

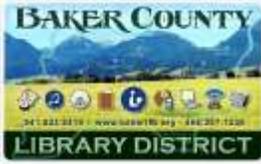
# Baker County Library District

Board of Directors

## Regular Meeting Minutes

Monday, Dec 12, 2016

<p><b>Call To Order</b></p>	<p>Gary Dielman, President called the meeting to order at 6:04 pm. The meeting was held in the Riverside Meeting Room. Present at the meeting were Gary <b>Dielman</b> and Della <b>Steele, Directors</b>; Perry <b>Stokes</b>, Library Director and Christine <b>Hawes</b>, Business Manager. With three members of the board absent due to illness and inclement weather, there was not a quorum and therefore, no business was conducted.</p>
<p><b>Consent Agenda</b></p>	<p>Dispensed with agenda. No members of the public were present.</p>
<p><b>REPORTS: Director</b></p>	<p>Stokes gave a brief administrative report. He referred to the meeting packets, also posted on the District website. The complete report was included in the board packets. He highlighted under Security, that the Baker County District Attorney contacted him describing the restitution process he plans to pursue in the case of a patron's handgun left behind in a library restroom last spring. Stokes said that he supported the DA's planned course of action. Stokes also reported that the library continues to have a particular class of DVD cases being hidden as an apparent attempt at censorship; there is no video camera in the movie area. The investigation is active and there are a couple of suspects. He is considering placing a video camera in the area if this persists.</p> <p>Stokes informed the board of the upcoming holiday closure schedule. The library will be observing the upcoming two holidays falling on Sunday by closing on Sunday and the following day, Monday. With other government and financial entities observing the holidays on Monday, this closure is expected by the public and avoids problematic staff scheduling issues presented when the library remains open and a floating holiday is offered to staff.</p>
<p><b>Finance</b></p>	<p>Hawes passed out check packets for signatures and gave a brief financial report. <b>General Fund</b> has received tax turnovers of \$451,671 in December. The District has now collected 83.7% of budgeted tax revenues. Highlighting a few checks of interest, in the Book budget, Ingram \$1,198.98 book purchases were low this month. Building Maintenance included Alpine Alarm \$426.00 annual fire alarm inspection, Arros Electric \$1,935.55 for the installation of light switches in the staff closet and 4 LED lights outside. Association Dues to the Oregon Government Ethics of \$396.10 annual fee. A program expense of \$400 to the Traveling Lantern who will be performing at the library for a Christmas program December 17. And Ed Staub &amp; Sons, heating fuel for two branches, Haines and Halfway \$528.50.</p>



# Baker County Library District

Board of Directors

## Regular Meeting Minutes

Monday, Dec 12, 2016

	<p>Other Funds will receive reimbursement funds of \$9439.20 for the wiring project recently completed. The invoice for equipment reimbursement is still in review with an anticipated reimbursement of \$6,162. Amazon revenues have averaged over \$500 the last couple months. And finally, General Fund has repaid operating loans totaling \$106,000 on November 28, 2016.</p> <p>Checks and approval lists were signed. Hawes stated that Betty Palmer stopped by before the meeting and signed one-third of the checks, initialed the check lists, and left as she went home sick. Dielman and Steele signed the rest of the checks and initialed the check lists.</p>
<b>Next Meeting Date</b>	The next Board meeting will be January 9, 2017 at 6:00pm.
<b>Adjourn</b>	<p>The meeting was adjourned at 6:38 pm.</p> <p>Respectfully submitted,</p> <p>Perry Stokes, Secretary to the Board</p> <p>PS/ch</p>