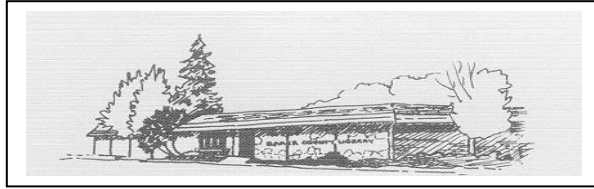


**Community Libraries:**

Baker City  
Haines  
Halfway  
Huntington  
Richland  
Sumpter



**BAKER COUNTY LIBRARY DISTRICT**

**2400 Resort St  
Baker City, Oregon 97814**

**Phone:** 541.523.6419  
**FAX:** 541.523.9088  
**Toll Free:** 866.297.1239  
[www.bakerlib.org](http://www.bakerlib.org)

**Director:** Perry Stokes  
[director@bakerlib.org](mailto:director@bakerlib.org)

**Request for Proposal**

USAC E-rate program project  
Funding year July 1, 2016 - June 30<sup>th</sup>, 2017

**1. Goods or services required:**

The Baker County Library is entertaining bids for a complete rewire of their Ethernet network.

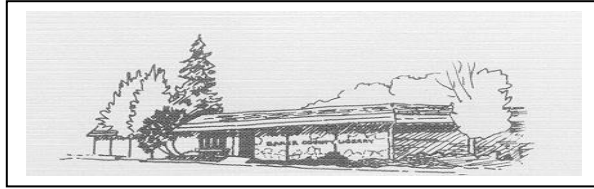
- a. All existing Ethernet cable is to be replaced with Cat 6 cable; old cable is to be removed.
- b. Any termination points that exist and are damaged will need to be replaced or repaired.
- c. Any termination points not in approved termination boxes, or patch panels, shall be replaced.
- d. All cabling must be supported with approved cabling support devices.
- e. Any terminations not in boxes (drops) shall be put into termination outlets or patch panels.
- f. Any redesign of existing infrastructure must be reviewed and approved by Baker County Library IT Staff. After receiving approval, the vendor, (hereafter called "contractor") may initiate the changes.

**Additional Project Information:**

- a. An onsite visit is required. Due to the many variables and limited access to parts of the building, an onsite visit is required to get the exact details and scope of the project. There may also be changes to the existing infrastructure that may be suggested by the Baker County Library IT Staff, or by the contractor to improve overall performance of the Library's network.
- b. Draft blue prints of existing network infrastructure are available in PDF and blue print format.
- c. It is the responsibility of the contractor to suggest changes in location or rerouting of existing network runs and any other changes to hardware, and or equipment required to fulfill this project. Contractor will work with the Baker County Library IT Staff as needed.
- d. Additional electrical wiring may be required to meet the changes in the existing infrastructure. These additional costs will be negotiated between the parties as they arise in the course of the project and will be billed as time and material add-ons, or another qualified contractor may be called in to perform the required work.
- e. A warranty of work and materials must be a minimum of fifteen years.
- f. It is the sole discretion of the Baker County Library IT Staff to approve any changes in the Library's network infrastructure.
- g. The Library shall be open during the project. Areas can be taken off line as required to achieve the work. The Library IT Manager will be present to assist if needed.

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**Bid submission deadline: 04/04/2016**

**Submit bids by mail to:**

Jim White  
2400 Resort St.  
Baker City, OR 97814

Or email: [tech@bakerlib.org](mailto:tech@bakerlib.org)

***Bids that do not meet the requirements can be disqualified and not evaluated further.***

***Basis for awarding bid:***

**Price of project (50%)**

**Local qualified contractor (30%); Contractor rating will be researched as rated by other customers, and or,  
Better Business Bureau Rating.**

**Flexibility of contractor (20%)**

**Contractor must have a current USAC-E-Rate Spin Number (Service Provider Identification Number) in order to qualify to bid on this project.**

Jim White

IT Manager

Baker County Library District [tech@bakerlib.org](mailto:tech@bakerlib.org) cell 541-403-1039 Fax 541-523-9908