carnegie Crossroads Arts Center. The Friends sold copies of vintage railroad maps and historic photo books. I was able to highlight our archives and research resources, answer questions, and interact with visitors, authors and representatives from partner agencies.

Personnel & Training

- **Director vacation scheduled** – 12/24 through Jan 11.

Programs and Services

- **Gingerbread House program** -- planned for December 12 in partnership with Building Healthy Families.
- **Website Enhancement** – A Sage catalog search bar has been added to the header of all pages on the library website.
- **Sage Evergreen app - Beta Testers needed**
 - Some updates to the Sage Evergreen app are in testing. To check out the new release or help with beta testing:

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* Android: Opt in to Beta testing at

<https://play.google.com/apps/testing/net.kenstir.apps.sagecat>

* iOS: Opt into Beta testing at <https://testflight.apple.com/join/IEOPvWmF>

Safety & Security

- Security Camera upgrade – rooftop camera operating well. It is able to patrol through various preset views and uses AI to identify and capture flagged events.
- First Aid Supply Staff Guidance -- drafted to help staff determine appropriate public distribution levels. Except in emergency situations, they are authorized to provide small adhesive bandages only. Items that could cause adverse allergic reactions such as medication or ointments, or are used for treating more serious injuries, are not for public use.
- Unattended Belongings Notices – Created to print notice to alert patrons as needed that unattended belongings left for more than 20 minutes will be / have been removed.