



# Baker County Library District

## Board Meeting Agenda

Oct 15, 2012, 7:00 – 8:30 pm

### CALL TO ORDER

### ACTION

Motion 2nd

<b>7:00 pm</b>	<b>ADDITIONS/DELETIONS FROM AGENDA</b>		
	<b>Conflicts or potential conflicts of interest</b>		
	<b>APPROVE MINUTES</b> from previous Board Meeting		

<b>7:05</b>	<b>Public Comments &amp; Communications</b> In the interests of time and to allow as many members of the public an opportunity to speak, the board asks guests to limit remarks to five (5) minutes if speaking on behalf of an individual, or ten (10) minutes if speaking on behalf of a group or organization.  <b>WHIT DESCHNER – SALT LICK SCULPTURE PROPOSAL</b>		
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### ACTION & BUSINESS ITEMS

<b>7:20</b>	<b>ANNUAL / RECURRING BUSINESS</b>		
	Resolution 2012-13.003 Authorizing TRAN Loan		
<b>7:30</b>	<b>OLD BUSINESS</b>		
	Resolution 2012-13.004 Adopting Bylaws Revisions to become Board Governance Policy		
	Parking Policy		
<b>7:50</b>	<b>NEW BUSINESS</b>		
	None		

### ADMINISTRATIVE REPORTS

<b>8:00</b>	<b>DIRECTOR'S REPORT</b>		
	Oregon State Library Statistics Report <i>Note: Circulation count slightly decreased due to in-house use counts no longer reported.</i>		
	Facilities: Baker - BC Public Works inquiry on water meter line; Examination of window seals in Reading Room. Haines - Toilet tank leak reported		
	Leo Adler Grant		
	Staff Training - Oct 8		
	Media Review / Discussion		
<b>8:15</b>	<b>BUSINESS AND FINANCIAL REPORT</b>		
	Review Statement of Income and Expenses		
	Approve bills / Sign checks		

### ADJOURNMENT

<b>8:30</b>	<b>ADJOURN</b> - Agenda items for next meeting - Next Regular Meeting: Nov 12, 2012		
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The times of all agenda items except open forum are approximate and are subject to change. Other matters may be discussed as deemed appropriate by the Board. If necessary, Executive Session may be held in accordance with the following. Bolded topics are scheduled for the current meeting's executive session.

ORS 192.660 (1) (d) Labor Negotiations  
ORS 192.660 (1) (h) Legal Rights

ORS 192.660 (1) (e) Property  
ORS 192.660 (1) (i) Personnel

The Board of Directors regularly meets on the 2nd Monday each month from 7.00 to 9.00p in the Riverside Meeting Room at Baker County Public Library, 2400 Resort Street, Baker City, Oregon.

# Baker County Library District

## Minutes

September 10, 2012

<b>Call To Order</b>	Gary Dielman, President called the regular meeting of the Board of Directors to order at 7:02pm. The meeting was held in the Riverside Meeting Room at the Baker County Public Library, 2400 Resort Street, Baker City, Oregon. Present were: Gary <b>Dielman</b> , Nellie <b>Forrester</b> , Della <b>Steele</b> , Kyra <b>Rohner-Ingram</b> , and Betty <b>Palmer</b> , Directors; Perry <b>Stokes</b> , Library Director; and Christine <b>Hawes</b> , Business Manager.
<b>Agenda Approved</b>	Dielman asked for changes to the agenda. No additions or changes were proposed.
<b>Minutes Approved</b>	Dielman asked for suggested changes to the minutes. No corrections were proposed. <b>Forrester moved to approve both the agenda and the Library Board Minutes dated August 13, 2012 as presented; Rohner-Ingram seconded; motion passed unanimously.</b>
<b>Public Comment</b>	Dielman stated for the record that there were no members of the public present for comments. Stokes stated he received an email inquiring about the District's long-term parking policy; the topic is addressed under new business. He also received a couple of telephone calls from persons concerned about a Young Adult program. The event will be covered in his Director Reports.
<b>Old Business: Fountain Project Update</b>	Moving on to Old Business, Stokes reported he emailed artist Phillip Charette about the board's discussion on the Fountain Art Project in its August meeting and invited him to attend the September meeting via Skype. To date no reply was received. In the email, he stated that the board was empathetic to Charette's situation; however, given the lack of demonstrated progress to date, none had confidence the project would be completed even with an extension. Therefore, the consensus was to adhere to the original contract terms with established deadline at the end of October 2012.  Palmer arrived at 7:10pm.
<b>New Business: Bylaws Revised Draft</b>	Stokes proposed to revise and rename the Library Board By-Laws as the Board Governance Policy, using the policy from Hood River Library District as model.  In the new policy draft, he presented a document that indicates retained elements from the old version in black font and new additions in red font. Reviewing the proposed changes, he stated that the goals in this revision is more closely align with current Oregon laws regarding special districts and remove elements that may be variable so the policy would not need to be revised should they change.  Thus, the listing of branches in Article 1 was removed to allow for additions or closures. Article II would be removed entirely as it is more of a mission statement than a purpose. All of the remaining concepts are carried over to the new Board Governance Policy.  He read through all I. Membership points including A. Composition, B. Term of Office and C. Vacancies. ORS 198 outlines the procedure for filling board vacancies and is referenced in the paragraph. He read through the new elements in the policy. Point D. Conflict of Interest was discussed, specifically the meaning of the term "ex-parte" with Rohner-Ingram clarifying the statement. Stokes said he added verbiage in the case a conflict of interest does exist, a member would declare that a conflict exists but

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	<p>may participate in the discussion.</p> <p>Under Section B, Terms of Office, Stokes said that he found that elected officials should take an oath required by State Law; at a future meeting he will present a draft of an oath of office. The final sections G and H were read.</p> <p>Continuing on, he highlighted new verbiage in parts II Officers, III Responsibilities and IV Meetings; the most notable change being that the election of officers was moved from November to July to correspond with the fiscal year. A discussion ensued on the term “agents” in context of the “board giving the Director authority to employ all necessary agents and assistants.”</p> <p>The new policy reiterates public meeting requirements. The board discussed the public must be notified of a work session but not necessarily invited. The public can attend any meeting and comment. Stokes stated that all public meetings and agendas are placed on the website, notices are sent to the papers, and copy of notices is made available at the Library front desk should a patron ask. There was discussion on what should be available to the public.</p> <p>In sum, Stokes estimated about 30% of the draft was from the old original document while 70% was new. Previous to this proposed revision, the document had been updated once since inception of the District. The board members liked the updated policy. According to current bylaws, the changes can be voted upon at the next meeting following presentation, so that action will be on the October agenda.</p>
<b>Premises Policy Discussion</b>	<p>Stokes stated that he received an email alert from a concerned patron who saw someone sleeping, presumably overnight, in a car in the north parking lot of the main branch. Stokes said he has noticed himself a couple of vehicles that seem to stay for prolonged periods. Currently, there is no parking policy on record. The Rules of Conduct policy could be expanded to cover the outside premises. He asked the board for input. Palmer asked what concerns we would have and whether they were perceived as a threat. Stokes said he is familiar with the individuals in question. They regularly use the library without problem and do not present overt signals of mental instability or danger; they are likely just houseless.</p> <p>The parking lot is often at or near capacity during library business hours, but patrons generally find spaces on the street or Dollar Tree to use. Baker City does not have a statute covering overnight parking; it is the District’s responsibility to determine policy for its property.</p> <p>One suggestion was to prohibit public parking from midnight to 6:00am. If posted, local law enforcement could be asked to help enforce it. Any limits on the number of allowed hours visitors may park would involve the District having to contract something like a parking attendant. Discussion ensued with no decision being made at this time. Stokes will propose a draft policy for consideration at a future meeting.</p>
<b>Administrative Reports</b>	<p>Stokes gave the following administrative reports:</p> <p><b>Facilities</b> – At the <b>Baker Public Library</b>, the faucet is now working in the older women’s restroom. He bought 2 new units with the intention of installing the second</p>

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	<p>unit in the men’s restroom. He is waiting to make sure there are no unforeseen problems before installing the second unit. There have been wet spots in the carpet in the reading room due to sprinklers on the windows. He will have a professional look at it and give solution suggestions. There will be a hearing on the underground utilities project on September 25; the Library has already established a resolution in support of the project. The <b>Haines Library</b> had a water leak. A broken shut off valve in the crawl space was found during the annual heating/AC inspection. He has called a plumber. The <b>Richland Library</b> building construction has started. The Library has been offered the old teacher lounge and concession room for storage. He showed a diagram to the directors and described the planned changes for library use. The estimated cost at this point is \$1,500 - \$3,000, but an official bid has yet to be received. <b>EOU gifted 3 tables</b> and a desk to the Library, surplus furniture from its remodeling work. Stokes has already found uses for most of them. The US Postal Service has sent notices to the branch libraries inquiring of interest in hosting a <b>Village Post Office</b>. They are looking to partner with other agencies to decrease operation costs. Stokes doesn’t see the need for the library to provide this service. Rather, in his opinion, the service would work better if hosted by a local store. The directors wanted to leave this decision to Stokes discretion.</p> <p><b>Personnel</b> – A staff member filed a Workman’s Comp claim on August 8, having tripped on a carpet at a branch injuring a knee. Stokes will check into the severity of the hazard to assess the need for repair. The annual staff in-service training is planned for Columbus Day, October 8. Staff were asked to form a committee to put together the agenda.</p> <p><b>Programming</b> – Children’s programs included an OMSI Science Fair August 15 and Summer Reading Program Carnival August 16; both were well attended. The first Young Adult program was attended by over 30 teens, the Hunger Games Event, August 31. Stokes explained that The Hunger Games is a work of satire with an anti-war theme. He received two phone calls from patrons that were shocked the library would support kids killing for sport. The book is about a tyrannical government which annually forces youth selected by lottery into a gladiator event. The protagonist ultimately leads a rebellion against the event and dictatorial regime. The event was probably the best attended program the library has had for the age group. He wrote this month’s Library Corner to address the concerns, explain the book topic and the Library’s position. Two board members complimented Stokes on a well-written article.</p> <p><b>Services</b> – A Children’s Service Desk has been established as you enter into the Children’s area. The Children’s Librarian will be scheduled to be at the desk regularly to answer questions and provide patron services.</p> <p><b>Other news</b> – Scenes for a documentary TV show were recently filmed in the genealogy room. Filming began after the library closed at 6:00pm on Friday evening and lasted until about 10:30pm.</p>
<p><b>Business Manager’s Report</b></p>	<p>Hawes passed out checks for signatures and the financial statements. The General Fund received \$4,158.01 in tax turnovers. E-Rate refunds from 4 vendors totaling \$651.39 have been received to-date with another \$687.57 expected from 3 other vendors. These funds are the final payments for the fiscal year ended June 30, 2012. Personal Services is on target with the budget at 25.5% spent. Notable checks this month are Ingram book order \$781.05, Mike Bork Auto bookmobile maintenance \$150, Staff travel \$285.10 to the 2012 Focus on Children &amp; YA Institute training, Government Ethics annual special district fee \$260.15, Baker City Herald promotional</p>

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	<p>ad in the Active Families insert \$250, Gaylord \$559.56 for custom DVD labels and disc filing system supplies, Children's programs Hunger Games total cost at \$657 (as budgeted), and Ed Staub annual tank check \$39.99 for one of the two branches scheduled. The US Bank Visa \$3,517.40 will be paid on the 20<sup>th</sup> this month to allow for final authorization of transactions. The actual expenses to-date is comparable to the cash flow projection with the balance cash at \$33,817, slightly above estimated to-date. Hawes thanked Rohner-Ingram for being available to sign checks this month with Dielman out of town.</p> <p>Checks were signed and approved.</p>
<b>Next Meeting Date</b>	<p>The next Board meeting will be October 15, 2012. Stokes reminded the group this is one week later, the third Monday, due to the staff training on October 8.</p>
<b>Adjourn</b>	<p>The meeting was adjourned at 8:35pm.</p> <p>Respectfully submitted,</p> <p>Perry Stokes, Secretary to the Board</p> <p>PS/ch</p>

# **ANNUAL BUSINESS**



IN THE MATTER OF  
**Authorizing Continuing Borrowing  
Procedure**  
per ORS 287A.180

) Baker County Library District  
)  
) **Resolution No. 2012-13.003**  
) **(10/15/12)**

## **RESOLUTION AUTHORIZING CONTINUING BORROWING PROCEDURE**

(Oregon Municipality)

### Community Libraries:

Baker City  
Haines  
Halfway  
Huntington  
Richland  
Sumpter  
Bookmobile

BE IT RESOLVED, that Gary Dielman; Della Steele; Nellie Forrester; Betty Palmer; Kyra Rohner, Directors and Perry Stokes, Library Director / CEO (names and titles) of a municipality or political subdivision of the State of Oregon entitled Baker County Library District ("Municipality") acting together (\*or, see below), be and they hereby are authorized and empowered to borrow money in the name of the Municipality for U.S. Bank National Association ("Bank") for purposes that include the payment of current expenses in accordance with ORS 287A.180. The amount so borrowed from time to time shall be evidenced by general obligation notes ("Notes"). The maximum principal amount of the Notes shall not exceed the aggregate at any one time, the sum of \$86,563.00 (Eighty six thousand five hundred sixty three dollars and no cents). All Notes shall bear interest at the rate of 3.0% per annum, not to exceed N/A per annum (check one), shall be in the form required by the Bank and shall mature no later than December 3, 2012.

BE IT FURTHER RESOLVED, that the Municipality has made provisions for the borrowing authorized by this Resolution and evidenced by the Notes in its duly adopted budget. The principal amount of the Notes and any other obligations of this Municipality issued during the fiscal year in anticipation of taxes or other revenues will not exceed 80 percent of the amount of taxes or other revenues budgeted to be received during the fiscal year.

BE IT FURTHER RESOLVED, that the Municipality hereby covenants that none of the Notes are private purpose notes; the Municipality does not reasonably expect to issue tax-exempt obligations exceeding \$10 million during the calendar year; and the Municipality designates all the Notes as qualified tax-exempt obligations for purposes of the deduction for interest expense by financial institutions. The Municipality shall file such notices and information returns with public agencies and take such action as may be required to preserve tax exemption of the interest on the Notes.

BE IT FURTHER RESOLVED, that the financial officer of this Municipality shall set aside and pledge to Bank designated funds in a separate account for the repayment of the Notes as permitted by ORS 287A.180.

BE IT FURTHER RESOLVED, that the CEO (title) of this Municipality is authorized and directed to deliver to Bank a copy of these resolutions, properly certified, as evidence of the authority of the persons named above to execute and deliver the Notes.

BE IT FURTHER RESOLVED, that the full faith and credit of the Municipality shall be pledged to Bank for payment of the principal and interest on the Notes.

\*Any 1 (number ) of the above are authorized.

**CERTIFICATE**

I, \_\_\_\_\_, hereby certify that I am the duly elected, qualified and action \_\_\_\_\_ (title) of the above-named Municipality and as such am in possession of the record books of the Municipality. I further certify that the foregoing resolution are full, true and correct copies of the originals which were duly and regularly adopted by the Directors (title) of the Municipality at a duly called and regularly (or special) meeting thereof called for that purpose and held on October 15, 2012, at which all (a quorum) of the Directors (title) were present and voted unanimously in favor of the resolutions.

I FURTHER CERTIFY that the specimen signatures set forth below are the proper signatures of the persons described in the foregoing resolutions.

Typed Name	Titles	Signatures
<u>Gary Dielman</u>	<u>Director</u>	_____
<u>Della Steele</u>	<u>Director</u>	_____
<u>Nellie Forrester</u>	<u>Director</u>	_____
<u>Betty Palmer</u>	<u>Director</u>	_____
<u>Kyra Rohner</u>	<u>Director</u>	_____
<u>Perry Stokes</u>	<u>CEO</u>	_____

IN WITNESS WHEREOF, I have set my official signature this \_\_\_\_\_ day of \_\_\_\_\_, 2012.

Name: \_\_\_\_\_ Title: \_\_\_\_\_  
SIGNATURE



UNITED STATES OF AMERICA  
STATE OF OREGON

**Baker County Library District**  
REVENUE ANTICIPATION NOTE, SERIES 2013

*(The District has designated this Note as a "qualified tax-exempt obligation.")*

FOR VALUE RECEIVED, **BAKER COUNTY LIBRARY DISTRICT**, (the "District"), a political subdivision of the State of Oregon, acknowledges itself to owe, and promises to pay to U.S. Bank on or before the 3rd day of December, **2012**, pursuant a Resolution adopted on the 15th day of October, **2012**, the principal sum not to exceed **\$86,563** (Eighty six thousand five hundred sixty three dollars), together with interest thereon, at a fixed rate per annum at all times equal to **3.0%**, based on an 30/360 day/year, from the dated date hereof until the date of maturity, December 3, 2012. The principal of and interest on this Note are payable in lawful money of the United States of America to U.S. Bank National Association.

This Note is issued under the authority of ORS 287A.180 and also under the authority of the resolution duly adopted by the Board of Directors of this Municipality on October 15, 2012. This Note is payable from ad valorem taxes levied for, and to be collected in the fiscal year 2013 and other budgeted and unpledged revenues legally available for payment thereof. To provide for said repayment, the Board of Directors of the Municipality has created, by a Resolution, adopted on the 15<sup>th</sup> day of October, 2012, authorizing the issuance and sale of this Note, a separate account and hereby covenants to deposit into the separate account all ad valorem taxes and other budgeted and unpledged revenues received after the maximum cumulative cash flow deficit until such deposits, together with investment earnings thereon, shall be sufficient to pay the principal of and interest on the Note when due. The Municipality hereby pledges all moneys in such account for the repayment of the Note.

The Municipality hereby certifies and declares that the indebtedness of the Municipality hereby incurred shall at no time exceed 80 percent of the outstanding balance of the pledged and uncollected revenues, as stated above, for the current 2013 fiscal year, less any previous indebtedness. Further, it is certified that said indebtedness does not exceed any other limitations on the indebtedness of the Municipality and that the indebtedness hereby incurred is contracted for the purpose for which the 2012 ad valorem tax revenues to be received in fiscal year 2013 were designated in 2012 fiscal year. The Municipality hereby certifies that all conditions, acts, and things required on the part of the Municipality to exist and to be done to make this Note a valid and binding obligation of the Municipality hereby have been done in due time, form and manner as required by ORS 287A.180; and the full faith, credit and resources of the Municipality are pledged for prompt payment of this Note according to its terms, that this Note is issued pursuant to and in full compliance with the Constitution and laws of the State of Oregon.

If litigation is commenced to collect this Note or any portion hereof, the Municipality promises to pay such additional sums as the court may judge reasonably as attorney's fees in the litigation, or on any appeal therefrom. Further, if the Municipality is in default on this Note, even if no litigation is commenced, the Municipality promises to pay all costs of collecting any overdue amounts hereunder. Right of setoff is hereby granted to the holder of this Note.

UNDER OREGON LAW, MOST AGREEMENTS, PROMISES AND COMMITMENTS MADE BY US CONCERNING LOANS AND OTHER CREDIT EXTENSIONS WHICH ARE NOT FOR PERSONAL, FAMILY, OR HOUSEHOLD PURPOSES, OR SECURED SOLELY BY THE BORROWER'S RESIDENCE, MUST BE IN WRITING, EXPRESS CONSIDERATION, AND BE SIGNED BY US TO BE ENFORCEABLE.

IN WITNESS WHEREOF, BAKER COUNTY LIBRARY DISTRICT, has caused this Note to be executed and signed on its behalf by the Chairman of the Board of Directors of the District, countersigned by the District Treasurer, attested to by the District Secretary, and shall have its official seal impressed hereon as of the \_\_\_\_\_ day of October, **2012**.

Seal:

BAKER COUNTY LIBRARY DISTRICT  
Baker City, Oregon

By \_\_\_\_\_  
Chief Executive Officer

ATTEST:

Countersigned:

\_\_\_\_\_  
District Secretary

By \_\_\_\_\_  
District Treasurer

**Baker County Library District  
Tax Anticipation Note, Series 2012  
Legal Opinion**

I am the attorney for Baker County Library District (the "District"), a political subdivision of the State of Oregon. In that capacity I have examined the record of proceedings in connection with the District's Tax Anticipation Note, Series 2013 (the "Obligation").

In my opinion the Obligation is a legal, valid binding, enforceable and properly authorized obligation of the District. It is further my opinion that the obligation has been declared by the District a "qualified tax-exempt obligation" under section 265 (b) of the Internal Revenue Code of 1986, as amended, for investment by financial institutions.

Dated: \_\_\_\_\_, 2012

\_\_\_\_\_  
Printed Name: \_\_\_\_\_  
Address: \_\_\_\_\_  
City, State, Zip Code \_\_\_\_\_



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Government Banking Division  
5<sup>th</sup> Floor (PD-OR-T5GB)  
111 SW Fifth Avenue, Suite 550  
Portland, OR 97204  
(503) 275-3204 direct  
(503) 275-7565 fax

# INVOICE

**DATE:** October 11, 2012

**To:** Baker County Library District  
2400 Resort St  
Baker City, Oregon 97814

ATTENTION: Perry Stokes, Director

Origination fee for \$86,563 TRAN

**Amount Due**.....**\$865.00**

**Send payment to:**

US Bank  
Government Banking Division  
PD-OR-T5GB  
111 SW Fifth Ave., Suite 550  
Portland, OR 97204

Attention: ZoeAnn Liggett

**If you have questions about this invoice, please call 503-275-3204.**

## THANK YOU!

# **OLD BUSINESS**



**BAKER COUNTY LIBRARY DISTRICT  
LIBRARY BOARD – RESOLUTION No. 2012-13.004**

IN THE MATTER OF ) Baker County Library District  
**Revising Bylaws to Board Governance** )  
**Policy** ) **Resolution No. 2012-13.004**  
 ) **(10/15/12)**

WHEREAS, the Special Districts Association of Oregon (SDAO) provides sample policies to help districts; and

WHEREAS, SDAO's sample Public Meetings policy has several helpful suggestions; and

WHEREAS, standard parliamentary procedure as established in the latest edition of Robert's Rules of Order Newly Revised has recommended practices for governing documents; and

WHEREAS, the District's governing Board Bylaws requires revisions to bring it in line with the recommendations of both sources;

Now, therefore be it **RESOLVED**, that the Board amends its Bylaws to become the Board Governance Policy as presented in the attached document and discussed and revised during the Board's meeting of October 15, 2012.

ADOPTED THIS 15<sup>h</sup> day of Oct 2012

**FOR THE BOARD:**

\_\_\_\_\_  
**Signature: Gary Dielman,**  
BCLD Board President

**ATTEST:**

\_\_\_\_\_  
**Signature: Perry Stokes**  
District Secretary

**Community  
Libraries:**

Baker City  
Haines  
Halfway  
Huntington  
Richland  
Sumpter  
Bookmobile

VII.i.

## Board Governance Policy \*DRAFT\*

### I. Membership

#### A. *Composition*

- I. The Directors of the District are a Board of five members elected by the electors of the District. (ORS 357.226-357.236).
- II. Any elector residing within the District is qualified to serve as a Board member (ORS 357.231). Current District employees or officers may not serve as Board members.
- III. Board members are elected at large.

#### B. *Term of office*

- I. Board members shall serve four-year terms or until election and qualification of a successor (ORS 357.231).
- II. Terms shall be staggered so that not all Board members start four-year terms at the same time.

#### C. *Vacancies*

Vacancies on the Board due to resignation or incapacity to serve are to be filled by the remaining members of the Board in accordance with ORS 198.320.

#### D. *Conflict of interest*

No member of the Board may have any financial interest, either directly or indirectly, in any contract to which the District is a party, nor receive a salary or any payment for material or for services rendered to the District. (ORS 357.460(1)).

- I. In the event of a potential conflict of interest, a Board member shall declare such conflict but may participate in discussions and vote. If any Board member has had any *ex parte* contact in a quasi-judicial matter, the member shall declare such contact prior to discussing the matter.

#### E. *Compensation*

Board members may be reimbursed for expenses incurred in the performance of their duties. ORS 357.460(2).

#### F. *Interaction Agreement*

In its work together, the Board always shall seek the best outcomes for the District, its users, and its taxpayers. The Board shall listen carefully to one another and strive to hear the best elements of a suggestion. The Board shall seek to create an atmosphere where differences of opinion are expressed freely. The Board shall involve each other in discussions they have about the District to ensure that everyone is able to make informed decisions. The Board shall speak carefully to respect the time and feelings of its volunteer colleagues. The Board shall celebrate its successes and persevere through difficult times.

#### G. *Board Candidates*

District staff shall cooperate impartially with candidates for the Board and provide them with information about Board policies, administrative regulations, and other aspects of the operation of the District.

#### H. *Orientation of new Board members*

The Board and District staff shall assist each new member-elect and appointee to understand the Board's functions, policies, and procedures before s/he takes office.

## II. Officers

### A. *Officers and duties.*

- I. The officers of the Board shall be a President, Vice-President, and Secretary.
- II. The President shall perform those duties prescribed by this policy, the Oregon Revised Statutes, and the parliamentary authority. **The President's role as presiding officer of the Board does not affect the president's right to vote.** The President shall sign official district documents on behalf of the Board when authorized by the Board. The President may delegate signing of orders, warrants, checks for the deposit or withdrawal of District funds to other Directors or to the Library Director.
- III. The Vice-President shall have the powers and duties of the President in his/her absence.
- IV. **In the absence of the President and Vice-President, the remaining three members shall elect a temporary Presiding Officer.**
- V. The Library Director or his/her designee shall serve as Secretary of the District. **The Director may delegate any of the secretary's duties to staff.** The Secretary shall perform those duties prescribed by this policy, the Oregon Revised Statutes, and the parliamentary authority. The Secretary is an *ex-officio*, non-voting member of the Board. **(ORS 357.226.)**

### B. *Nominations and elections*

- I. Nominations for President and Vice-President shall be taken from the floor during the first regular meeting in **July**.
- II. **Elections shall be held by voice vote. The candidate receiving a majority of votes cast shall be elected.**

### C. *Term of office*

The President and Vice-President shall serve for one year or until their successors are elected. Their term of office shall begin upon election.

### D. *Vacancies*

A vacancy in the President or Vice-President position shall be filled by the Board for the unexpired portion of the term of the vacant office at the next regular or special meeting.

- E. The majority (three members) of the full Board is necessary to adopt a motion, resolution, ordinance, or to take any other action.

## III. **Responsibilities**

### A. **The Board shall:**

- I. Formulate District policies.**
- II. Take action as necessary for operation of the District by use of ordinances, resolutions, and motions.**
- III. Appoint the Library Director, who shall be the executive and administrative officer of the District.**
- IV. Supervise the Library Director and oversee District operations.**
- V. Employ all necessary agents and assistants.**
- VI. Arrange for legal representation and consultation. Legal counsel shall report to and be responsible to the Board but shall communicate with the Board primarily through the President and Library Director. Individual Board members shall refrain from communicating with legal counsel without the consent of the President or explicit Board direction.**
- VII. Arrange for deposit and distribution of tax funds, grant monies, and donations. (ORS 357.276)**
- VIII. Oversee budget**
  - a. **Establish a Budget Committee. (ORS 294.336)**



- b. Appoint a Budget officer who shall prepare or supervise the preparation of the budget document under the direction of the Board. (ORS 294.331)
- c. Approve the annual budget and assess, levy, and collect property taxes (including setting the tax rate within the limits approved by the electors) as per ORS 357.261(3)
- d. Oversee District finances.

**IX.** Refer tax measures to the voters. (ORS 357.261(9)).

**X.** Approve all contracts.

**XI.** Approve employee salary schedules and benefits.

**XII.** Appoint committees as needed for the operation of the District. Committees have no powers except those delegated by the Board.

**XIII.** Take other such action as consistent with Oregon law including ORS 357.261, as the Board deems appropriate.

**B.** *Limitations on individual Board members*

- I.** Board members have no individual powers separate from the powers of the Board and have no authority to act individually without authorization from the Board.
- II.** A Board member shall act as a spokesperson for the Board only when so designated. When not representing the agreed position of the Board, members must identify their statements as their personal opinions and not those of the Board.
- III.** The Board, by majority vote of the full Board, may suspend all or a portion of these policies and procedures, provided that such suspension is consistent with Oregon law.

## **IV. Meetings**

**A.** *Public meeting law*

All Board meetings and work sessions shall be conducted in accordance with Oregon Public Meetings Law.

- I.** All meetings of the Board shall be open to the public except as otherwise provided by Oregon Public Meetings Law.
- II.** Every regular and special meeting and work session shall include opportunity for public comment. The presiding officer may limit the length of public comment and may revoke permission to speak if a speaker's comments are unduly repetitive or disruptive.

**B.** *Regular meetings*

Regular meetings of the Board shall be held monthly on a regularly-scheduled day of the month. The day and time shall be set by resolution annually during the regular meeting in July.

- I.** The Board may cancel or reschedule the date or dates of regular meetings as it deems fit, subject to the notice provisions of the Oregon Revised Statutes.

**C.** *Work sessions*

Work sessions of the Board may be called by the President or by three Board members.

- I.** Subjects discussed at a work session shall be limited to the agenda items for the work session.
- II.** Final decisions shall not be made at a work session.
- III.** A work session may be held in conjunction with a regular meeting or a special meeting. Final action may be taken at a regular or special meeting held in conjunction with a work session or at the next regular or special meeting.

**D.** *Special meetings*

Special meetings may be held at the request of the President or any three members of the Board. If the President is absent from the District, special board meetings may be held at the request of the Vice-President. No special meeting shall be held upon less than twenty-four hours public notice.

E. *Emergency meetings*

Emergency meetings may be held at the request of persons entitled to call special meetings, upon less than twenty-four hours' notice in cases of emergency. An emergency exists where there are objective circumstances that create a real and substantial risk of harm to the District if action is delayed. The caller(s) of the meeting shall state the reasons for calling it and why it could not be delayed. The Board shall then determine if the reasons are sufficient to hold an emergency meeting and the minutes for such a meeting shall describe the emergency justifying less than 24 hours' notice. Only business related directly to the emergency shall be conducted at an emergency meeting.

F. *Executive sessions*

- I. Shall be held in accordance with Oregon Public Meetings Law. .
- II. The applicable statute must be stated prior to the meeting.
- III. The Board shall not make any final decisions during executive session.
- IV. Board members, staff, media representatives, and other persons present shall not discuss or disclose executive session proceedings outside of the executive session without prior authorization of the Board as a whole.

G. *Location*

All Board meetings shall be held within the geographic boundaries of the District, except for training sessions held without any deliberative action. Meetings typically shall be held at the Baker County Public Library in the Riverside Meeting Room.

H. *Quorum*

A majority of the Board (3 members) shall constitute a quorum.

I. *Agenda*

The agenda shall be set by the Library Director in consultation with the President. Meetings should generally stay on published agenda topics, although by agreement with a majority of the Board members additional topics may be added to the agenda.

J. *Notice*

Notice of the time, place, and principal subjects shall be given for all meetings as soon as is feasible. Notices shall be sent to Board members, local media, persons who have requested notice in writing, and any persons who the District knows may have a special interest in a particular action, unless such notification would be unduly burdensome or expensive. The agenda shall also be posted at all District library branches. Notice for meetings called only to hold executive sessions shall be given in the same manner as notice for other meetings set forth above, except that the notice need only indicate the general subject matter to be considered at the executive session and the statutory basis for calling it.

K. *Accessibility*

- I. No meeting shall be held in any place where discrimination on the basis of race, creed, color, sex, age, national origin, or disability is practiced. All meetings shall be held in places accessible to the handicapped.
- II. The District shall provide upon request interpreters for the hearing impaired as provided for by Oregon Public Meetings Law.

L. *Minutes*

Minutes must be kept of all Board meetings and Board-appointed committee meetings. Minutes shall include a list of present Board members, all motions, proposals, resolutions, orders, ordinances, and measures proposed and their disposition, results of all votes, including the vote of each member by name, and the substance of any discussion on any matter. Minutes for executive sessions shall be kept and retained separately.

M. *Planning session*

The Board will undertake a planning session at least bi-annually.

N. *Virtual participation*

*Except for hearings on quasi-judicial matters and executive sessions, members may participate in meetings via teleconference, videoconference, web conference, or other technologies allowing synchronous communication among members. Notice and opportunity for public access shall be provided when meetings are conducted by electronic means.*

## V. Committees

A. *Budget Committee*

The Budget Committee shall be a standing committee of the Board.

- I. The committee shall consist of the five members of the Board and five appointed electors within the District. Appointed members cannot be officers or employees of the District.
- II. Committee members shall serve for three years. Their terms shall be staggered so that as near as possible one third of the terms of the appointed members shall end each year.
- III. Appointed members may not receive any compensation for their service on the committee.
- IV. A vacancy on the committee shall be filled by the Board for the unexpired portion of the term of the vacant position at the next regular or special meeting.

B. *Special committees*

- I. Special committees may be appointed at the discretion of the Board or President as necessary to assist the Board in accomplishing its purposes.
- II. Special committee members need not be members of the Board.

C. *Public meeting rules*

Meetings of Board committees are subject to the Oregon Public Meetings Law.

## VI. Parliamentary Authority

- A. The latest edition of Robert's Rules of Order Newly Revised shall govern the Board in all cases in which they are applicable and in which they are not inconsistent with the Oregon Revised Statutes, this policy, and any special rules of order the Board may adopt.

## VII. Amendments

- A. This policy may be amended by resolution at any regular or special meeting provided that at least five days' notice is given.

Approved by the Board of Directors, \_\_\_\_\_

Last amended, \_\_\_\_\_

# Parking Lot Policy – Draft version 1

Proposed to the Library Board of Trustees 10/15/2012

Baker County Library District welcomes everyone who is using the Libraries, enjoying the library grounds or attending a library program to use its parking lots. The parking needs of library employees and patrons are the first priority in regard to available parking space. Those attending library-related programs and meetings, Friends of the Library programs and meetings, and programs and meetings of nonprofit, not-for-profit civic, educational, cultural or governmental organizations are given the next priority.

Non-library uses will be allowed during daylight hours only when the library is closed.

## **To maintain safety and library operations:**

- Park within the lined spaces;
- No parking in handicapped spaces without a valid permit;
- Park in such a manner as to provide ample room for vehicles to enter or exit the parking lot;
- Use of wheeled devices or vehicles for stunts or sport rather than transportation is prohibited on library property. This includes roller skates, rollerblades, scooters, skateboards and other coasting device.
- Drugs and / or alcoholic beverages are not permitted on library property including the parking lot.
- Use of the parking lot for commercial purposes is prohibited.
- No overnight parking is allowed as posted;

The Library does not at any time or under any condition assume any responsibility for damage to or theft of any privately-owned vehicle in the parking lot or for personal injury, from any cause whatsoever, to any person or persons utilizing the lot.

Persons violating these rules, or engaging in any unlawful activity on Library premises, may be subject to law enforcement action. Vehicles in violation of this policy may be towed at owner's expense.

## **Models**

David and Joyce Milne Public Library, Williamstown, MA

<http://milnelibrary.org/about/policies/parking-lot-policy/>

Mendon Public Library, Honeoye Falls, NY

[http://mendonlibrary.org/diyFiles/bot/Parking\\_Lot\\_Policy\\_-\\_Final2.pdf](http://mendonlibrary.org/diyFiles/bot/Parking_Lot_Policy_-_Final2.pdf)

# Parking Policy - Draft version 2

Proposed to the Board: October 2012

The Baker County Public Library District parking lots are intended to meet the operational needs of the Library. Parking space is provided at no charge to serve the needs of the library's patrons and staff during its normal hours of operation. It is also available for use by designated organizations which have contracted for the use of the public library's meeting rooms and by other organizations.

The public parking lot consists of spaces for regular and handicapped parking. Handicapped parking spaces are reserved for the exclusive use of those who display valid state-issued identification.

## **PRIORITIES**

1. Library and library-sponsored programs and meetings.
2. Library-related programs and meetings.
3. Friends of the Library programs and meetings.
4. Library Foundation programs and meetings.
5. Programs and meetings of nonprofit, not-for-profit civic, educational, cultural or governmental organizations.

## **DAYS AND HOURS OF USE**

Use of the parking lot during normal operational hours shall be reserved for library patrons, employees, volunteers, and delivery or service vehicles.

The library may reserve the lot for special event activities.

When the library is not open, all spaces except those reserved for library vehicles are available for public parking.

No parking between the hours of 11:00pm and 6:00am is allowed without express prior approval.

## **RESTRICTIONS**

In order to assure the safety of our patrons and staff, the District requires that everyone who uses the library parking lot adhere to the following practices:

- Use of the parking lot in a manner which may disrupt or conflict with normal library operations or services is prohibited.
- All use must comply with all Federal, State and local laws and regulations.
- Each vehicle may use only one marked parking space.
- Parked cars must not interfere with pedestrian use.
- The parking lot is off limits to heavy trucks and semi trailers.
- Vehicles may not be left in the parking lot overnight except by permission of the Library Director.
- Special parking arrangements for a specific purpose within a limited time period may be negotiated through the library director with the approval of the Board.
- Stopping, standing or parking is not permitted in the entryways and book drop lane or in any driving lane, whether the vehicle is attended or unattended.
- Use of the parking lot for commercial purposes is prohibited.
- The library' parking lot cannot be used for the purpose of displaying or advertising a vehicle that is for sale.
- Use of the parking lot must not cause time or expense on the part of the library or its staff.

- Permission to use the parking lot for public events does not imply endorsement by the Library District.
- For any special event, there shall be timely removal of all signs, etc. at the conclusion of use.
- Drugs and / or alcoholic beverages are not permitted on library property.
- Persons on library premises must comply with all Library District policies and procedures.

#### **INDEMNIFICATION**

Any group using the parking lot shall indemnify and hold harmless the Baker County Library District for any and all damages, costs or injuries which may arise out of its use of the premises. The Library is not responsible for damage to or theft of equipment, supplies, materials or any other personal possessions owned by those using the parking lot. Individuals or organizations that use the parking lot will be held responsible for damage to property and costs incurred.

#### **PENALTIES**

Persons violating these rules, or engaging in any unlawful activity on Library premises, may be subject to law enforcement action. Vehicles in violation of this policy may be towed at owner's expense.

Models

Plainfield-Guilford Township Public Library

<http://www.plainfieldlibrary.net/documents/Parking%20Policy%202009.pdf>

GRAYSLAKE AREA PUBLIC LIBRARY DISTRICT

<http://www.grayslake.lib.il.us/pdf/policies/Parkinglot.pdf>

# **DIRECTOR'S REPORTS**

# Baker County Public Library 2012 Oregon Public Library Statistical Report

CURRENT YEAR                      *PREVIOUS YEAR*

## Part 1 - GENERAL INFORMATION

Call 503-378-5027 early and often for help! See the FAQ at (  
<http://libdev.plinkit.org/faqs-for-state-statistical-reports>)

1.1	Official name of library	Baker County Library District	<i>Baker County Library District</i>
1.2	Street address	2400 Resort St	<i>2400 Resort St</i>
1.3	City (enter the city ONLY)	Baker City	<i>Baker City</i>
1.4	Zip	97814	<i>97814</i>
1.5	Mailing address	2400 Resort St	<i>2400 Resort St</i>
1.6	City (enter the city ONLY)	Baker City	<i>Baker City</i>
1.7	Zip	97814	<i>97814</i>
1.8	County	Baker	<i>Baker</i>
1.9	Library's main phone number (enter number without dashes or parentheses)	(541) 523-6419	<i>(541) 523-6419</i>
1.10	Fax number (If none, leave blank)	(541) 523-9088	<i>(541) 523-9088</i>
1.11	Library email address (If none, leave blank)	info@bakerlib.org	<i>info@bakerlib.org</i>
1.12	Web Address (If none, leave blank)	www.bakerlib.org	<i>www.bakerlib.org</i>
1.13	Cooperative system membership or affiliation (used only for contact purposes)	NONE	<i>NONE</i>
1.14	Was there a boundary change in the legal service area in the last year? Check <a href="http://www.pdx.edu/prc/annualorpopulation.html">http://www.pdx.edu/prc/annualorpopulation.html</a>	No	<i>No</i>
1.15	Congressional District (see <a href="http://www.house.gov">www.house.gov</a> )	2	<i>2</i>
1.16	Has the library or any of its branches moved or expanded in the last fiscal year	No	<i>No</i>
Number of public service outlets			
1.17	Central library	1	<i>1</i>
1.18	Branches	5	<i>5</i>
1.19	Bookmobiles	1	<i>1</i>
1.20	Other public service outlets	0	<i>12</i>
1.21	Number of registered borrowers	12,497	<i>11,394</i>

## Part 2 - LIBRARY STAFF AS OF JUNE 30, 2012

Call 503-378-5027 early and often for help! See the FAQ at (  
<http://libdev.plinkit.org/faqs-for-state-statistical-reports>)

Report figures as of June 30. Include all positions funded in the library's budget whether those positions are filled or not. To ensure comparable data, 40 hours per week has been set as the measure of full-time employment (FTE).

Examples: 60 hours per week of part-time work by employees in a staff category divided by the 40-hour measure equals 1.50 FTE (60/40=1.50 FTE). If a schedule varies wildly by season, use total annual hours worked divided by 2080 to calculate FTE. Use n.c. for not collected, 0 for zero or not applicable.



**IMPORTANT NOTE:** Report only staff paid from the library budget in Part 3. Do not report volunteers, other non-paid staff, staff paid by other agencies (e.g., Green Thumb) or temporary personnel. Do report plant operations, security, or maintenance staff if paid from the library budget.

2.1	Number of librarians with ALA/MLS	1.00	1.00
2.2	Number of other persons holding the title of librarian	1.00	1.00
2.3	<b>Total librarians (Sum of Lines 2.1 and 2.2) (NOTE: Select the Save button to calculate this question. To change this line, you must first change one of the lines it totals.)</b>	2.00	2.00
2.4	Number of all other paid staff	13.75	11.37
2.5	<b>Total paid staff (Sum of Line 2.3 and 2.4) (NOTE: Select the Save button to calculate this question. To change this line, you must first change one of the lines it totals.)</b>	15.75	13.37

### Part 3 - LIBRARY REVENUE FOR 2011-2012

Part 3 is divided into two sections. Report all operating revenue in Section A, excluding capital revenue. Report capital revenue in Section B. Call 503-378-5027 early and often for help! See the FAQ at (<http://libdev.plinkit.org/faqs-for-state-statistical-reports>)

#### SECTION A. OPERATING REVENUE

Report revenue used for operating expenditures. Include federal, state, local, or other grants. **DO NOT** include revenue for major capital expenditures, contributions to endowments, revenue passed through to another library, or funds unspent in a previous fiscal year (e.g. carryover).

This is a statistical count of revenue. This figure may not be the same as the annual budget, and does not need to balance with expenditures. If the city or county contributes sizeable expenses on behalf of the library, but does not show those in the library budget, the library may wish to enter matching revenue and expense for such items.

Please round to the nearest dollar. *The program will fill in dollar signs and commas; there is no need to type them.* Use n.c. for not collected, 0 for zero or not applicable.

Local government sources.

3.1	City	\$0	\$0
3.2	County	\$0	\$0
3.3	District (Library district, community college district, school district)	\$875,806	\$870,412
3.4	<b>Total local government (Sum of 3.1 to 3.3) (NOTE: Select the Save button to calculate this question. To change this line, you must first change one of the lines it totals.)</b>	\$875,806	\$870,412
3.5	State government sources (e.g., Ready to Read Grants. Count only the amount of Ready to Read grants funds received directly from the State Library, not those distributed through another entity.)	\$5,727	\$4,975

Federal government sources

This includes all federal government funds distributed to public libraries for expenditure by the public libraries, including federal money distributed by the state.

3.6	LSTA grants	\$0	\$0
3.7	E-rate telecommunications discount (if issued as a check)	\$7,739	\$16,007
3.8	Other federal funds	\$0	\$0

3.9	Federal government revenue (Sum of 3.6 to 3.8) (NOTE: Select the Save button to calculate this question. To change this line, you must first change one of the lines it totals.)	\$7,739	\$16,007
3.10	Other operating revenue (include fines and fees, even if they are passed through to another entity, cash gifts (not endowments), private or corporate foundation funds)	\$29,600	\$24,859
3.11	Total library operating revenue (Sum of 3.4, 3.5, 3.9, 3.10) (NOTE: Select the Save button to calculate this question. To change this line, you must first change one of the lines it totals.)	\$918,872	\$916,253

## SECTION B. CAPITAL REVENUE

Report all revenue to be used for major capital expenditures. Examples include funds received for a) site acquisition; b) new buildings; c) additions to or renovation of library buildings; d) furnishings, equipment, and initial book stock for new buildings, building additions, or building renovations; e) computer hardware and software used to support library operations, to link to networks, or to run information products; f) new vehicles; and g) and other one-time major projects. Exclude revenue to be used for replacement and repair of existing furnishings and equipment, regular purchase of library materials, and investments for capital appreciation.

Exclude contributions to endowments, or revenue passed through to another agency (e.g., fines), or funds unspent in the previous fiscal year (e.g., carryover). Funds transferred from one public library to another public library should be reported by the receiving library. Report federal, state, local, and other revenue to be used for major capital expenditures.

3.12	Local government capital revenue	\$0	\$0
3.13	State government capital revenue	\$0	\$0
3.14	Federal government capital revenue	\$0	\$0
3.15	Other capital revenue	\$0	\$0
3.16	Total capital revenue (Sum of Lines 3.12 - 3.15) (NOTE: Select the Save button to calculate this question. To change this line, you must first change one of the lines it totals.)	\$0	\$0

## Part 4 - LIBRARY EXPENDITURES IN 2011-2012

Call 503-378-5027 early and often for help! See the FAQ at (  
<http://libdev.plinkit.org/faqs-for-state-statistical-reports>)

Part 4 is divided into two sections. Report all standard operating expenses in Section A, excluding capital outlay. Report capital outlay in Section B.

Operating expenditures are the current and recurrent costs necessary to support the provision of library services. Significant costs, especially benefits and salaries, that are paid by other taxing agencies (government agencies with the authority to levy taxes) "on behalf of" the library may be included if the information is available to the reporting agency. The library should add an equivalent amount of revenue if such costs are reported. Only such funds that are supported by expenditures documents (such as invoices, contracts, payroll records, etc.) at the point of disbursement should be included. Do not report the value of donated items as expenditures. Do not report capital expenditures under this category.

### SECTION A. OPERATING EXPENDITURES

This is a statistical count of expenditures. It may not be the same as your annual budget, and does not need balance with revenue. Significant costs, especially benefits and salaries, that are paid by other taxing agencies (government agencies with the authority to levy taxes) "on behalf of" the library may be included if the information is available to the reporting agency. The library should add an equivalent amount of revenue if such costs are reported. Capital expenditures are listed on questions in Part 4, Section B. Dollar signs and commas will be filled in by the program; there is no need to type them.

4.1	Salaries and wages	\$445,184	\$419,999
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4.2	Employee benefits (includes FICA at 7.65% and Workman's Comp at \$.014 per hour)	\$164,030	\$155,158
4.3	<b>Total staff expenditures (Sum of 4.1 and 4.2)</b> <b>(NOTE: Select the Save button to calculate this question. To change this line, you must first change one of the lines it totals.)</b>	\$609,214	\$575,157

#### Library collection

This includes all operating expenditures for materials purchased or leased for use by the public. It includes print materials, electronic materials, and other materials etc. If record keeping does not separate total expenditures by type of material, it is acceptable to use some reasonable methodology to estimate the relative amounts. An estimate is preferable to n.c. (not collected).

4.4	Books and other print materials	\$58,297	\$60,926
4.5	Periodicals and other serial subscriptions	\$13,516	\$13,354
4.6	<b>Total expenditure on print materials (Sum of 4.4 and 4.5)</b>	\$71,813	\$74,280
4.7	Total electronic materials expenditures (list databases, data CDs, and Library2Go downloadable expenses here)	\$7,472	\$4,959
4.8	Audio-visual materials (physical items such as DVDs, books-on-tape, Blue-ray discs)	\$19,806	\$20,710
4.9	Other materials (all expenditures on collection not listed above, e.g. microform, kits, new material formats, etc.)	\$0	\$0
4.10	<b>Total expenditure on other materials (Sum of 4.8 to 4.9)</b>	\$19,806	\$20,710
4.11	<b>Total expenditures on collection (Sum of 4.6 + 4.7 + 4.10) (NOTE: Select the Save button to calculate this question. To change this line, you must first change one of the lines it totals.)</b>	\$99,091	\$99,949
4.12	All other operating expenditures (includes binding, non-capital furniture and equipment, building maintenance, ISP fees, cataloging fees and utilities, and all items not included above)	\$189,649	\$196,919
4.13	<b>Total library expenditures (Sum of 4.3,4.11,4.12)</b> <b>(NOTE: Select the Save button to calculate this question. To change this line, you must first change one of the lines it totals.)</b>	\$897,954	\$872,025

#### SECTION B. CAPITAL OUTLAY

Report major capital expenditures (the acquisition of or additions to fixed assets). Examples include expenditures for a) site acquisitions; b) new buildings; c) additions to or renovation of library buildings; d) furnishings, equipment, and initial book stock for new buildings, building additions, or building renovations; e) computer hardware and software used to support library operations, to link to networks, or to run information products; f) new vehicles; and g) other one-time major projects. Include federal, state, local, or other revenue used for major capital expenditures. Only funds that are supported by expenditures documents (e.g., invoices, contracts, payroll records, etc.) at the point of disbursement should be included. Exclude expenditures for replacement and repair of existing furnishings and equipment, regular purchase of library materials, and investments for capital appreciation.

NOTE: Your local accounting practices may determine whether a specific item is a capital expense or an operating expense. Even if books are considered capital outlay locally, please report book expense on line 4.4.

4.14	Library construction and related expenditures (incl. building sites)	\$0	\$0
4.15	Capital equipment expenditures (e.g. new automated systems)	\$0	\$0

4.16	Other capital outlay	\$0	\$0
4.17	Total capital outlay (Sum 4.14 to 4.16) (NOTE: Select the Save button to calculate this question. To change this line, you must first change one of the lines it totals.)	\$0	\$0

## Part 5 - LIBRARY COLLECTIONS

Call 503-378-5027 early and often for help! See the FAQ at (<http://libdev.plinkit.org/faqs-for-state-statistical-reports>)

Library collections at end of the fiscal year

### Section A - Physical Collection

Report in Section A items that have physical form. Items that are packaged together as a unit (e.g. 2 DVDs) and are generally checked out as a unit, should be counted as one physical unit.

#### Books and other print items

5.1	Number of physical units	112,228	113,332
5.2	Number of physical units added.	4,909	4,479

#### Audio materials

5.3	Number of physical units (cassettes, records, compact discs, etc.)	5,368	4,905
5.4	Number of physical units added.	772	376

#### Video materials

5.5	Number of physical units (videocassettes, DVDs, tc.)	11,112	9,599
5.6	Number of physical units added.	1,996	1,152

#### Current print serial subscriptions

5.7	Number of subscriptions	411	356
5.8	Number of subscriptions added.	5	31

#### Other library materials (include uncataloged paperbacks considered part of the permanent collection)

5.9	Number of physical units	19,363	192
5.10	Number of physical units added	2,444	41

#### Totals for the end of fiscal year

5.11	Number of physical units (Sum of 5.1+5.3+5.5+5.7+5.9) (NOTE: Select the Save button to calculate this question. To change this line, you must first change one of the lines it totals.)	148,482	157,517
5.12	Number of physical units added (Sum of 5.2+5.4+5.6+5.8+5.10) (NOTE: Select the Save button to calculate this question. To change this line, you must first change one of the lines it totals.)	10,126	14,187

### SECTION B - DIGITAL OR DOWNLOADABLE COLLECTION

#### E-books

5.13	Number of units (Library2Go listed here)	30,174	12,293
5.14	Number of units added (Library2Go listed here)	17,882	4,290
5.15	Number of units owned locally not part of statewide Library2Go	0	
5.16	Number of units owned locally added not part of statewide Library2Go	0	
5.17	Total units of e-books (Sum of 5.13 and 5.15)	30,174	
5.18	Total units of e-books added (Sum of 5.14 and 5.16)	17,882	

For 11-12, the national public library statistical group is working out a definitional problem, and the survey will

need to count both titles and units of audio and video downloadable items. If a library had 6 copies of The Grapes of Wrath, it would have 1 title and 6 units. If an item has unlimited use, count as 1 unit, 1 title. The rest of the collection count has been in units for some years, and we expect that given the nature of e-item licensing, we will most probably be going with a unit only count in the future.

#### Audio Materials

5.19	Number of downloadable titles (Library2Go listed here)	10,261	15,525
5.20	Number of downloadable titles added (Library2Go listed here)	1,695	3,608
5.21	Number of downloadable units (Library2Go listed here)	19,065	
5.22	Number of downloadable units added (Library2Go listed here)	3,540	
5.23	Number of downloadable units owned locally not part of statewide Library2Go	0	
5.24	Number of downloadable units owned locally added not part of statewide Library2Go	0	
5.25	Total of downloadable audio units (Sum of 5.21 and 5.23)	19,065	
5.26	Total of downloadable audio units added (Sum of 5.22 and 5.24)	3,540	

#### Video Materials

5.27	Number of downloadable titles (Library2Go listed here)	1,273	1,288
5.28	Number of downloadable titles added (Library2Go listed here)	0	209
5.29	Number of downloadable units (Library2Go listed here)	1,288	
5.30	Number of downloadable units added (Library2Go listed here)	0	
5.31	Number of downloadable units owned locally not part of statewide Library2Go	0	
5.32	Number of downloadable units owned locally added not part of statewide Library2Go	0	
5.33	Total downloadable video units (Sum of 5.29 and 5.31)	1,288	
5.34	Total downloadable audio units added (Sum of 5.30 and 5.32)	0	

#### Licensed databases through statewide database licensing (Gale and Learning Express)

5.35	Number of licensed databases	23	23
5.36	Number of licensed databases added	0	1

#### Licensed databases through cooperatives, consortia, or local libraries within the state or region

5.37	Number of licensed databases	10	0
5.38	Number of licensed databases added	2	0

#### Total licensed databases

5.39	Total licensed databases (Sum of 5.35 and 5.37) (NOTE: Select the Save button to calculate this question. To change this line, you must first change one of the lines it totals.)	33	27
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5.40	Total licensed databases added (Sum of 5.36 and 5.38) (NOTE: Select the Save button to calculate this question. To change this line, you must first change one of the lines it totals.)	2	1
5.41	Total digital or downloadable units (Sum of 5.17, 5.25, 5.33, 5.39)	50,560	
5.42	Total digital or downloadable units added (Sum of 5.18, 5.26, 5.33, 5.40)	21,424	
5.43	Total physical and digital units (sum of 5.11 and 5.41)	199,042	
5.44	Total physical and digital units added (sum of 5.12 and 5.42)	31,550	

## Part 6 - LIBRARY SERVICES

Call 503-378-5027 early and often for help! See the FAQ at (<http://libdev.plinkit.org/faqs-for-state-statistical-reports>)

Hours - Typical schedule of main library

### Monday

6.1	Open	9:00 A.M.	9:00 A.M.
6.2	Close	8:00 P.M.	8:00 P.M.
6.3	Total hours open	11	11

### Tuesday

6.4	Open	9:00 A.M.	9:00 A.M.
6.5	Close	8:00 P.M.	8:00 P.M.
6.6	Total hours open	11	11

### Wednesday

6.7	Open	9:00 A.M.	9:00 A.M.
6.8	Close	8:00 P.M.	8:00 P.M.
6.9	Total hours open	11	11

### Thursday

6.10	Open	9:00 A.M.	9:00 A.M.
6.11	Close	8:00 P.M.	8:00 P.M.
6.12	Total hours open	11	11

### Friday

6.13	Open	9:00 A.M.	9:00 A.M.
6.14	Close	6:00 P.M.	5:00 P.M.
6.15	Total hours open	9	8

### Saturday

6.16	Open	10:00 A.M.	10:00 A.M.
6.17	Close	4:00 P.M.	4:00 P.M.
6.18	Total hours open	6	6

### Sunday

6.19	Open	12:00 P.M.	12:00 P.M.
6.20	Close	4:00 P.M.	4:00 P.M.
6.21	Total hours open	4	4

(NOTE: For libraries with branches this question refers to central library only)

6.22	Total hours in typical week (Note: for libraries with branches this question refers to central library only) (Sum of 6.3, 6.6, 6.9, 6.12, 6.15, 6.18, 6.21) (NOTE: Select the Save button to calculate this question. To change this line, you must first change	63.0	62.0
6.23	Public service hours for main library for the fiscal year	3,164	3,114
6.24	Number of weeks main library is open (do not subtract for holidays)	52	52
6.25	<b>Total annual public service hours for all public outlets for the fiscal year. (sum of 6.23 and 9.15 repeating)</b>	7,268	7,218
6.26	Library visits (total annual attendance at all library facilities, including meeting rooms) in the fiscal year. (Please refer to instructions)	184,677	<i>n.c.</i>
Circulation of library materials at all facilities for the fiscal year: (NOTE: Do not include books loaned to other libraries on interlibrary loan, or interbranch loans.)			
6.27	Number of first-time circulation of adult materials (Enter n.c. here if using lines 6.31-32, if not able to separate first circulation and renewal, enter all circulation here. Include YA materials here)	113,643	
6.28	Number of renewals of adult materials (Include YA materials here)	12,000	
6.29	Number of first-time circulation of children's materials (enter n.c. here if using lines 6.31-32)	24,719	
6.30	Number of renewals of children's materials	2,891	
6.31	First-time circulation not separated into adult or children's materials (use this blank ONLY if you do not count separate adult and children's materials circulation - Enter n.c. if using 6.27 - 6.30 instead)		
6.32	Renewals not separated into adult or children's materials (use this blank ONLY if you do not count separate adult and children's materials circulation - Enter n.c. if using 6.27 - 6.30 instead)		
6.33	<b>Total first-time circulation (adult and children's materials - sum of 6.27, 6.29, 6.31)</b>	138,362.00	
6.34	<b>Total renewals (adult and children's materials - sum of 6.28, 6.30 and 6.32)</b>	14,891.00	
6.35	<b>Total circulation of adult materials (sum of 6.27 and 6.28)</b>	125,643.00	122,015
6.36	<b>Total circulation of children's materials (sum of 6.29 and 6.30)</b>	27,610.00	30,972
6.37	<b>Total circulation not separated into adult or children's materials (sum of 6.31 and 6.32)</b>	0.00	<i>n.c.</i>
6.38	<b>Total circulation for the fiscal year. (Sum of 6.35, 6.36 and 6.37) (NOTE: Select the Save button to calculate this question. To change this line, you must first change one of the lines it totals.)</b>	153,253	152,987
6.39	Total number of reference transactions (Please estimate if actual count not available, exclude directional or policy questions or questions about equipment use, such as copiers. This does include individualized computer instruction and reader's advisory. P	8,167	4,238

Programs or presentations for children sponsored by the library (Please refer to instructions. Note that the program does not have to take place in the library.)

6.40	Number of children's programs	261	618
6.41	Number of persons attending children's programs (adults and children)	5,794	6,347

Programs or presentations for young adults sponsored by the library (Please refer to instructions. Note that the program does not have to take place in the library.)

6.42	Number of young adult programs	0	0
6.43	Number of persons attending young adult programs (including adults and children)	0	0

Programs or presentations for adults sponsored by the library

6.44	Number of programs for adults	25	18
6.45	Number of persons attending programs for adults	441	468
6.46	<b>Total number of programs (Sum 6.40, 6.42, 6.44)</b>	286	636
6.47	<b>Total program attendance (Sum 6.41, 6.43, 6.45)</b>	6,235	6,815

Best practices for children's programming (Please refer to instructions)

6.48	Does your library have a summer reading program	Yes	Yes
6.49	Does your library provide outreach to children and/or families, childcare providers, and preschool teachers	Yes	Yes
6.50	Does your library provide training in early literacy for parents or childcare providers	Yes	Yes

Interlibrary loans lent to other libraries (Please refer to instructions)

6.51	Interlibrary loans lent using a shared catalog or automation system (e.g. Sage)	4,343	2,944
6.52	Interlibrary loans lent to all other libraries not in shared catalog or automation system	126	0
6.53	<b>Total loans lent to other libraries (Sum of 6.51 to 6.52) (NOTE: Select the Save button to calculate this question. To change this line, you must first change one of the lines it totals.)</b>	4,469	2,944

Interlibrary loans borrowed from other libraries

6.54	Interlibrary loans borrowed using a shared catalog or automation system (e.g. Sage)	4,309	3,304
6.55	Interlibrary loans borrowed from libraries not in shared catalog or automation	134	181
6.56	<b>Total loans borrowed from other libraries (Sum of 6.54 to 6.55) (NOTE: Select the Save button to calculate this question. To change this line, you must first change one of the lines it totals.)</b>	4,443	3,485

## Part 7 - OTHER INFORMATION

Call 503-378-5027 early and often for help! See the FAQ at (<http://libdev.plinkit.org/faqs-for-state-statistical-reports>)

Volunteer services to the library.

7.1	Total number of volunteers (individuals)	109	117
7.2	Total volunteer hours	2,402	2,448

Library salary schedule effective for the upcoming fiscal year



Please calculate hourly wages even if staff is paid monthly, weekly or on a salary. Please report up to two decimal places. If the library has a salary range, there is a blank for the number at low end of the range, and one for the number at the high end. If your library does not have such a position, leave the item blank. For organizations without salary ranges, leave the "Low" and "High" items blank and list a figure in the "Fixed Amount" blank. For full-time positions, divide an annual salary by 2080 to calculate the hourly equivalent. Please see the instructions. Do not include the \$ symbol or commas.

**7.3 Library Director, hourly salary range**

- A. Low:
- B. High:
- C. Fixed Amount: \$32.82 \$31.07

**7.4 Assistant Director, hourly salary range**

- A. Low: \$17.77
- B. High: \$19.59
- C. Fixed Amount: \$19.20

**7.5 Department Head, hourly salary range**

- A. Low: \$14.62 \$15.80
- B. High: \$22.68 \$20.17
- C. Fixed Amount:

**7.6 Senior Librarian, hourly salary range**

- A. Low: \$16.12 \$15.05
- B. High: \$17.77 \$17.32
- C. Fixed Amount:

**7.7 Entry-level Librarian, hourly salary range**

- A. Low: \$14.62
- B. High: \$15.35
- C. Fixed Amount: \$14.33

**7.8 Library Assistant (para-professional), hourly salary range**

- A. Low: \$10.91 \$10.69
- B. High: \$15.35 \$15.05
- C. Fixed Amount:

**7.9 Library Clerk, hourly salary range**

- A. Low: \$10.39 \$9.70
- B. High: \$12.03 \$10.18
- C. Fixed Amount:

**Library fees and fines**

This section is designed for a sampling of the most common fees and fines. It is not comprehensive. Please choose the closest pull-down value to the actual amount.

**7.10 Fines for Overdue Books**

- A. Fines: \$0.20 \$0.20
- B. Time period for overdue book fines: day day

**7.11 Fines for overdue videos**

- A. Fines: \$0.20 \$0.20
- B. Time period for overdue video fines: day day

**7.12 Fines for other overdue material -- type of material**

- A. Type of material :

- B. Fines:
- C. Time period for other overdue material fines:

**7.13 Charge for interlibrary loan**

7.13 Charge: \$0.00 \$0.00

**7.14 Charge for non-resident borrowing privileges per year**

A. Charge for individuals: \$60.00 \$60.00

B. Charge for family: \$60.00 \$60.00

7.15 Number of circulations made without charge to non-residents in 2011-2012, either as a result of library participation in a federation or cooperative system, or as a result of other agreements between libraries, or for any other reason 4,343 2,944

If the library does not have one of the groups below, leave the relevant items blank. If the groups below do not have a business address for mail, please consider using the library address as their contact address.

**Library Board/District Board**

7.16 Chair, Library Board or Library District for coming year Gary Dielman *Gary Dielman*

7.17 Name of Board Baker County Library Board *Baker County Library Board*

7.18 Board mailing address 2400 Resort St. *2400 Resort St.*

7.19 City Baker City *Baker City*

7.20 Zip code 97814 *97814*

7.21 Phone number (enter number without dashes or parentheses) (541) 523-6760 *(541) 523-6760*

7.22 President/Chair email board@bakerlib.org *board@bakerlib.org*

The questions below are optional.

**Friends of Library**

7.23 Name of friends organization Baker County Friends of the Library *Baker County Friends of the Library*

7.24 Friends mailing address 3150 10th St *3150 10th St*

7.25 City Baker City *Baker City*

7.26 Zip code 97814 *97814*

7.27 Phone number (enter number without dashes or parentheses) (541) 523-4625 *(541) 523-4625*

**Library Foundation**

7.28 Name of foundation Baker County Library Foundation *Baker County Library Foundation*

7.29 Foundation mailing address 2400 Resort St. *2400 Resort St.*

7.30 City Baker City *Baker City*

7.31 Zip code 97814 *97814*

7.32 Phone number (enter number without dashes or parentheses) (541) 523-6419 *(541) 523-6419*

**Part 8 - LIBRARY TECHNOLOGY**

Call 503-378-5027 early and often for help! See the FAQ at (<http://libdev.plinkit.org/faqs-for-state-statistical-reports>)

8.1	Total annual number of users of public Internet computers ( <i>If a computer is used for multiple purposes [Internet, word processing, etc.] and Internet users cannot be isolated, report all usage. If your software only counts sessions, report sessions</i> )	57,523	55,722
8.2	Total number of Internet terminals used by general public	69	64
8.3	Type of Internet connection of main library	Fiber Optic	<i>Fiber Optic</i>
8.4	Internet connection speed of main library	3.1M-6.0Mbps	<i>3.1M-6.0Mbps</i>
8.5	Do <b>all</b> library facilities (including branches) have a dedicated Internet connection with a connection speed over 1.5Mbps?	No	<i>No</i>
8.6	Vendor of automated system (e.g. III, Evergreen, Polaris, Dynix, Athena, etc.)	Evergreen	<i>Evergreen</i>
8.7	Name of automation consortia library belongs to (e.g. Sage, Coastal Resource Sharing Network, LINCC, etc.)	Sage	<i>2.1</i>

## Part 9 - LIBRARY FACILITIES

Call 503-378-5027 early and often for help! See the FAQ at (<http://libdev.plinkit.org/faqs-for-state-statistical-reports>)

Please fill out a branch section for each branch or bookmobile.

9.1	Square footage of main library. (NOTE: includes staff areas, enter 0 for bookmobiles)	18,253	<i>18,253</i>
9.2	<b>Total system square footage (total of 9.1+ branch sq. ft.)</b>	26,879	<i>26,879.00</i>

NOTE: If the library does not have branches, leave the item blank. Do not relist the main library if it is listed in section 1.

9.3	Name of branch	Richland Branch Library	<i>Richland Branch Library</i>
9.4	Branch street address	42008 Moody Rd	<i>42008 Moody Rd</i>
9.5	Branch city	Richland	<i>Richland</i>
9.6	Branch zip code (5 digits)	97870	<i>97870</i>
9.7	Branch phone number	(541) 893-6088	<i>(541) 893-6088</i>
9.8	Branch fax number		
9.9	Branch square footage	1,800	<i>1,800</i>
9.10	Branch manager last name	Geddes	<i>Geddes</i>
9.11	Branch manager first name	Paula	<i>Paula</i>
9.12	Branch manager phone number	(541) 893-6088	<i>(541) 893-6088</i>
9.13	Branch manager phone extension		
9.14	Branch manager e-mail address	richland@bakerlib.org	<i>richland@bakerlib.org</i>
9.15	Public service hours per year at this location	757	<i>757</i>
9.16	Number of weeks of the year this facility was open	52	<i>52</i>
9.17	Type of Internet connection of this facility	DSL	<i>DSL</i>
9.18	Internet connection speed of this facility	769Kbps-1.4 Mbps	<i>769Kbps-1.4 Mbps</i>
9.3	Name of branch	Haines Branch Library	<i>Haines Branch Library</i>
9.4	Branch street address	818 Cole St	<i>818 Cole St</i>
9.5	Branch city	Haines	<i>Haines</i>
9.6	Branch zip code (5 digits)	97833	<i>97833</i>
9.7	Branch phone number	(541) 856-3309	<i>(541) 856-3309</i>
9.8	Branch fax number		

9.9	Branch square footage	2,400	2,400
9.10	Branch manager last name	Hull	<i>Hull</i>
9.11	Branch manager first name	Heidi	<i>Heidi</i>
9.12	Branch manager phone number	(541) 856-3309	<i>(541) 856-3309</i>
9.13	Branch manager phone extension		
9.14	Branch manager e-mail address	haines@bakerlib.org	<i>haines@bakerlib.org</i>
9.15	Public service hours per year at this location	768	768
9.16	Number of weeks of the year this facility was open	52	52
9.17	Type of Internet connection of this facility	DSL	<i>DSL</i>
9.18	Internet connection speed of this facility	769Kbps-1.4 Mbps	<i>769Kbps-1.4 Mbps</i>
9.3	Name of branch	Halfway Branch Library	<i>Halfway Branch Library</i>
9.4	Branch street address	260 Gover Ln	<i>260 Gover Ln</i>
9.5	Branch city	Halfway	<i>Halfway</i>
9.6	Branch zip code (5 digits)	97834	<i>97834</i>
9.7	Branch phone number	(541) 742-5279	<i>(541) 742-5279</i>
9.8	Branch fax number		
9.9	Branch square footage	2,500	2,500
9.10	Branch manager last name	Bergeron	<i>Bergeron</i>
9.11	Branch manager first name	Linda	<i>Linda</i>
9.12	Branch manager phone number	(541) 742-5279	<i>(541) 742-5279</i>
9.13	Branch manager phone extension		
9.14	Branch manager e-mail address	halfway@bakerlib.org	<i>halfway@bakerlib.org</i>
9.15	Public service hours per year at this location	759	759
9.16	Number of weeks of the year this facility was open	52	52
9.17	Type of Internet connection of this facility	DSL	<i>DSL</i>
9.18	Internet connection speed of this facility	769Kbps-1.4 Mbps	<i>769Kbps-1.4 Mbps</i>
9.3	Name of branch	Huntington Branch Library	<i>Huntington Branch Library</i>
9.4	Branch street address	55 E JEFFERSON	<i>55 E JEFFERSON</i>
9.5	Branch city	Huntington	<i>Huntington</i>
9.6	Branch zip code (5 digits)	97907	<i>97907</i>
9.7	Branch phone number	(541) 869-2440	<i>(541) 869-2440</i>
9.8	Branch fax number	(541) 869-2440	<i>(541) 869-2440</i>
9.9	Branch square footage	1,219	1,219
9.10	Branch manager last name	Darbyshire	<i>Brasure</i>
9.11	Branch manager first name	Jerry	<i>Gloria</i>
9.12	Branch manager phone number	(541) 869-2440	<i>(541) 869-2440</i>
9.13	Branch manager phone extension		
9.14	Branch manager e-mail address	huntington@bakerlib.org	<i>huntington@bakerlib.org</i>
9.15	Public service hours per year at this location	762	762
9.16	Number of weeks of the year this facility was open	52	52
9.17	Type of Internet connection of this facility	Satellite	<i>DSL</i>
9.18	Internet connection speed of this facility	769Kbps-1.4 Mbps	<i>769Kbps-1.4 Mbps</i>
9.3	Name of branch	Sumpter Branch Library	<i>Sumpter Branch Library</i>
9.4	Branch street address	245 S Mill St	<i>245 S Mill St</i>
9.5	Branch city	Sumpter	<i>Sumpter</i>
9.6	Branch zip code (5 digits)	97877	<i>97877</i>
9.7	Branch phone number	(541) 894-2253	<i>(541) 894-2253</i>

9.8	Branch fax number		
9.9	Branch square footage	707	707
9.10	Branch manager last name	Dunn	<i>Dunn</i>
9.11	Branch manager first name	Jerry-Ann	<i>Jerry-Ann</i>
9.12	Branch manager phone number	(541) 894-2253	<i>(541) 894-2253</i>
9.13	Branch manager phone extension		
9.14	Branch manager e-mail address	sumpter@bakerlib.org	<i>sumpter@bakerlib.org</i>
9.15	Public service hours per year at this location	752	752
9.16	Number of weeks of the year this facility was open	52	52
9.17	Type of Internet connection of this facility	DSL	<i>DSL</i>
9.18	Internet connection speed of this facility	1.5Mbps	<i>1.5Mbps</i>
9.3	Name of branch	Baker County Library Bookmobile	<i>Baker County Library Bookmobile</i>
9.4	Branch street address	2400 RESORT ST	<i>2400 RESORT ST</i>
9.5	Branch city	Baker City	<i>Baker City</i>
9.6	Branch zip code (5 digits)	97814	<i>97814</i>
9.7	Branch phone number	(503) 988-5123	<i>(503) 988-5123</i>
9.8	Branch fax number		
9.9	Branch square footage	n.c.	<i>n.c.</i>
9.10	Branch manager last name		
9.11	Branch manager first name		
9.12	Branch manager phone number		
9.13	Branch manager phone extension		
9.14	Branch manager e-mail address		
9.15	Public service hours per year at this location	306	306
9.16	Number of weeks of the year this facility was open	52.00	<i>52.00</i>
9.17	Type of Internet connection of this facility		
9.18	Internet connection speed of this facility		

## Part 10 - DIRECTORY INFORMATION

Call 503-378-5027 early and often for help! See the FAQ at (  
<http://libdev.plinkit.org/faqs-for-state-statistical-reports>)

10.1	Library Director last name	Stokes	<i>Stokes</i>
10.2	Library Director first name	Perry	<i>Perry</i>
10.3	Director's phone number	(541) 523-6419	<i>(541) 523-6419</i>
10.4	Phone extension number		
10.5	Director's email address	director@bakerlib.org	<i>director@bakerlib.org</i>

The section below is optional. Information in this section will be used in a Web-based searchable directory. It may not appear in the printed directory. The intent is not to replace an in-house directory, but to provide contact information for people outside the library. Leave items blank if you do not wish to add an entry.

### Department Contact

10.6	Department	Technical Services	<i>Technical Services</i>
10.7	Phone number (enter number without dashes or parentheses)	(541) 523-6419	<i>(541) 523-6419</i>
10.8	Phone extension number		

### Individual Contact (Do not list directors or branch managers)

10.9	Last name	White	<i>White</i>
10.10	First name	Jim	<i>Jim</i>

10.11	Phone number		
10.12	Phone extension number		
10.13	Email address	tech@bakerlib.org	<i>tech@bakerlib.org</i>
10.14	Generic job description	Systems Administrator	<i>Systems Administrator</i>
10.15	Additional generic job description		
10.16	Actual position title	Technical Systems Manager	<i>Technical Systems Manager</i>

## Part 11 - LIBRARY PROGRESS REPORT

### Library Progress Report for past fiscal year - Optional

Please report on significant developments in your library this past fiscal year.

Please describe any major improvements to facilities, important additions to library staff or collections, significant increases in library support, new services provided, new library technology that might have been acquired, and any new initiatives to cooperate with other libraries.

**Please submit your library progress report with any additional information that you would like to share with the Oregon State Library by e-mail to [ann.reed@state.or.us](mailto:ann.reed@state.or.us) or mail directly to Library Development at the Oregon State Library, 250 Winter St NE, Salem, OR 97301-3950. Do not submit Part 11 to Bibliostat.**

## Part 12 - STATE USE ONLY

The following are various codes attached at the federal level to public library data. Note that Geographic Codes are based upon U.S. Census definitions. If you suspect a code is in error, please contact the Federal Programs Coordinator at 503-378-5027.

### Administrative Entity

12.1	Population served	16,185	<i>16,185</i>
12.2	FSCS ID	OR0046	<i>OR0046</i>
12.3	Interlibrary relationship code	ME - Fed or coop Member	<i>ME - Fed or coop Member</i>
12.4	Legal basis code	LD - Library District	<i>LD - Library District</i>
12.5	Administrative structure code	MO - Mult outlet, admin in	<i>MO - Mult outlet, admin in</i>
12.6	FSCS public library definition	Yes	<i>Yes</i>
12.7	Geographic code	CO1 - County exactly	<i>CO1 - County exactly</i>

### Main Service Outlet

12.8	Name of main service outlet	Baker County Library District	<i>Baker County Library District</i>
12.9	FSCS ID	OR0046	<i>OR0046</i>
12.10	FSCS Sequence number	002	<i>002</i>
12.11	Outlet type code	CE - Central	<i>CE - Central</i>
12.12	Metropolitan status code	NO - Not in Greater City Area	<i>NO - Not in Greater City Area</i>

### Other Service Outlets

12.13	Name of branch (from 9.3)	Richland Branch Library	<i>Richland Branch Library</i>
12.14	FSCS ID	OR0046	<i>OR0046</i>
12.15	FSCS ID and sequence number	OR0046-006	<i>OR0046-006</i>
12.16	Outlet type code	BR - Branch	<i>BR - Branch</i>
12.17	Metropolitan status code	NO - Not in Greater City Area	<i>NO - Not in Greater City Area</i>

12.13	Name of branch (from 9.3)	Haines Branch Library	<i>Haines Branch Library</i>
12.14	FSCS ID	OR0046	<i>OR0046</i>
12.15	FSCS ID and sequence number	OR0046-003	<i>OR0046-003</i>
12.16	Outlet type code	BR - Branch	<i>BR - Branch</i>
12.17	Metropolitan status code	NO - Not in Greater City Area	<i>NO - Not in Greater City Area</i>
12.13	Name of branch (from 9.3)	Halfway Branch Library	<i>Halfway Branch Library</i>
12.14	FSCS ID	OR0046	<i>OR0046</i>
12.15	FSCS ID and sequence number	OR0046-004	<i>OR0046-004</i>
12.16	Outlet type code	BR - Branch	<i>BR - Branch</i>
12.17	Metropolitan status code	NO - Not in Greater City Area	<i>NO - Not in Greater City Area</i>
12.13	Name of branch (from 9.3)	Huntington Branch Library	<i>Huntington Branch Library</i>
12.14	FSCS ID	OR0046	<i>OR0046</i>
12.15	FSCS ID and sequence number	OR0046-005	<i>OR0046-005</i>
12.16	Outlet type code	BR - Branch	<i>BR - Branch</i>
12.17	Metropolitan status code	NO - Not in Greater City Area	<i>NO - Not in Greater City Area</i>
12.13	Name of branch (from 9.3)	Sumpter Branch Library	<i>Sumpter Branch Library</i>
12.14	FSCS ID	OR0046	<i>OR0046</i>
12.15	FSCS ID and sequence number	OR0046-008	<i>OR0046-008</i>
12.16	Outlet type code	BR - Branch	<i>BR - Branch</i>
12.17	Metropolitan status code	NO - Not in Greater City Area	<i>NO - Not in Greater City Area</i>
12.13	Name of branch (from 9.3)	Baker County Library Bookmobile	<i>Baker County Library Bookmobile</i>
12.14	FSCS ID	OR0046	<i>OR0046</i>
12.15	FSCS ID and sequence number	OR0046-007	<i>OR0046-007</i>
12.16	Outlet type code	BS - Bookmobile	<i>BS - Bookmobile</i>
12.17	Metropolitan status code	NO - Not in Greater City Area	<i>NO - Not in Greater City Area</i>

# Baker County Public Library

## 2012 Oregon Public Library Statistical Report

Federal Notes  
State Notes  
Local Notes

### Part 1 - GENERAL INFORMATION

1.21 Number of registered borrowers

**Federal Note:** Number of new accounts registered: 1,104

### Part 2 - LIBRARY STAFF AS OF JUNE 30, 2012

No Notes

### Part 3 - LIBRARY REVENUE FOR 2011-2012

3.7 E-rate telecommunications discount (if issued as a check)

**Federal Note:** Previous year included back payments from prior years under review.

### Part 4 - LIBRARY EXPENDITURES IN 2011-2012

No Notes

### Part 5 - LIBRARY COLLECTIONS

- 5.9 Number of physical units
- Federal Note:** Includes items not previously reported: Archive - Misc 800 Archive - Magazines 680 Archive - Photographs 11,000 Automobile display 112 Books - Fiction (Precat) 415 Books - Fiction Gifts 1,560 Books - Non-Fic (Precat) 280 Books - Non-Fic Gifts 3,000 Gov Docs 150 Maps 300 Microfilm 416 Music (Precat) 300 Sheet Music 350 Videos (Precat) 1,240 TOTAL 19,363
- 5.13 Number of units (Library2Go listed here)
- Federal Note:** Library belongs to statewide purchasing coop for e-books - means large jumps each year.
- 5.37 Number of licensed databases
- Federal Note:** EbscoHost - Auto Repair Ref Ctr EbscoHost - NoveList EbscoHost - Wilson's Fiction Core Coll Heritage Quest Library2Go Oregon CIS Reference USA Tutor.com Live Homework Help Worldbook Encyclopedia
- 5.38 Number of licensed databases added
- Federal Note:** EbscoHost - Wilson's Fiction Core Coll Worldbook

### Part 6 - LIBRARY SERVICES

- 6.26 Library visits (total annual attendance at all library facilities, including meeting rooms) in the fiscal year. (Please refer to instructions)
- Federal Note:** First year of data with new traffic counter equipemnt at main branch. Year total figure of 166,653 calculated based on weekly average from 20 weeks 2/5/12 - 6/30/12 (People counter equipment active as of 2/5/12). Weekly average \* 52 (weeks). Branch visits total: 18,024. Bookmobile 1,512 Haines 2,928 Halfway 5,580 Huntington 2,676 Richland 2,988 Sumpter 2,340
- 6.39 Total number of reference transactions (Please estimate if actual count not available, exclude directional or policy questions or questions about equipment use, such as copiers. This does include individualized computer instruction and reader's advisory. P)
- Federal Note:** Includes computer assistance, previously not reported.
- 6.40 Number of children's programs
- Federal Note:** Temporary suspension of daycare outreach programs due to staff retirement.



6.41 Number of persons attending children's programs (adults and children) **Federal Note:** Includes school visits, book talks.

6.52 Interlibrary loans lent to all other libraries not in shared catalog or automation system **Federal Note:** From OCLC report

### Part 7 - OTHER INFORMATION

7.15 Number of circulations made without charge to non-residents in 2011-2012, either as a result of library participation in a federation or cooperative system, or as a result of other agreements between libraries, or for any other reason **Federal Note:** Sage ILL from system admin report

### Part 8 - LIBRARY TECHNOLOGY

8.1 Total annual number of users of public Internet computers (*If a computer is used for multiple purposes [Internet, word processing, etc.] and Internet users cannot be isolated, report all usage. If your software only counts sessions, report sessions*) **Federal Note:** Data reported from public access computer software (Comprise SAM).

8.2 Total number of Internet terminals used by general public **Federal Note:** 2 Express terminals added at main library, 3 terminals added to Richland.

### Part 9 - LIBRARY FACILITIES

No Notes

### Part 10 - DIRECTORY INFORMATION

No Notes

### Part 11 - LIBRARY PROGRESS REPORT

No Notes

### Part 12 - STATE USE ONLY

No Notes

# STAFF TRAINING DAY - Draft

Mon, OCT 8, 2012 9:30 AM – 4:30PM

(Social Time & Food start at 8:45)

(Branch staff encouraged to come earlier if they have questions for Baker staff or need to collect supplies for their branch)

## General Schedule:

**8:45-9:45 Social Time & Refreshments**

**9:15-9:30 Welcome & Introductions**

**9:30-11:30**

**9:30 – 10:30 Mandatory Abuse Reporting – Meeting Room**

Heidi Justus-Koehler – DHS

**10:30 (Break, 10 min.)**

**10:40 Databases – Adult Comp. Lab (15 min ea = 1 hr)**

**Novelist & Fantastic Fiction** (Diana/Sylvia)

**Chilton's Auto Repair** (Diana)

**Learning Express** (Diana)

**Gale Databases Overview** (Perry)

*Note: we can have projectors set up for both meeting room and computer lab.*

**11:30-12:30 All-Staff Lunch**

# STAFF TRAINING DAY - Draft

Mon, OCT 8, 2012 9:30 AM – 4:30PM

**12:30 – 2:30**

**12:30 Sage Cataloging Permissions (15 minutes) – Perry**

**New Evergreen Password Release (5 min?) - Perry**

**1:00 QR Codes Overview, Tech Q&A (30 min.) - Jim**

**1:30 Policies & Procedures Review / Vising a Mission Statement,  
Strategic Plan**

**Library by the numbers (statistics review)**

Work-related/Professional Basics-Perry

Personnel Basics Handout – Any Q's ?

**Door Prize** (flower or centerpiece to be given away at end of all-staff sessions)

2:30 **(Break, 10 min.)**

**2:40 – 4:30 Break-Out**

**Branch Managers' Meeting**

**Baker Staff Work Assignments**

Check-in books from bookdrops      Check-in books from tubs

Clean up food & lunch mess      Reshelve DVD's

Reshelve "new" books      Courier Tub

Call Reserves      Clear Holds Shelf

Pull holds      Count Front-Desk Money

**After 4:30 – Clean Meeting Room –Sara/Carmen/Sylvia**

# Baker City Herald

# BOOKS

## Literary Night

# Featured authors: Kirsten Badger, Mel Cross

• **What:** Literary Night featuring authors Kirsten Badger and Mel Cross

• **When:** 7 p.m. Friday

• **Where:** Crossroads Carnegie Art Center, 2020 Auburn Ave., Baker City

Submitted to Go! Magazine

Two Baker County authors will talk about their books during this month's Literary Night.

The event begins at 7 p.m.

Friday at Crossroads Carnegie Art Center, 2020 Auburn Ave., Baker City.

Literary Night is free and open to the community. It runs until about 8:30 p.m. For the best seating, refreshments and socializing, plan to arrive 15 to 30 minutes early.

The featured speakers are

*"Deciding that adventure was more important than careers, the two set off on a life full of surprises."*  
— Describing the life of Kirsten Badger, who recently published "From Science to Selling Moose Nuggets"

Kirsten Badger and Mel Cross. Both will talk about their life stories, lessons, and experience with writing and publishing.

Badger published her memoir "From Science to Selling Moose Nuggets" earlier this year. Her tale starts in Nazi-occupied and post-war Denmark.

After graduating with a master's degree in chemical engineering, she emigrated to the U.S. "to try it for a year or two."

Then she met Ray.

Deciding that adventure was more important than careers, the two set off on a life full of surprises. From the sub-tropical Texas Gulf Coast to the sub-arctic Ca-

*"With his beloved Marlene by his side, Mel has traveled through challenging yet rich and rewarding experiences."*  
— Describing the life of Mel Cross, who recently published "The Life and Good Times of Mel Cross."

nadian bush; from motorcycles to airplanes; from research to selling trinkets to tourists; from publishing a scientific paper to brokering raw gold; from trailer life to building a house nail by nail, she weaves her fascinating life story, including a tip on how easiest to get water from a lake through four feet of ice for a house-hold with a baby in diapers.

She currently lives with her husband Ray and three cats off the grid on a tree farm on the south slope of the Willowa Mountains in Eastern Oregon, where she writes, weaves and prunes

their Ponderosa pines.

Cross, a long-time Baker City resident, recently published his autobiography "The Life and Good Times of Mel Cross."

"Raised in the beautiful mountain town of Cascade, Idaho, Mel Cross Jr. survived the folly of youth, married his high school sweetheart, and embarked on an exciting and eventful journey through life. With his beloved Marlene by his side, Mel has traveled through challenging, yet rich and rewarding experiences in the auto parts business, cheated

death in the rugged Cornucopia Mountains of Eastern Oregon, and chased down his dreams of owning and flying his own aircraft. Yet, in a life full of realized dreams and passions, Mel has found the ultimate success, happiness, and joy within the framework of his family and his community."

Literary Night is sponsored by Betty's Books, the Writers Guild of Eastern Oregon, Crossroads Carnegie Art Center and the Baker County Library District.

# Meteorites wanted

• **What:** Meteorite program by Dick Pugh of the Cascadia Meteorite Laboratory in Portland

• **When:** 6:30 p.m. Oct. 24

• **Where:** Baker County Library, 2400 Resort St., Baker City

Dick Pugh, a world renowned meteorite scientist with the Cascadia Meteorite Laboratory in Portland, will visit the Baker County Library Oct. 24

to speak about how to identify meteorites and provide a "meteorite petting zoo" with several meteorites on hand to pick up and handle.

in the Riverside Meeting Room of the Baker County Library, 2400 Resort St., Baker City. To date only four meteorites have ever been found in Oregon. The first one was found in Southern Oregon a century ago. Scientists believe there is at least one meteorite lying on the ground on every half square mile in Oregon. Meteorites can be valued at several hundred or even thousands of dollars.

Pugh is engaged in a public education about how to identify meteorites and since he started has had a few ranchers bring him high-value meteorites they picked up decades ago and have

9am-4pm

UNION COUNTY  
COMMUNITY ACTION NETWORK  
2012  
COMMUNITY WIDE  
FOOD DRIVE

Saturday • November 3rd  
Safeway • Wal-Mart • Grocery Outlet

2 S. Main St. 541-432-521

■ The Sheep N. Main St. 541-432-701

■ T.W. Bronze Course Roe 541-398-033

■ Uptown Art Joseph, 541

■ Valley Bron 18 S. Main, 541-432-744

**LIVE**

■ Bear Moun Co., 2104 S Grande, 541

■ Bud Jackso Bar and Gri Adams Ave 541-362-788

■ Earth & Vin Washington City, 541-52

■ Geiser Grat 1996 Main, 541-523-188

■ Helms Stee 910 Front \$ 541-956-366

■ Joe Beans, Adams Ave 541-624-566

■ Lear's Main & Grill, 1111 Enterprise

■ LG Brewski

**WHT**

# Hell's Canyon Journal

# Banned Books Week: "30 Years of Liberating Literature"

by Hayley Sanders  
of the Hells Canyon Journal

September 30 through October 6 has been designated as Banned Books Week, with this year marking the 30th anniversary of "liberating literature."

Every year, hundreds of books are challenged or banned in schools and libraries across the country, with at least 326 of these incidents reported in 2011. But even more concerning is the fact that an estimated 70 to 80 percent of censorship attempts go unreported, according to the American Library Association.

If you think censorship isn't really a problem, that books rarely get banned, or that kind of thing just doesn't happen where you live ... think again. In just the last four years, there have been several reported book challenges in the Pacific Northwest. Here are a few examples:

In 2009, Sherman Alexie's *New York Times* Bestseller and National Book Award winner *The Absolutely True Diary of a Part-Time Indian* was suspended from a classroom in Prineville, Oregon because parents complained it was offensive.

A parent in Halsey, Oregon threatened to burn *The Book of Bunny Suicides* by Andy Riley rather than return it to the local library in 2009.

*The Dead Man in Indian Creek* by Mary Downing Hahn was challenged at the Salem-Keizer School District in 2010 because of drug activity, violence, and examples of "inappropriate parenting." Hahn's book has won awards from the Inter-

national Reading Association, Children's Book Council, and American Library Association.

Adam Selzer's *How to Get Suspended and Influence People* was challenged at the Nampa, Idaho public library in 2010 for an abstract drawing of a nude woman and some profanity. Ironically, the book focuses on the theme of censorship.

In Coeur d'Alene, Idaho the classics *Brave New World*, *Catcher in the Rye*, *The Grapes of Wrath*, and *The Great Gatsby* were subjected to a review process, during which their use in classrooms was suspended in 2009.

In the Richland, Washington School District *Snow Falling on Cedars* by David Guterson and *Extremely Loud and Incredibly Close* by Jonathan Safran Foer were challenged in 2011 and 2010, respectively. Both books focus on major events in American history, specifically the Japanese internment during World War II and the 9/11 attacks.

In 2009 Phyllis Reynold Naylor's *Alice on Her Way and Harris and Me* by Gary Paulsen were restricted to students with parental consent at the Icicle River Middle School in Leavenworth, Washington.

Last year parents in Seattle, Washington complained that Aldous Huxley's *Brave New World* had a high volume of offensive, derogatory, and inaccurate material. Fortunately, it was retained on the list of approved materials for high school teachers.

Perhaps last year's most notorious and brazen book challenge happened at the Tucson Unified School District in Arizona. In January

the school district was forced to make decisions about what materials are right for them and their children, they do not have the right to make those decisions for others.

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## The ALA's Top 10 Most Challenged Books in 2011

1. *ttyl; ttfn; l8r, g8r* (series) by Lauren Myracle - Offensive language, religious viewpoint, sexually explicit, unsuited to age group.

2. *The Color of Earth* (series) by Kim Dong Hwa - Nudity, sex education, sexually explicit, unsuited to age group.

3. *The Hunger Games* trilogy by Suzanne Collins - anti-ethnic, anti-family, insensitivity, offensive language, occult/satanic, violence.

4. *My Mom's Having a Baby! A Kid's Month-by-Month Guide to Pregnancy* by Doris Hillestad Butler - Nudity, sex education, sexually explicit, unsuited to age group.

5. *The Absolutely True Diary of a Part-Time Indian* by Sherman Alexie - Offensive language, racism, religious viewpoint, sexually explicit, unsuited to age group.

6. *Alice* (series) by Phyllis Reynold Naylor - Nudity, offensive language, religious viewpoint.

7. *Brave New World* by Aldous Huxley - Insensitivity, nudity, racism, religious viewpoint, sexually explicit.

8. *What My Mother Doesn't Know* by Sonya Sones - Nudity, offensive language, sexually explicit.

9. *Gossip Girl* (series) by Cecily Von Ziegesar - Drugs, offensive language, sexually explicit.

10. *To Kill a Mockingbird* by Harper Lee - Offensive language, racism.

## Richland Mayor Attends League of Cities Event

Last week, the League of Oregon Cities facilitated 20 City Hall events throughout the State of Oregon. The purpose of these meetings was to highlight the League's agenda for the 2013 legislative session and provide information to the 242 cities in Oregon who are members of the League. All member cities were invited to attend and participate.

Acting Mayor of Richland Gloria Wilson attended one of the City Hall meetings that was hosted on September 19 by the City of John Day. Wilson returned to Richland feeling that it was extremely important for people living in the Panhandle to be made more directly aware and informed of actions that could have direct impact on their lives.

"These actions affect all of us in one way or another at one time or another," she said. "We, as a community and as individuals, can't effectively participate or vote if we are not informed. I feel strongly that this information needs to be made more readily available to our residents. It's not just the big cities that are affected. It's our more rural area as well; our opinions and our vote counts."

At the session Chris Fick, who is an Intergovernmental Relations Associate with the League of Oregon Cities, gave a brief overview of the priority concerns to be addressed. "The League is supporting funding for the cleanup of brownfield sites, zoned land, infrastructure for industrially zoned land and funds to help redevelop and reuse industrial lands currently within a city's urban growth boundary." Chris said, adding that some lands are "not being utilized due to fragmented ownership, environmental contamination and or lack of infrastructure."

The League is also supporting constitutional referrals regarding property taxes, seeking reform in protocol for population forecasting, which is currently being provided by counties for smaller and more remote communities. Often it is in the community's best interest to have their own population forecasting procedures in place. In addition, Fick stressed that the renewal of the 9-1-1 tax really benefits rural communities, as it is one of the most important systems that a remote community has. He emphasized the importance of procuring only the most modern of technological systems and services. To expand each of the key areas addressed at the City Hall Meeting in John Day:

1) The League's proposed constitutional amendment would allow local voters the ability to consider a local option levy outside of compression, and would lengthen the maximum duration of a levy from five to 10 years. The amendment would not raise anyone's taxes, but would

2) The League's legislation would provide with population information that would be updated every four years and be funded by state resources. The casts would be provided by the Population Researcher at Portland State University, would not be considered a land use decision, subject to appeal at the Use Board of Appeals.

Under the current system, cities are made more aware and informed of actions that could have direct impact on their lives. The amendment would allow local voters the ability to consider a local option levy outside of compression, and would lengthen the maximum duration of a levy from five to 10 years. The amendment would not raise anyone's taxes, but would

3) The League proposed constitutional amendment would allow local voters the ability to consider a local option levy outside of compression, and would lengthen the maximum duration of a levy from five to 10 years. The amendment would not raise anyone's taxes, but would

4) Support in the form of three funding requests to the Oregon Business Development Department to create, retain, and

## Pine Eagle Clinic PA Krissy Uehlin:

# The Role of Physician Assistants in Medical Care

by Hayley Sanders  
of the Hells Canyon Journal

In 2008 there were only 661,400 physicians and surgeons practicing in the United States. By 2015 the American Medical Association estimates that there will be 62,900 fewer doctors than needed to keep up with the demands of American healthcare. As this shortage becomes more severe, the role that physician assistants and other mid-level medical practitioners fill will become even more important. Recognizing the fact that there are now 100,000 practicing PAs, October 6-12 has been designated National Physician Assistant Week.

In a speech given to Congress, California Rep. Karen Bass stated that PAs had 307 million patient visits last year alone, and play a vital role in providing high-quality, cost-effective care in all medical settings. From her own perspective, Pine Eagle Clinic

better than doctors or come see me ... you don't need to see a doctor. Communicating with the doctors is 100 percent on my list every day. It helps me learn, and that is what it is all about." Uehlin says people don't always understand the close connection a PA has with the physician. "I've had people stop me and say, 'Dr. Schott said that if he's not here then we could see you. I was like, 'Wow, you didn't know that?'"

The physician assistant profession started in the 1960s specifically to address the shortage of doctors experienced in the battlefields of World War II and Vietnam. Since it can take a decade or more to become a licensed physician, Dr. Eugene Stead started a "fast-track" program that trained Navy corpsman to provide desperately needed medical care in just a couple years. The first PAs graduated from Duke University in 1967.

## On a Seasonal Note...

### Flu Season Is Approaching

Krissy Uehlin and the staff at the Pine Eagle Clinic would like to remind the community that flu season is coming up and it is time to consider getting vaccinated. To make the process as quick and simple as possible, the clinic will be offering a walk-in flu shot clinic October 2 from 3:00 to 6:00 p.m. and October 3 from 8:00 to 11:00 a.m.

"We are reminding folks to bring in their insurance information and form to fill out ahead of time if they can so it will be even quicker," said Uehlin. "That form can be cumbersome if you think you are just going to stop in for a second."

If you can't find time to get a flu shot during the flu clinic, you are always welcome to schedule an appointment during regular clinic hours. Uehlin noted that with fall here, the clinic has been experiencing an increase in patient numbers, so just walking in isn't a good idea.

"If you just stop by whenever, we might be really busy and can't get you in that day or you may have to wait awhile," Uehlin concluded.

tants. While NPs get a Master's Degree in Nursing, PAs aren't necessarily required to have a degree of any kind. But because PA schools offered condensed, weren't using their skills. Plus, they didn't get paid as much. That is why they invented medical assistants," said Uehlin. Because the hospital setting isn't right for

# Second Novel The Lessons from His First

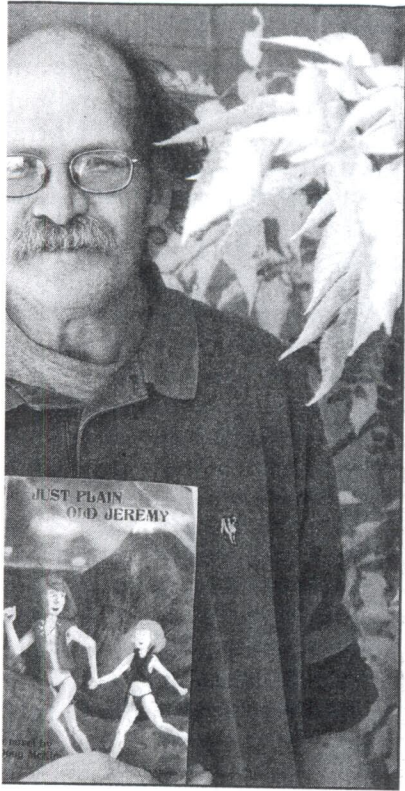


Photo by Hayley Sanders

with an advance copy of his *Just Plain Old Jeremy*.

to get yourself out there and become visible. The opportunities are so much greater than they were back when I was a kid."

Blogging and social media, such as Facebook, have also opened up the publishing world.

"I've got a Facebook page and a website, www.sameoldstory.net," said Doug. "The Facebook page has been so helpful. People are actually coming to me and saying, 'this looks so cool, what are you doing here?' For me it's a nice way to meet people all over the country." Doug added that, "If you are looking at self-publishing you have to have an online presence because so many of your sales are going to be online."

But for print fans, Doug has by no means abandoned the solid book format. This time he will promote his novel more than he did with his first writing endeavor. He hopes to get *Just Plain Old Jeremy* into bookstores and eventually go on a brief book tour. "I'm looking forward to getting into the bookstores and doing book signings," said Doug. "I'm extraordinarily proud of this book. The first one I was very nervous about. I was almost afraid to promote it because it was dealing with so many tough issues. But I'd love to have everybody read this book."

As he has gained experience, Doug has become more and more excited about the opportunities he has had to work with other writers and to develop his own craft - things that never would have happened if he hadn't taken risks with his first novel.

"The first book gave me permission to do a second one

## Second Friday Literary Night To Feature Local Writers Kirsten Badger and Mel Cross

For the Second Friday Literary Night in October, the Baker County community is invited to welcome and congratulate two local writers and residents: Kirsten Badger and Mel Cross. Each will share their life stories, lessons and experiences in writing and publishing.

Kirsten Badger recently published her memoir, *From Science to Selling Moose Nuggets*. Her tale starts in Nazi-occupied and post-war Denmark. After graduating with a master's degree in chemical engineering, she emigrated to the U.S. "to try it for a year or two." Then she met Ray! Deciding that adventure was more important than careers, the two set off on a life full of surprises. From the sub-tropical Texas Gulf Coast to the sub-arctic Canadian bush; from motorcycles to airplanes; from research to selling trinkets to tourists; from publishing a scientific paper to brokering raw gold; from trailer life to building a house nail by nail, Kirsten Badger weaves her fascinating life story, including a tip on how easiest to get water from a lake through four feet of ice for a household with a baby in diapers. She currently lives with her husband, Ray, and three cats off the grid on a tree farm on the south slope of the Willowa Mountains in eastern Oregon, where she writes, weaves and prunes their Ponderosa pines.

Mel Cross, a long-time Baker City resident, recently published his autobiography *The Life and Good Times of Mel Cross*.

"Raised in the beautiful mountain town of Cascade, Idaho, Mel Cross Jr. survived the folly of youth, married his high school sweetheart, and embarked on an exciting and eventful journey through life. With his beloved Marlene by his side, Mel has traveled through challenging, yet rich and rewarding experiences in the auto parts business, cheated death in the rugged Cornucopia Mountains of eastern Oregon, and chased down his dreams of owning and flying his own aircraft. Yet, in a life full of realized dreams and passions, Mel has found the ultimate success, happiness, and joy within the framework of his family and his community. His abundant spirit of volunteerism and concern for those less fortunate has made Mel an extremely interesting and much loved man who will delight you with his 'sentimental journey' written on these pages." (from book jacket)

Friday Literary Night is a free monthly event in Baker City, open to all ages. The event usually runs from 7:00 to 8:30 p.m., at Crossroads Carnegie Arts Center, located at 2020 Auburn Street in Baker City. For best seating, refreshments and socializing, come 15 to 30 minutes early. The event is sponsored by the partnership of Betty's Books, the Writers Guild of Eastern Oregon, Crossroads Carnegie Arts Center and Baker County Library District.

o- darn thing out there' and be  
es willing to take that sort of a  
gamble."

ay Doug started Same Old  
He Story Productions back in  
od 2010, when he published *Are  
li- You Man Enough?* He works  
at with a company called Light-  
ne ning Source, which handles  
er the actual printing and dis-  
ut tribution.

g. "I have to admit starting  
in my own company was inter-  
e. esting; the stress level was  
id very high," said Doug. "In  
ot. order for me to become my  
go own publisher, I had to ac-  
I quire my own ISBN. This one  
ng day I said, 'If I'm going to do  
it this, I had better just do it.  
as I'm going to give myself per-  
lo mission to start my own com-  
r- pany.' For what it's worth, I  
is now own a small publisher,  
n something that 30 years ago  
t I never would have dreamed  
of. But that's how the com-  
puter has changed things."



HELMS CYN JON 10/3/12 P.10

# Eastern Oregon Literary Festival Set for Late October in Pendleton

is much more accessible than light-hearted. The first book was very serious. This one was much pler for me to write because I wasn't trying to be so tedious. I wasn't trying to say anything or be so important," admitted Doug. The second book is just esism and was an extremely book to write. I hope it is in book to read."

There are different things about this book that people will pick up on whatever age they are," said Doug. While his personal life enabled him to become a better writer, Doug's publishing experience with his first book helped ease the stress and pressure of putting out a second.

"The first time around, I had never done anything quite like that before. I was so nervous about it and everything became so humongous and monumental," said Doug. "With the second book I knew how to jump through the hoops and it became so much simpler. It was like, just do it, get the

writers. I feel at this point in time, if what I'm doing inspires a young person, or even an old person, to write and even try to make a career out of writing, I would have to tell them to go for it," said Doug. "I know that a lot of parents, when they find out their son wants to become an artist, or an actor, or a writer are like, 'Don't do that! You should be a doctor, lawyer, or accountant.' My feeling is if you want to be a writer, then get out of your own way and become a writer! Don't wait until you are 48 years old before the first book comes out. Just create an opportunity and go for it."

Resort Street in Baker City. Brenna is a freelance writer and Professor Emerita of English literature and creative writing at California State University, San Marcos. He is the author of six published novels, a collection of short stories, and a memoir. His books have been translated into Danish, Dutch, Finnish, German, Hebrew, and Japanese. Brenna's latest work, titled *Murdering the Mom* was described by Wordcraft of Oregon as "...a heart-rending memoir that exceeds the expectations one normally has of a memoir, that is, it reads like a captivating novel."

Brenna's bio says his life transformed himself from delinquent to artist by handily colors his work." From juvenile despair to dairy farmer, from car-th to crane operator, from par trooper to poet, from hobo homeowner, from ruffian respected writer, and social scholar, Brenna's journey has been epic in its diversity. Two of Brenna's novel *The Book of Mamie* and *The Cool*, have been optioned by Jimmy Kaufman, a Canadian producer and film director Brenna wrote the screenplay for *The Book of Mamie* in collaboration with Kaufman who calls it one of the fine scripts he's ever read.

A major literary event for those interested in writing, publishing and books is set for October 26 and 27 in Pendleton.

The Eastern Oregon Round-Up will be held at Wildhorse Resort and the naslsikt Cultural Institute and will feature authors, poets, publishers, art artists and others throughout the North who are engaged in the literary arts. There will be full days of programs and workshops on all aspects of publishing and writing, as well as a trade show, book sale of quality used books, and book art exhibit.

Dedicated LEO fund to bring community programs to public libraries in Eastern Oregon in 2013. Dozens of programs and workshops will be held concurrently over the two days. Trade show participants include publishers, magazine vendors, artists, and authors who will have their signed books for sale, such as the Eastern Oregon Writers Guild and Boise Word Spinners.

A stellar line-up of presenters will participate in the Word Round-Up, many of whom are donating their appearances in order to help get this first year's event off the ground. Oregon's poet laureate, Paulann Petersen, will conduct public workshops and an evening reading; noted author George Yenn will present "C.E.S. Wood and Chief Joseph;" and Fishtrap founder, Rich Wandschneider, will present 35 years of writing in the West "through a fish-eye."

Area writers who are participating include David Axelrod, Shandel Beers, F.I. Goldhaber, Molly Gloss, Bette Husted, Nancy Knowles, Jack Lorts, Tom Madden, David Memmott, Noel Rude, Pamela Steele, Susan Sheoships, Alison Timmons, Jodi Varon and George Yenn, among others. Programs and workshops will include Eastern Oregon University's new Masters of Fine Arts writing program, the Oregon Writing Project at EOU, poetry writing by BMCC instructors, the Oregon serial poem, e-books and e-readers, various aspects of print and on line publishing.

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State Librarian, MaryKay Dahlgren, will present a program on censored books.

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## Branch Library Hours

<b>Halfway - 541-742-5279</b>	<b>Richland - 541-893-6088</b>
Wednesday: 2:00-5:00 p.m.	Monday: 1:00-5:00 p.m.
Thursday: 4:00-7:00 p.m.	Tuesday: 8:00 a.m.-12:00 p.m.
Friday: 9:00 a.m.-12:00 p.m.	Friday: 10:00 a.m.-2:00 p.m.
Saturday: 9:00 a.m.-12:00 p.m.	Saturday: 9:00 a.m.-12:00 p.m.

Baker County Library website:  
[www.bakerlib.org](http://www.bakerlib.org)

# Record Courier

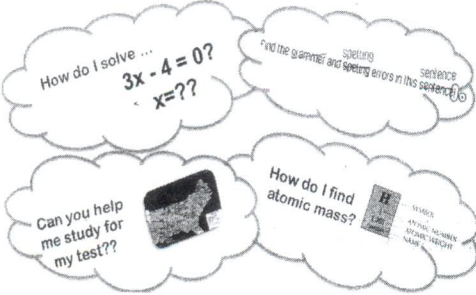
RECORD COPY - 9/27/12 P. 11

# Library Corner

By Perry Stokes



## NEED HOMEWORK HELP? FREE EXPERT PERSONAL TUTORS ONLINE DAILY THROUGH BAKER COUNTY LIBRARY



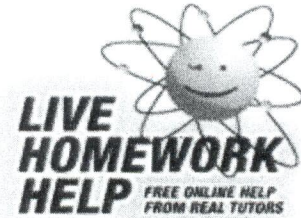
Every day from 2 - 10 p.m., a team of online tutors are waiting help students and/or their parents with those difficult homework questions, whether in math, science, social studies or English. Tutors assist not only students K-12 but also adults in introductory college courses, job seekers creating a resumé, or anyone preparing for graduate school

entrance tests, civil service exams, ASVAB, medical and nursing license exams, GED and much more. To access this premium service pre-paid for by the library, go to [www.bakerlib.org](http://www.bakerlib.org), scroll down and click on the Live Homework Help image. Have your library card number ready to enter.

**REAL FEEDBACK:** "I was very happy with my tutor and he explained things to me in a very satisfactory way that i am happy with and will definitely recommend this service to a friend! thanks tutor.com" 11th Grade student, Baker County

"I had missed a day, and I already struggle with chemistry and it truly helped. I thought I knew what was going on but ended up being wrong. Thanks for all the help. You are a life saver..." 11th Grade student, Baker County

"Whatever question I had she answered it. No teacher has the time to do that with all students so, I would of been lost without that tutor. Thanks!" 9th Grade student, Crook County



"Ahh it was awesome I can actually get on later at night when i am stuck on problems!!! thank you guys SO SO SO much!" 11th Grade student, Baker County

"My tutor did an amazing job of helping me with my problem and also let me do it the so that i learned as well as got it right! i am very happy with this service thank you." 11th Grade student, Baker County



Baker County

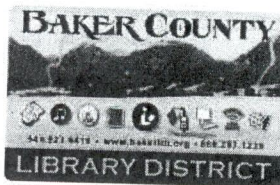
"Your tutors are helping me do so well in my math class ive shocked my teacher with how well im improving so thankyou so verry much!" 11th Grade student, Pendleton

"This tutoring SAVED me! I have a test tomorrow and i started out just an hour ago not understanding any of the material on the topic, and because of the detailed explanations the tutor provided, i feel prepared and ready for my test! :) " 10th Grade student, La Grande

"I will definetly use this again." 7th Grade student, Baker County

"As a parent, I love knowing there is a safe place for my child to look up info as well as get help with her work, that doesn't just give her the answers. Thank you so much for this service." Parent of 4th Grader

Your public library card: a secret to success for school and beyond.



## Sponsored by Betty's Books

1813 Main Street • Baker City OR 97814

handsome gents – Dave Noble of Trail Tenders, Mark Luker, and Leland Myers — whose period costumes added special flair.

The final Sesquicentennial event is the Finale on Oct 13-14. The Fall Foliage Photography Train is running both days, and the Superintendent's House will be the site of a photo exhibit highlighting things to do and see in the Greater Sumpter Valley and Mt Ireland area. To have your photos included, please contact LeAnne Woolf (PO Box 99, Sumpter, 97877; 541-894-2303; leannemywo@aol.com). Photos must be able to stand on their own, be it on heavy cardstock, in matting, on foam board, or otherwise stiffened. If you wish to offer a photo for sale, you are welcome to include a business card with your exhibit. Captions are requested.

Ideas for photo subjects: birds, mountains, weather, wildlife, wild flowers, hiking, biking, ATV riding, snowmobiling, etc. Ideally photos were taken (or will be taken) within 20 miles of Sumpter."

### Calendar

Tues, Oct. 2 – SVFD Auxiliary, 10 a.m. Sumpter Vol. FD at fire hall, 7 p.m.

Thurs, Oct. 4 – Breakfast Club meeting at the Old Schoolhouse, 10 a.m.

Planning Commission at City Hall, 7 p.m. Tues, Oct. 9 – Sumpter Council at City Hall, 7 p.m.

Sat, Oct. 13 – Sumpter Valley Blue Mountain Snowmobile Club at Old Schoolhouse, 6 p.m.

Tues, Oct. 16 – Sumpter Vol. FD at fire hall, 7 p.m.

Thurs, Oct. 18 – Bag Ladies at Old Schoolhouse, 12 till ?

Planning Commission at City Hall, 7 p.m. Tues, Oct. 23 – SVFD Auxiliary spaghetti dinner at the Old Schoolhouse, TBA

Sumpter Council at City Hall, 7 p.m. Alpine Chapter, OES at Masonic Hall, 8 p.m.

### City

Sumpter City Council met in regular session at 7 p.m. Tuesday, Sep 11. Mayor John Young thanked Jack Turner for the new American flag flying outside City Hall. John also reported that Sumpter's two boars, sow, cub, and possibly another bear, are not the only bears causing troubles in communities: Baker City and John Day have also reported bear issues. One of our boars has been relocated to the Halfway area.

Karen at the post office has removed her bulletin board from the wall. For the time being, City postings will appear at the Stage Stop, the little board outside City Hall and the Fire Dept., at the Gold Post, and/or at the Museum. One upcoming

a surplus special ev

In pub spoke in s nity memb at mail sh two in the admired. T had been r in the audi tion of bar hoped this into realizi out-of-han 8:40.

On Sep Council M Recorder J ager David Jamie Ben with DEQ J Tom Sisul, working o neering Re Plan (RW writer Stev and hydrol fluent irrig on progres early Augu was DEQ Jones, pern Wood, and Scott Fairle

There w both DEQ sentatives. "sketchy" a like now v ago. Conti Sumpter sic could be dis timelines, a The require changed be the most rec had pretty n wanted to us re-visitation

On Sep Council Me Recorder J League of C meeting in J list of legisla client cities, attendees fr Prairie City Cities Regio and media w tive Cliff Be there to hear

## From Generation to Generation -- We bring You



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## ic Baker City, Oregon 1 Festival ber 6th, 2012



LEY RIDES ALL AFTERNOON

1-2PM  
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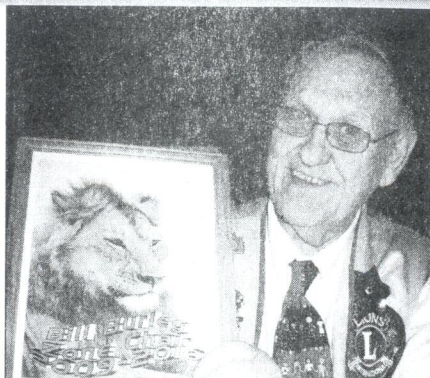
11:30AM - 12PM



Photos by Maryanne Lovell

**From top left, Brad and Bethany Camidge, of Soul and Sprit, spent much of the weekend in Huntington with brother Rev. Allen Camidge, and sang their original worship songs on Sunday. The service was followed by a potluck lunch; Gerald Hopkins with plaque presented to Lion Bill Burley in recognition for Bill's service during 2009-2010 as Lion Zone Chair; From left, Heidi Merritt and sister Carol Howland plus Cam Kennedy were captured at the potluck honoring the Camidges. Welcome back to Heidi who is a past resident of Huntington and will be visiting her sister for two months.**

Hall on Saturday, Oct. 27, for a night of costumes, chills and thrills. Offered by Huntington's Senior and Youth Program with many volunteers staffing Burley's Spook House, the Costume Contest, the much-anticipated Cake Walk, the Jack-O-Lantern Judging, Raffles, Snacks and Beverages, there will be more surprises and prizes to entice everyone inside, especially if we get some cold weather that night. In the meantime, Trunk or Treat takes place just outside the VFW Hall on the



street, spearheaded by a couple of our gals, Cindy and Heather, who want to make it even more fun for our families to come on out and celebrate. Watch for vehicles decorated in a Halloween theme which will serve surprises from the (what else?) trunks. There is no charge for either event and it looks like the adults will have as much fun this year as the kids. There are donation cans for the Halloween Party at several locations as we want to have enough funds to really make this a super party. Other gifts, such as prizes, decorations, bags of candy, cakes, cupcakes, cash and volunteers are very much welcome too. If you want to donate your time or goodies, contact volunteers at VFW Hall on Wednesday or Friday, 9 a.m.- 1:30 p.m.

### Local Lion Moves into District Office

Last week's Lions Meeting held at Lowell's was all about Bill Burley, or at least a good part of it was. Our Huntington resident was recognized for his two years of service with a plaque. He was then honored for his accepting the position, with Alice Burley's approval, of First Vice Governor, which means that Bill will be ascending to the role of Governor after that, becoming responsible for organizing and holding the District G Conference during his term in office. District G is roughly 2/3rds of the State of Oregon! Lions are urged to get behind Bill as he'll be needing everyone's support.

Conway Lewis was inducted at Huntington's newest Lion and received his traditional yellow/gold vest. Robert Callahan, unable to make the meeting, is receiving a 25 year obsequy

Beef Enchiladas, Beans, Rice, Salad & Dessert; Fri 10/19 Tuna Casserole, Salad, Bread, Dessert; Wed 10/24 French Bread Pizza, Salad, Dessert; Fri 10/26 Spaghetti W/Meatballs, Salad, Bread, Dessert; Wed 10/31 Chicken Quesadilla, Cheesy Rice, Salad and Dessert.

Local delivery is available by calling 541/869-2020. Sherry McArthur asked that I remind everyone that all ages are welcome to eat with us, not just senior citizens. Donations are: Ages 60+ and 18 and under: \$4; Ages 19-59: \$5. We have some folks who eat with us and also buy extra meals to take home with them, a great idea we think.

### News from Huntington Christian Center

Last Sunday's Homily concerned Old Testament figures Samuel and Saul and will be further explored on this Sunday. Sunday School is held at 10 a.m. with church at 11 a.m. Evening prayer time is Sunday at 6:30 p.m. Communion is the first Sunday of the month, an open communion, at which all are invited to participate if desired. Following the service on the first Sunday is the monthly potluck.

The Church Ladies are having their tea on Oct. 11 at 10 a.m., in the Fellowship Hall. They will discussing the Christmas Bazaar (yes, it's less than two months away!) and everyone is welcome to remain afterwards to tie the quilt that Sheryl Hyatt has generously donated. All proceeds from the Ladies' Table at the Bazaar will be applied to various church ministries.

Grandma's Closet will be open from 9 a.m. to 2 p.m. on Saturdays through October but open only by appointment beginning in November and through the winter months. Grandma's Closet has provided clothing for a number of community members and thanks everyone for donations which fill the building located immediately below the church, next to Pastor Allen Camidge's home.

A huge THANK YOU to Larry Roberts and Stan Graves for their much-appreciated hard work painting the deck and clearing the landscape around the parsonage.

### Library Hours Posted for Your Convenience

There are slips of papers available with the library information at our Post Office now. In the meantime, please note that Huntington's Library is open on Tuesday: 2-5 p.m.; Wednesday: 4-7 p.m.; Friday 10 a.m.-1 p.m., 2:00-5 p.m., Saturday: 10 a.m.-1 p.m.. Give Librarian Jerry or his Assistant Katie a call or stop by and see what's on the shelves.

Unity News

Sump also p Regional melodram admission Septemb bands fo Sesquice focus on tendent's toric Sur that weel

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Jami OSU-ce would quently. surance

Due Tuesday meeting Meet Bing The coming grown t Sesq

RECORD COMPILER 10/4/12

...\$25 for two and may be...  
 ...ctly from club members,  
 ...yn Scott, club adviser, at  
 ...b is gaining momentum  
 ...Fa national appearance at  
 ...als in Casper, Wyo. last  
 ...nts Justin Jarvis compet-  
 ...ng, Seth Shelton in bare-  
 ...nd Annie Mackenzie in  
 ...ping.

...s now offering fee remis-  
 ...ships to competing stu-  
 ...tion to the annual scholar-  
 ...ly Jim and Judy Lundy, of  
 ...an avid supporter of col-  
 ...and a former dean of  
 ...administration at EOJ.  
 ...ck and Patty Johnson, of  
 ...ISO established a one-time  
 ...with the EOJ Foundation  
 ...ipient will be announced  
 ...deo.  
 ...information contact Scott  
 ...810 or 541-910-2323.

**enu October**

...jerk chicken, seasoned  
 ...ble, jello w/fruit, bread,  
 ...ken, potatoes & gravy, veg-  
 ...ge cheese w/fruit, bread,  
 ...a.  
 ...w/ meat sauce, green salad,  
 ...apple crisp.  
 ...ay  
 ...ted chicken, rice pilaf, veg-  
 ...n salad, bread, cookies.  
 ...n, scalloped potatoes, green  
 ...salad, roll, ice cream.

**Gallery To Feature The  
 1st Creatures Show**

...ing First Friday, Oct. 5 at 6  
 ...on's Gallery will be intro-  
 ...Country and Creatures  
 ...unique artists will be con-  
 ...stinctive pieces that show-  
 ...dlife and landscapes of the

...was called and Union County Deputy  
 ...McKaig arrived to take a statement. Upon  
 ...further investigation another lock had been  
 ...cut on the city's router truck fuel tank and  
 ...the fuel apparently siphoned from the tank.  
 ...Items missing from inside the shop also in-  
 ...cluded two five gallon fuel jugs full of  
 ...gasoline and tools and equipment. On  
 ...Monday it was discovered that the locked  
 ...fuel tank on another city vehicle had been  
 ...punctured and the fuel drained from it and  
 ...contained in something as it had not run out  
 ...on the ground. As this discovery became  
 ...more public more incidents of fuel being  
 ...stolen in the area was learned of and of  
 ...course compared to the recent break in's in

**Records Center**

**2nd Friday Literary Night To Feature Kirsten Badger And Mel Cross**

...For the 2nd Friday Literary Night in October, help us welcome and congratulate two local writers and residents: Kirsten Badger and Mel Cross. Each will share their life stories, lessons, writing and publishing experience.  
 ...Kirsten Badger published her memoir, "From Science to Selling Moose Nuggets," earlier this year. Her tale starts in Nazi-occu-  
 ...pied and post-war Denmark.

...After graduating with a master's degree in chemical engineering, she emigrated to the U.S. "to try it for a year or two." Then she met Ray! Deciding that adventure was more important than careers, the two set off on a life full of surprises. She currently lives with her husband Ray and three cats off the grid on a tree farm on the south slope of the Wallowa Mountains in Eastern Oregon, where she writes, weaves and prunes their Ponderosa pines.

...Mel Cross, a long-time Baker City resident recently published his autobiography "The Life and Good Times of Mel Cross." "Raised in the beautiful mountain town of Cascade, Idaho, Mel Cross Jr. survived the folly of youth, married his high school sweetheart, and embarked on an exciting and eventful journey through life. With his beloved Marlene by his side, Mel has trav-  
 ...eled through challenging, yet rich and rewarding experiences in the auto parts business, cheated death in the rugged Cornucopia Mountains of Eastern Oregon, and chased down his dreams of owning and flying his own aircraft. Yet, in a life full of realized dreams and passions, Mel has found the ultimate success, happiness, and joy within the framework of his family and his com-  
 ...munity. Friday Literary Night is a free monthly event in Baker City, open to all ages. The event usually runs 1.5 hour from 7 p.m. to 8:30 p.m., at the Crossroads Carnegie Arts Center located at 2020 Auburn Street in Baker City.  
 ...For best seating, refreshments and socializing, come 15-30 minutes early. The event is sponsored by the partnership of Betty's Books, the Writers Guild of Eastern Oregon, Crossroads Carnegie Arts Center and

...future with this age group. In the past it had  
 ...been for infants to 5 year old.  
 ...The library has several newly processed  
 ...old VHS movies such as Giants, Lawrence  
 ...of Arabia, Eldorado, Borrowed Hearts, and  
 ...Cheyenne Social Club. These are classic  
 ...movies to enjoy as the days get shorter and  
 ...the weather cooler.

...The library board meeting will be Mon-  
 ...day, Oct. 15, at 7 p.m. A reminder to look  
 ...for all over due items and get them back to  
 ...the library. The book drop at the building is  
 ...there for your convenience.  
 ...On a personal note, Nancy would like  
 ...to thank everyone for their prayers and ex-  
 ...pressions of sympathy during the recent

**Records Center**

**2nd Friday Literary Night To Feature Kirsten Badger And Mel Cross**

...The pinocchio group was at Viola  
 ...Perkins home with Sandy Wood as the  
 ...hostess for the regular meeting. Sandy  
 ...served noodle soup, croissant sandwiches,  
 ...and salads. The dessert was angel food cake  
 ...with fresh raspberries to top it with. High  
 ...score was Marjory Peck, second highest  
 ...was Janet Lawyer-David, and the low score  
 ...was Susan Hatfield. The pinocchio prizes  
 ...went to Beverly Bigler and Sandy. Martha  
 ...Jane Spratling was invited to take the place  
 ...of Pat Collier who is moving to Joseph,  
 ...Oregon. We will miss you Pat! The guests  
 ...were Lois Elms, April McIntosh, and  
 ...Susan. The next meeting will be hosted by  
 ...Marlene McCullough on Oct. 11.

...young 97, took the  
 ...trip of her dreams this past week.  
 ...and Bonnie Buryard accompanied  
 ...the Portland area where the clan of  
 ...yard gathered round her to share  
 ...many stories and so much love.  
 ...leaving Sandy, Betty arrived at the  
 ...of her late husband's brother, Pat  
 ...yard, also in his 90's and enjoyed  
 ...stories and a meal at Izzy's.

...The following day, she visite  
 ...niece (the only child of her twin s  
 ...and her family. It was a beautiful day  
 ...basking on the deck and enjoying pl  
 ...Abby's.  
 ...The trio left for Burns to visit B  
 ...93 year old friend, Alice. Alice accom-  
 ...panied the group to the Round  
 ...Frenchglen and the Narrows. Betr  
 ...Alice had a delightful day sharing a  
 ...lifetime of memories. She can't wait  
 ...it all again next summer, after all sh  
 ...only be 98!

**It can be hard  
 to find and**

...Remember Kendra Hoover? She  
 ...and attended school in Halfway. Thi  
 ...week her Mother Ronda Gardner, of  
 ...vada traveled to Norway spend time  
 ...Kendra, Gjerulf "Gerry" Noddeland



OregonLive.com

Everything Oregon

## Baker City works hard to hold, improve ties to Oregon Trail, gold rush past

Published: Saturday, October 13, 2012, 10:00 AM Updated: Saturday, October 13, 2012, 10:10 AM



By **Terry Richard, The Oregonian**



[View full size](#)

Jamie Francis/The Oregonian

A display in the window of a private residence is designed to catch the eye of visitors, thus making them feel welcome in Baker City.

Not even the mayor can escape some good natured leg-pulling in Baker City.

Before Mayor Dennis Dorrah could respond to a query about why he left Eugene 22 years ago to live in far northeast Oregon, someone nearby butted into the conversation.

"Did you tell him about the witness protection program, Mr. Mayor?" said Whit Deschner, a bit of a Baker City character because he runs the annual Great Salt Lick Auction, where people pay high prices to buy bricks of salt licked into funny shapes by cows.

No, the mayor is not really in hiding way out there in Baker County. He moved to the Powder River Valley because of the quality of life and has never regretted it.

### **Kicks Sports Wear in Baker City has a changing room inside an old jewelry store vault**

Kicks Sports Wear in Baker City maintains building's historical flourishes while offering chic sports wear for sale.

He says it's just a hop and a skip to get to the Boise Airport (130 miles away), adding that it can be faster than getting from Tualatin to Portland's airport. And Baker City is one of those towns where people still

don't lock their doors.

"You are not strangers if you live here in Baker City," he said.

Even visitors can fit into the pace of Baker City, which isn't much faster than the speed of the wagons on the old Oregon Trail. Yes, there's plenty of hustle and bustle at the Interstate 84 interchange, with all the

cross-country truck traffic. But when you drive Campbell Street into downtown, it's like entering a time warp.

Within a mile, the fast food joints and gas stations transition into Oregon's largest national historic business district. Not every building in the district is old or restored (yet), but there are plenty that catch the eye.

Among them are the 1903 City Hall, the 1908 St. Francis Cathedral and the 1909 County Courthouse, all built with local volcanic tuff stone and still among the most graceful buildings in eastern Oregon. Another eye catcher is the 1940 Art Deco movie house, the Eltrym. The name is spelled backward in honor of a local movie lover of the era.

The biggest commercial success, and a blueprint for the modern era, is the 1889 Geiser Grand Hotel. A boarded up eyesore before it reopened two decades ago, the hotel's elegant and expensive restoration placed it once again among the finest overnight stops between Salt Lake City and Portland.

More buildings have followed suit, and the pace seems to be picking up. The 1909 Carnegie Library, which had also fallen into disrepair, is now the showcase Crossroads Carnegie Art Center. Executive director Ginger Savage says she wants to make Baker City the Santa Fe of the Northwest.

**More**  
**Continuing**  
**coverage of**  
**Baker City.**

That's a pretty lofty order, but why not set high goals?

The artistic soul can be motivated by the colorful Western landscape all around town. And it's hard to find better, less-crowded outdoor recreation than around Baker City.



[View full size](#)

Jamie Francis/The Oregonian

Baker City wears its Oregon Trail history proudly with well-preserved residential neighborhoods edging right up to downtown.

Leading the charge to preserve the city's historic charm, while not turning the place into a tourist trap, is Kate Dimon, energetic new head of the nonprofit Historic Baker City.

Her goal is to save the historical integrity, building by building, block by block, then alley by alley, while creating modern business opportunities to support and serve local families.

Catering to visitors is important too, but keeping Baker City family-centric is paramount, she says.

Dimon talks a mile a minute while showing a visitor Baker City's potential. She even knows how it will happen, having written the historic preservation course at Clatsop Community College in another of Oregon's historic cities (Astoria). She says students will pay to do the work, as long as they can earn a degree.

She's getting ready to put them to work above her office in the Neuberger/Heilner Building. She wants to transform the former Jewish brothel, she claims, into an upscale B&B. Those naughty rooms upstairs, with their 20-foot ceilings, could become some of Oregon's most sought after lodge rooms.

The outside of the building will be stripped of its stucco to reveal those beautiful tuff stone walls. As the building looks now, it's like swathing Dolly Parton in a burka.

A false-front third story, with cupola, will complete the building's outer restoration to its 1880s appearance. Owner Doug Dean is on board with the project and can't wait for new uses on what he says is the second oldest wooden floor in the state.



**Enlarge**

**Terry Richard, The Oregonian**

Geiser Grand Hotel, 1905; restored, still in use as a hotel/From <http://bakerlib.org/photo-archive>

**Baker City historic photos** gallery (11 photos)

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down in Baker City and that's as far as they got.

Funding comes from a historic district tax, grants and private equity. Other building owners have already stepped up to preserve historical integrity while offering modern amenities. Among those businesses are Kicks Sports Wear, Bella's Main Street Market, Peterson's Gallery and Chocolatier, the Corner Brick restaurant and Zephyr Bakery and Deli.

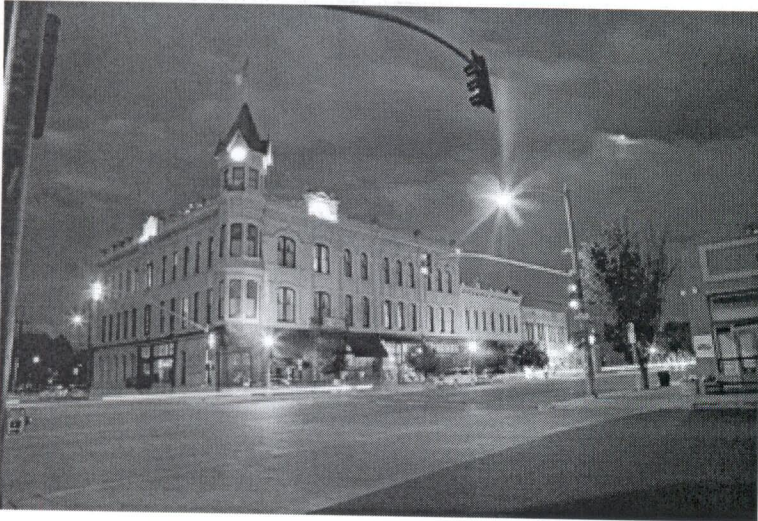
Baker City is even becoming a brewing hot spot with the opening last year of its second brewer (Bull Ridge Brew Pub) in another of the classy old buildings.

Barley Brown's Brewpub, serving food and brews for 14 years in a former bakery, is completing its second brew house across the street. Beer lovers have fate to credit for their good fortune because, when the Brown family was moving from Connecticut to Seattle in 1974, the station wagon broke



Not everything in Baker City has to change, though. Huston Saddle Shop can continue making some of the West's softest saddles, even though one of the apprentices has a habit of drawing his six-shooter and spinning the chamber to make sure it's empty.

And Cook's Radiator Shop next door looks as though it's been there long enough to have served Oregon Trail pioneers, if covered wagons had radiators. If the town becomes too trendy for a radiator shop, where would the movers and shakers meet each morning over coffee to plot the day's business?



**If you go: Baker City**

**Get there:** Baker City is 304 miles east of Portland on Interstate 84.

**Attractions:** Small-town life, rich pioneer history, outdoor recreation, downtown businesses.

**Don't miss:** Downtown National Historic District (541-523-5442, [historicbakercity.com](http://historicbakercity.com)), Oregon Trail Interpretive Center (five miles east of town, 541-523-1843, [blm.gov/or/oregontrail](http://blm.gov/or/oregontrail)), Crossroads Carnegie Art Center (2020 Auburn Ave., 541-523-5369, [crossroads-arts.org](http://crossroads-arts.org)), Baker Heritage Museum (2480 Grove St., 541-523-9308, [bakerheritagemuseum.com](http://bakerheritagemuseum.com)).

[View full size](#)

Jamie Francis/The Oregonian

The Geiser Grand Hotel is a shining light in downtown Baker City.

**Lodging:** Geiser Grand Hotel (1996 Main St., 541-523-1889, [geisergand.com](http://geisergand.com)); see more options on the chamber's website.

**Baker County Library:** Located at 2400 Resort Street (main branch) at the north end of downtown Baker City, the library has a great reading room and wi-fi access for visitors. It's only photo library has hundreds of historical photos: [bakerlib.org/photo-archive](http://bakerlib.org/photo-archive)

**More info:** Baker County Chamber of Commerce (490 Campbell St., 888-523-5855, [visitbaker.com](http://visitbaker.com), [basecampbaker.com](http://basecampbaker.com)).

-- Terry Richard Follow @trichardpdx

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# **FINANCIAL REPORT**

*General Fund*

**Baker County Library District  
Profit & Loss Budget Performance**  
July through October 2012

	Jul - Oct 12	Budget	\$ Over Budget	% of Budget
<b>Income</b>				
4000 · Current Year Tax Levy	0.00	604,200.00	-604,200.00	0.0%
4001 · Current Tax Levy				
4006 · Local Option Levy	0.00	242,238.00	-242,238.00	0.0%
<b>Total 4000 · Current Year Tax Levy</b>	<b>0.00</b>	<b>846,438.00</b>	<b>-846,438.00</b>	<b>0.0%</b>
4005 · Prior Year Taxes				
4011 · Levy 1st year prior	4,511.65			
4012 · Levy 2nd year prior	2,668.63			
4013 · Levy 3rd year prior	1,135.57			
4014 · Levy 4th year prior	4,264.25			
4015 · Levy 5th year prior	129.77			
4016 · Levy 6th year prior	6.88			
4005 · Prior Year Taxes - Other	0.00	35,000.00	-35,000.00	0.0%
<b>Total 4005 · Prior Year Taxes</b>	<b>12,716.75</b>	<b>35,000.00</b>	<b>-22,283.25</b>	<b>36.3%</b>
4060 · State Resource Sharing	0.00	6,000.00	-6,000.00	0.0%
4100 · Fines and Fees	5,846.02	13,000.00	-7,153.98	45.0%
4200 · Interest Income	141.07	9,000.00	-8,858.93	1.6%
4300 · Other Revenues				
4301.1 · VocRehab Reimb/ODHS	3,704.01	5,000.00	-1,295.99	74.1%
4302 · Donations	0.00	200.00	-200.00	0.0%
4307 · E-Rate Refunds	1,338.96	6,500.00	-5,161.04	20.6%
4309 · Other Revenues - Miscellaneous	0.00	1,200.00	-1,200.00	0.0%
<b>Total 4300 · Other Revenues</b>	<b>5,042.97</b>	<b>12,900.00</b>	<b>-7,857.03</b>	<b>39.1%</b>
4310 · Technology Mgr Contract Income	924.00	2,700.00	-1,776.00	34.2%
4500 · Transfer Income	0.00	2,060.00	-2,060.00	0.0%
4999 · Beginning Cash	0.00	19,273.00	-19,273.00	0.0%
4999.1 · Checking cash on hand	0.00	200,000.00	-200,000.00	0.0%
4999.2 · LGIP cash on hand	0.00	219,273.00	-219,273.00	0.0%
<b>Total 4999 · Beginning Cash</b>	<b>0.00</b>	<b>219,273.00</b>	<b>-219,273.00</b>	<b>0.0%</b>
<b>Total Income</b>	<b>24,670.81</b>	<b>1,146,371.00</b>	<b>-1,121,700.19</b>	<b>2.2%</b>
<b>Gross Profit</b>	<b>24,670.81</b>	<b>1,146,371.00</b>	<b>-1,121,700.19</b>	<b>2.2%</b>
<b>Expense</b>				
5000 · Personal Services	23,193.07	68,014.00	-44,820.93	34.1%
5001 · District salaries	5,952.13	18,670.00	-12,717.87	31.9%
5100 · Baker Branch	6,253.60	20,290.00	-14,036.40	30.8%
5102 · PS-Library Director	12,144.93	36,786.00	-24,641.07	33.0%
5104 · SD-Administrative Assistant	2,856.71	10,369.00	-7,512.29	27.6%
5105 · CH-Business Manager	5,268.79	15,806.00	-10,537.21	33.3%
5120 · CW-Lib Assst/Supplies Mgr, ILL				
5123 · AD-Lib Assst/Window, Media				
5124 · CA-Lib Assst/Shelver, Volntr Mgr				

*Tax Turnovers  
Rec'd 10/01/2012  
\$ 1993.65*

*FAF Income  
Oct-to-date \$ 884.18*

*E-Rate Refunds  
Sep \$ 931.26  
Aug. \$ 407.70  
Balance of FY 2011-12  
refunds/complete*

*Ch 10/15/2012*

## Baker County Library District Profit & Loss Budget Performance July through October 2012

	Jul - Oct 12	Budget	\$ Over Budget	% of Budget
5125 · LC-Lib Asst/Catalog Specialist	10,111.16	30,384.00	-20,272.84	33.3%
5126 · MS-Lib Asst/Childrens Services	7,754.45	24,440.00	-16,685.55	31.7%
5128 · SM-Lib Asst/Public Services	4,464.84	14,960.00	-10,495.16	29.8%
5129 · SB-Lib Asst/Periodicals Mgr	9,991.74	30,264.00	-20,272.26	33.0%
5131 · DP-Reference Services	9,297.01	27,628.00	-18,330.99	33.7%
5132 · HS-Lib Asst/Processing	3,526.16	10,701.00	-7,174.84	33.0%
5133 · CS Lib Asst/Media Processing	5,876.21	16,952.00	-11,075.79	34.7%
5139 · Student/Public Services	0.00			
5140 · Vacation Substitutes	2,991.24	7,845.00	-4,853.76	38.1%
5150 · Bookmobile/Maintenance				
5150.3 · SK-Bookmobile Driver	1,812.86	7,824.00	-6,011.14	23.2%
5150.5 · RW-Bookmobile Driver	2,312.07	7,451.00	-5,138.93	31.0%
Total 5150 · Bookmobile/Maintenance	4,124.93	15,275.00	-11,150.07	27.0%
5152 · JW-Technology Manager	15,500.29	46,949.00	-31,448.71	33.0%
5173 · Facilities Maintenance	0.00	6,101.00	-6,101.00	0.0%
Total 5100 · Baker Branch	129,307.26	401,434.00	-272,126.74	32.2%
5200 · Branch Attendants				
5202 · Haines	3,868.54	11,736.00	-7,867.46	33.0%
5203 · Halfway	4,329.99	11,736.00	-7,406.01	36.9%
5204 · Richland	4,112.73	11,456.00	-7,343.27	35.9%
5205 · Huntington	3,484.31	10,686.00	-7,201.69	32.6%
5206 · Sumpter	4,070.60	11,736.00	-7,665.40	34.7%
5209 · Branch Training	0.00	1,500.00	-1,500.00	0.0%
Total 5200 · Branch Attendants	19,866.17	58,850.00	-38,983.83	33.8%
Total 5001 · District salaries	149,173.43	460,284.00	-311,110.57	32.4%
5300 · Special Contracts				
5153 · JW-Tech Contracts	0.00	1,700.00	-1,700.00	0.0%
5153.2 · Or Trail Library District	0.00	1,700.00	-1,700.00	0.0%
Total 5153 · JW-Tech Contracts	0.00	1,700.00	-1,700.00	0.0%
5160 · Jobs Plus/Vocation Programs	5,060.00	2,076.00	2,984.00	243.7%
Total 5300 · Special Contracts	5,060.00	3,776.00	1,284.00	134.0%
5400 · Payroll Taxes & Benefits				
5401 · Group Insurance	23,702.96	73,294.00	-49,591.04	32.3%
5401.1 · Health Insurance	1,929.24	4,288.00	-2,358.76	45.0%
5401.2 · Insurance benefit	5,600.00			
5401.3 · Group Insurance Liability	31,232.20	77,582.00	-46,349.80	40.3%
Total 5401 · Group Insurance	455,200.00	900.00	-444.80	450.6%
5403 · Life Insurance	11,497.56	47,309.00	-35,811.44	24.3%
5404 · PERS	11,645.40	35,480.00	-23,834.60	32.8%
5405 · S.S. Employer Portion				

*Low %*  
*OK 50.6%*  
*24.3%*  
*32.8%*  
*October PERS will be paid 10/25*

## Baker County Library District Profit & Loss Budget Performance July through October 2012

	Jul - Oct 12	Budget	\$ Over Budget	% of Budget
5406 · SUTA Employer Portion	142.24	459.00	-316.76	31.0%
5407 · Workmans Comm	1,897.68	2,110.00	-212.32	89.9%
Total 5400 · Payroll Taxes & Benefits	56,870.28	163,840.00	-106,969.72	34.7%
Total 5000 · Personal Services	211,103.71	627,900.00	-416,796.29	33.6% <i>OK in total</i>
6000 · Materials and Services				
6100 · Books & Periodicals				
6110 · Adult Books	5,772.71	33,766.00	-27,993.29	17.1%
6120 · Childrens & Juvenile Books	3,296.18	12,000.00	-8,703.82	27.5%
6130 · Reference Books	1,072.46	7,500.00	-6,427.54	14.3%
6134 · Electronic Subscriptions	8,596.00	9,000.00	-404.00	95.5%
6140 · Periodicals	3,593.89	12,000.00	-8,406.11	29.9%
6150 · Audio	1,444.81	6,000.00	-4,555.19	24.1%
6160 · Video/DVD	2,957.94	6,000.00	-3,042.06	49.3%
6170 · Bindery	0.00	1,000.00	-1,000.00	0.0%
6171 · Music	0.00	500.00	-500.00	0.0%
Total 6100 · Books & Periodicals	26,733.99	87,766.00	-61,032.01	30.5%
6200 · OPAC Services				
6201 · SAGE Network	0.00	10,500.00	-10,500.00	0.0%
6204 · OCLC/ILL Referral	113.49	600.00	-486.51	18.9%
Total 6200 · OPAC Services	113.49	11,100.00	-10,986.51	1.0%
6300 · Building Eq. & Supplies				
6310 · Building & Grounds Maintenance				
6311 · Branch building expenses	1,941.38	5,000.00	-3,058.62	38.8%
6312 · Snow Removal	0.00	2,000.00	-2,000.00	0.0%
6310 · Building & Grounds Maintenance - Other	3,862.14	20,000.00	-16,137.86	19.3%
Total 6310 · Building & Grounds Maintenance	5,803.52	27,000.00	-21,196.48	21.5%
6320 · Janitorial Supplies				
6321 · Cleaning contract	3,440.00	10,500.00	-7,060.00	32.8%
6322 · Supplies	587.49	2,000.00	-1,412.51	29.4%
Total 6320 · Janitorial Supplies	4,027.49	12,500.00	-8,472.51	32.2%
6340 · Equipment Maint. & Supplies				
6345 · Computer Maintenance	1,454.67	3,800.00	-2,345.33	38.3%
6345.1 · Computer - Maintenance	1,739.11	5,000.00	-3,260.89	34.8%
6345.2 · Software subscriptions	59.00	5,000.00	-4,941.00	1.2%
6345.3 · Comp Tech - Branch Travel	742.05	2,000.00	-1,257.95	37.1%
6345.4 · Computer - Hardware	3,016.71	5,000.00	-1,983.29	60.3%
Total 6345 · Computer Maintenance	5,556.87	17,000.00	-11,443.13	32.7%
Total 6300 · Building Eq. & Supplies	16,842.55	60,300.00	-43,457.45	27.9%
6400 · Bookmobile Operations				

*4mo = 34%  
12mo = 33.6% OK in total*

*EBS CO  
Subscription  
Novelist, Audio  
\$2446  
Info Group  
Ref USA  
\$1600*

*D. Jacobs  
Landscape  
maint & gutter  
\$910.00  
Jul-Sep*

*Xerox  
\$527.17  
(12x.18/mo  
lease + gtv  
print exp.  
400.99)*

## Baker County Library District Profit & Loss Budget Performance July through October 2012

	Jul - Oct 12	Budget	\$ Over Budget	% of Budget
6410 · Bookmobile Fuel	1,102.57	4,000.00	-2,897.43	27.6%
6420 · Bookmobile Maintenance	1,127.05	3,500.00	-2,372.95	32.2%
<b>Total 6400 · Bookmobile Operations</b>	<b>2,229.62</b>	<b>7,500.00</b>	<b>-5,270.38</b>	<b>29.7%</b>
6600 · Corporate Costs				
6610 · Insurance	0.00	1,100.00	-1,100.00	0.0%
6612 · Boiler	0.00	10,100.00	-10,100.00	0.0%
6613 · SDAO Liability	0.00	1,250.00	-1,250.00	0.0%
6614 · Flood Insurance	0.00			
<b>Total 6610 · Insurance</b>	<b>0.00</b>	<b>12,450.00</b>	<b>-12,450.00</b>	<b>0.0%</b>
6620 · Travel & Training	1,663.68	3,000.00	-1,336.32	55.5%
6621 · Special Contracts Travel	0.00	1,000.00	-1,000.00	0.0%
6630 · Election	0.00	3,200.00	-3,200.00	0.0%
6640 · Auditor	0.00	7,250.00	-7,250.00	0.0%
6641 · Bookkeeping Supplies & Services	0.00	900.00	-900.00	0.0%
6660 · Association dues	423.15	2,100.00	-1,676.85	20.2%
6680 · Publication	279.19	1,000.00	-720.81	27.9%
6690 · Financial Mgmt Fees				
6690.1 · Checking & Visa Fees	33.00	450.00	-417.00	7.3%
6690.2 · Pool 5291 Fees	43.17	200.00	-156.83	21.6%
6690.3 · Pool 5511 Fees	0.00	300.00	-300.00	0.0%
<b>Total 6690 · Financial Mgmt Fees</b>	<b>76.17</b>	<b>950.00</b>	<b>-873.83</b>	<b>8.0%</b>
6691 · Legal Administration	0.00	200.00	-200.00	0.0%
6692 · Professional services	0.00	10.00	-10.00	0.0%
6696 · PR Events, Programs	412.25	2,000.00	-1,587.75	20.6%
<b>Total 6600 · Corporate Costs</b>	<b>2,854.44</b>	<b>34,060.00</b>	<b>-31,205.56</b>	<b>8.4%</b>
6700 · Other Operating Expenses				
6720 · Branch Mileage	970.29	2,500.00	-1,529.71	38.8%
6730 · Library Services Supplies	5,161.30	15,000.00	-9,838.70	34.4%
6731 · Children's Programs				
6731.4 · Summer Reading Program	392.03	1,500.00	-1,107.97	26.1%
6731.6 · Haines Summer Reading	96.03	400.00	-303.97	24.0%
6731 · Children's Programs - Other	664.00	2,000.00	-1,336.00	33.2%
<b>Total 6731 · Children's Programs</b>	<b>1,152.06</b>	<b>3,900.00</b>	<b>-2,747.94</b>	<b>29.5%</b>
6740 · Postage & Freight	358.25	2,400.00	-2,041.75	14.9%
6750 · Utilities				
6751 · Garbage				
6751.1 · Baker-Baker Sanitary	548.20	1,650.00	-1,101.80	33.2%
6751.2 · Haines-Baker Sanitary	54.00	175.00	-121.00	30.9%
6751.3 · Halfway-LaRue Sanitary	0.00	100.00	-100.00	0.0%
6751.4 · Richland-Eagle Cap Sanitation	12.00	90.00	-78.00	13.3%
6751.5 · Huntington-Baker Sanitary	64.00	200.00	-136.00	32.0%

## Baker County Library District Profit & Loss Budget Performance July through October 2012

	Jul - Oct 12	Budget	\$ Over Budget	% of Budget
<b>Total 6751 · Garbage</b>	678.20	2,215.00	-1,536.80	30.6%
<b>6752 · Heating Fuel</b>				
6752.1 · Baker-Cascade Natural Gas	408.16	6,000.00	-5,591.84	6.8%
6752.2 · Haines-Ed Staub	174.24	2,500.00	-2,325.76	7.0%
6752.3 · Halfway-Ed Staub	0.00	1,600.00	-1,600.00	0.0%
6752.6 · Sumpter-City of Sumpter(Shared)	0.00	2,500.00	-2,500.00	0.0%
<b>Total 6752 · Heating Fuel</b>	582.40	12,600.00	-12,017.60	4.6%
<b>6753 · Water/Sewer</b>				
6753.1 · Baker-City of Baker City	1,106.51	2,000.00	-893.49	55.3% <i>ok - pay gtr</i>
6753.2 · Haines-City of Haines	268.00	800.00	-532.00	33.5% <i>Want paid</i>
6753.3 · Halfway-City of Halfway	373.76	850.00	-476.24	44.0% <i>2 = 50% annua</i>
6753.4 · Richland (Pine Eagle agrment)	252.00	800.00	-548.00	31.5%
6753.5 · Huntington-City of Huntingtn	234.00	680.00	-446.00	34.4%
6753.6 · Sumpter-City of Sumpter(Shared)	0.00	500.00	-500.00	0.0%
<b>Total 6753 · Water/Sewer</b>	2,234.27	5,630.00	-3,395.73	39.7%
<b>6754 · Electric</b>				
6754.1 · Baker - OTEC	5,451.91	16,500.00	-11,048.09	33.0%
6754.2 · Haines - OTEC	352.20	1,100.00	-747.80	32.0%
6754.3 · Halfway-Idaho Power	381.44	900.00	-518.56	42.4%
6754.4 · Richland (Pine Eagle agrment)	723.45	3,500.00	-2,776.55	20.7%
6754.5 · Huntington-Idaho Power	437.63	1,400.00	-962.37	31.3%
6754.6 · Sumpter-City of Sumpter(Shared)	0.00	1,200.00	-1,200.00	0.0%
<b>Total 6754 · Electric</b>	7,346.63	24,600.00	-17,253.37	29.9%
<b>Total 6750 · Utilities</b>	10,841.50	45,045.00	-34,203.50	24.1%
<b>6756 · Telecommunications</b>				
6756.0 · Telephone				
6756.1 · Baker Tel - BendTel	565.42	2,000.00	-1,434.58	28.3%
6756.2 · Haines Tel- Reliance(Cascade)	254.25	750.00	-495.75	33.9%
6756.3 · Halfway Tel- Pine Telephone	134.28	480.00	-345.72	28.0%
6756.4 · Richland Tel- Eagle Telephone	108.44	325.00	-216.56	33.4%
6756.5 · Huntington Tel- CenturyTel	225.61	625.00	-399.39	36.1%
6756.6 · Sumpter - Qwest	202.11	600.00	-397.89	33.7%
6756.8 · US Cellular (3 Lines)	686.62	1,200.00	-513.38	57.2% <i>OK - increase in mgmt service</i>
<b>Total 6756.0 · Telephone</b>	2,176.73	5,980.00	-3,803.27	36.4%
<b>6757.0 · Internet</b>				
6757.1 · Baker - NERO Network	0.00	2,800.00	-2,800.00	0.0%
6757.2 · Haines - Reliance(Cascade)	239.80	740.00	-500.20	32.4%
6757.3 · Halfway - Pine Telephone	171.60	540.00	-368.40	31.8%
6757.4 · Richland - Eagle Telephone	151.80	480.00	-328.20	31.6%
6757.5 · Huntington -SkyeVista/Sch Dist	685.16	1,380.00	-694.84	49.6%
6757.6 · Sumpter - Qwest	240.00	780.00	-540.00	30.8%

**Baker County Library District  
Profit & Loss Budget Performance  
July through October 2012**

	Jul - Oct 12	Budget	\$ Over Budget	% of Budget
Total 6757.0 · Internet	1,488.36	6,720.00	-5,231.64	22.1%
Total 6756 · Telecommunications	3,665.09	12,700.00	-9,034.91	28.9%
Total 6700 · Other Operating Expenses	22,148.49	81,545.00	-59,396.51	27.2%
Total 6000 · Materials and Services	70,922.58	282,271.00	-211,348.42	25.1%
6560 · Payroll Expenses	97.45	100.00	-100.00	0.0%
7000 · Capital Outlay	0.00	100.00	-100.00	0.0%
7500 · Debt Service	0.00	100.00	-100.00	0.0%
8000 · Transfers & Contingency				
8005 · Transfers				
8005.1 · Transfer-Technology Fund	0.00	1,000.00	-1,000.00	0.0%
8005.2 · Transfer-Severance Liab Fund	0.00	10,000.00	-10,000.00	0.0%
Total 8005 · Transfers	0.00	11,000.00	-11,000.00	0.0%
8999 · Contingency				
8999.1 · Operating Contingency	0.00	10,000.00	-10,000.00	0.0%
8999.2 · Group Insurance Liability	0.00	15,000.00	-15,000.00	0.0%
8999.4 · Contingency Reserve	0.00	200,000.00	-200,000.00	0.0%
Total 8999 · Contingency	0.00	225,000.00	-225,000.00	0.0%
Total 8000 · Transfers & Contingency	0.00	236,000.00	-236,000.00	0.0%
Total Expense	282,123.74	1,146,371.00	-864,247.26	24.6%
Net Income	-257,452.93	0.00	-257,452.93	100.0%

Current Cash Balance \* \$13,933.40

\* Excludes having borrowed \$50,000 from Other Funds

Bills 10/10 - 10/31 (Bills 2000+PEPS 6000) <8,000>

Payroll-net 11/01 <28,000>

Other bills Sam Subsc. <11,700>

Estimate TRD 11/1-11/5 <24,000>  
minimum required.



*Other Funds Accounts*  
Baker County Library (Other)  
Profit & Loss Budget Performance  
July through October 2012

	Jul - Oct 12	Budget	\$ Over Budget	% of Budget
Ordinary Income/Expense				
Income				
4100.0 · Debt Service Accounts	0.00	25.00	-25.00	0.0%
4100.1 · Beginning Cash Debt Service				
4110.0 · Debt Service Fund				
4110.2 · Tax income	0.00	25.00	-25.00	0.0%
4110.22 · Prior tax income				
Total 4110.2 · Tax income	0.00	25.00	-25.00	0.0%
4110.9 · Interest Income Debt Service	0.00	10.00	-10.00	0.0%
Total 4110.0 · Debt Service Fund	0.00	35.00	-35.00	0.0%
Total 4100.0 · Debt Service Accounts	0.00	60.00	-60.00	0.0%
4400.0 · Other Uses Funds				
4415.0 · Literacy Department				
4415.1 · Beginning Cash Literacy	0.00	1,000.00	-1,000.00	0.0%
4415.9 · Interest Income Literacy	0.74	50.00	-49.26	1.5%
Total 4415.0 · Literacy Department	0.74	1,050.00	-1,049.26	0.1%
4420.0 · Memorial Department				
4420.1 · Beginning Cash Memorial	0.00	22,000.00	-22,000.00	0.0%
4420.2 · Contributions	25.00	2,000.00	-2,000.00	0.0%
4420.23 · Halfway Contributions	0.00			
4420.2 · Contributions - Other	25.00	2,000.00	-1,975.00	1.3%
Total 4420.2 · Contributions	25.00	2,000.00	-1,975.00	1.3%
4420.5 · Grant Income	0.00	15,000.00	-15,000.00	0.0%
4420.7 · Other Revenue				
4420.71 · Amazon Book Sales	126.23			
4420.72 · Half.com Book Sales	23.01			
4420.7 · Other Revenue - Other	0.00	2,500.00	-2,500.00	0.0%
Total 4420.7 · Other Revenue	149.24	2,500.00	-2,350.76	6.0%
4420.9 · Interest Income Memorial	16.18	100.00	-83.82	16.2%
Total 4420.0 · Memorial Department	190.42	41,600.00	-41,409.58	0.5%
4430.0 · Severance Liability Dept				
4430.1 · Beginning cash Severance Liab	0.00	30,000.00	-30,000.00	0.0%
4430.8 · Transfer from General Fund	0.00	10,000.00	-10,000.00	0.0%
4430.9 · Interest Income Severance Liab	29.26	100.00	-70.74	29.3%
Total 4430.0 · Severance Liability Dept	29.26	40,100.00	-40,070.74	0.1%
4524.0 · Technology Department				
4524.1 · Beginning cash Technology	0.00	7,000.00	-7,000.00	0.0%
4524.8 · Transfer from General Fund	0.00	1,000.00	-1,000.00	0.0%
4524.9 · Interest Income Technology	6.20	50.00	-43.80	12.4%

*Amazon Book  
Sales Income  
\$ 126.08*

*CA 10/15/12*

## Baker County Library (Other) Profit & Loss Budget Performance July through October 2012

	Jul - Oct 12	Budget	\$ Over Budget	% of Budget
Total 4524.0 · Technology Department	6.20	8,050.00	-8,043.80	0.1%
Total 4400.0 · Other Uses Funds	226.62	90,800.00	-90,573.38	0.2%
Total Income	226.62	90,860.00	-90,633.38	0.2%
Expense				
5900 · Debt Service Fund				
5900.3 · Bond Ill Debt Payments	0.00	60.00	-60.00	0.0%
Total 5900 · Debt Service Fund	0.00	60.00	-60.00	0.0%
6000 · Other Uses Fund				
6100 · Capital Projects Department	0.00	5,000.00	-5,000.00	0.0%
6200 · Literacy Department	0.00	1,000.00	-1,000.00	0.0%
6300 · Memorial Department				
6350 · General Memorial M&S	25.00			
6364.5 · Amazon Book Sales Expenses	12.60	2,500.00	-2,500.00	0.0%
6391 · Transfer to General Fund	0.00	29,300.00	-29,300.00	0.0%
6300 · Memorial Department - Other	0.00			
Total 6300 · Memorial Department	37.60	31,800.00	-31,762.40	0.1%
6400 · Technology Department	0.00	12,000.00	-12,000.00	0.0%
6850.0 · Severance Liability Dept	0.00	41,000.00	-41,000.00	0.0%
6900 · Misc. bank charges				
6900.2 · Bank Fees-Memorial Fund	51.19			
6900.3 · Bank Fees-Technology	2.37			
6900.4 · Bank Fees-Literacy Fund	0.28			
6900.6 · Bank Fees-Severance	11.16			
Total 6900 · Misc. bank charges	65.00			
Total 6000 · Other Uses Fund	102.60	90,800.00	-90,697.40	0.1%
Total Expense	102.60	90,860.00	-90,757.40	0.1%
Net Ordinary Income	124.02	0.00	124.02	100.0%
Net Income	124.02	0.00	124.02	100.0%

*Halvany Funds  
\$25,000  
Send check for  
Funds donated  
for this group.*