

**Friends of Baker County Library
Board Meeting**

May 30, 2013

Present: Carmen Wickam (BCL), Diana Pearson (BCL), Perry Stokes (Director, BCL), Julianne Williams.

The meeting was called to order by Williams at 3:30 PM.

Treasurer's report: Nancy Johnson relayed that there was no change in the bank account balance from April.

Stokes has the bill of \$500.00 for the floating software module. He has ordered two digital photo frames for \$246.46. They will go to the Richland and Haines libraries.

Wickam submitted a bill for \$238.02 for photographs for the Haines Library and \$14.83 for tree decorations for the Festival of Trees. She also submitted a bill for \$602.95 for the Washington Library Assoc./Oregon Library Assoc. conference. The FOL had agreed to pay for half of the conference cost.

Old business:

- Stokes reported that BCL did not receive a Big Read grant.
- Volunteer appreciation: Candy Arledge sent out letters, cards, and bookmarks on May 15.
- Blue book baskets: Sarah Durflinger is engraving property information on the baskets. There was no other way to identify them as library property. Currently four baskets (not yet marked) are missing from the staff area.
- FOL by-laws: Tabled.
- FOL budget: Tabled.

New Business:

- Summer book sale: Book sale will run from July 19 through July 28. Setup day is Thursday, July 18. Library hours will be book sale hours, although book sale will open at 9:00 AM on Saturday. Monday, July 29, will be take down day. Wickam submitted a bookmark she created as a marketing tool. It was very well received. The library now has a debit/credit machine at the circ desk. There was discussion on how to integrate using it with book sales since the machine stays at the circ desk. Williams will bring sales receipt books. A receipt will show the amount to be charged to the library staff at the circ desk. Library staff there will initial that the bill has been paid and the receipt will be brought back to book sale staff and purchased books released. FOL needs to keep track of how many sales are credit card sales.

A sign needs to be made showing prices by type of book.

AAUW needs to be contacted regarding picking up any remaining books. Williams will call Wanda Raffety about this. AAUW needs to notify the FOL by our June meeting. Books not picked up by July 29 will go to LEO.

Stokes will make schedule sheets. Williams will call asking for workers. After that schedule sheets will then be left on the front desk counter. Gift certificates will be made in advance of the sale when we have a list of people working the sale.

- Miner's Jubilee parade: Volunteers are needed to decorate the bookmobile for the parade. Would like to have volunteers walking in the parade and handing out the bookmarks with book sale information.

Our next meeting will be June 19, 2013 at 3:30 PM at the Library.

The meeting was adjourned at 4:20 PM.

Respectfully submitted by

Julianne Williams

Secretary