

General Fund

Baker County Library District

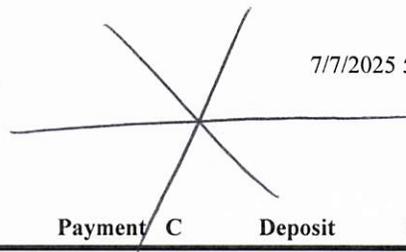
Approved Bills Report

July 2025

7/7/2025 5:52 PM

Register: 1000 · US Bank Checking
 From 06/13/2025 through 07/15/2025
 Sorted by: Date, Type, Number/Ref

| Date | Number | Payee | Account | Memo | Payment | C | Deposit | Balance |
|------------|---------|--------------------------|---------------------------|---------------------|-----------|---|-----------|-----------|
| 06/13/2025 | 31900 | Valentine, Donna M | 1460 · A/R Employee ... | Draw | 300.00 | X | | 17,349.91 |
| 06/13/2025 | 31901 | White, James (vender) | 1460 · A/R Employee ... | Draw | 800.00 | X | | 16,549.91 |
| 06/13/2025 | 90950 | US Bank Visa (Corp... | -split- | Online Payment | 15,680.38 | X | | 869.53 |
| 06/15/2025 | | | -split- | PayPal 6/15 ent... | | X | 263.67 | 1,133.20 |
| 06/16/2025 | | | 4330 · Sage Fiscal Age... | Admin Fee Sag... | | X | 2,226.00 | 3,359.20 |
| 06/16/2025 | | | 4300 · Other Revenues... | Fines & Fees | | X | 10.00 | 3,369.20 |
| 06/16/2025 | | | -split- | Fines & Fees | | X | 16.00 | 3,385.20 |
| 06/16/2025 | | | -split- | Fines & Fees | | X | 140.79 | 3,525.99 |
| 06/17/2025 | 31847 | Verizon Wireless | 2000 · Accounts Payable | Apply credit to ... | 856.35 | X | | 2,669.64 |
| 06/23/2025 | | | -split- | Fines & Fees | | X | 92.00 | 2,761.64 |
| 06/23/2025 | | | -split- | Fines & Fees | | X | 12.00 | 2,773.64 |
| 06/26/2025 | 31902 | Alpine Alarm Comm... | 2000 · Accounts Payable | | 205.00 | | | 2,568.64 |
| 06/26/2025 | 31903 | Baker City (water ve... | -split- | Account 12760... | 59.26 | | | 2,509.38 |
| 06/26/2025 | 31904 | Baker City Rotary Cl... | 6000 · Materials and S... | Invoice 492557... | 35.00 | | | 2,474.38 |
| 06/26/2025 | 31905 | Cook Memorial Libr... | 4100 · Fines and Fees:... | Reimburse Los... | 8.99 | | | 2,465.39 |
| 06/26/2025 | 31906 | Friends of the Baker ... | 2000 · Accounts Payable | | 178.67 | X | | 2,286.72 |
| 06/26/2025 | 31907 | Hells Canyon Journal | -split- | Legal & Marke... | 124.40 | | | 2,162.32 |
| 06/26/2025 | 31908 | Idaho Power | -split- | Account 22063... | 126.36 | | | 2,035.96 |
| 06/26/2025 | 31909 | Northeast Oregon Ho... | -split- | Richland Libra... | 231.68 | | | 1,804.28 |
| 06/26/2025 | 31910 | Oregon Trail Electric... | -split- | Accounts 9080... | 1,519.12 | | | 285.16 |
| 06/26/2025 | 31911 | Ooma AR Channel (t... | 2000 · Accounts Payable | Account \$232-... | 688.21 | | | -403.05 |
| 06/26/2025 | 31912 | TEC Copier Systems ... | 2000 · Accounts Payable | Copier Contract | 594.44 | | | -997.49 |
| 06/26/2025 | 31913 | US Cellular (HU Inte... | 6000 · Materials and S... | Account 85570... | 108.98 | | | -1,106.47 |
| 06/26/2025 | 90951 | Cascade Natural Gas ... | 6000 · Materials and S... | Online paymen... | 132.58 | X | | -1,239.05 |
| 06/27/2025 | 90957 | PERS | -split- | PERS Online P... | 103.00 | X | | -1,342.05 |
| 06/27/2025 | | QuickBooks Payroll ... | 2111 · Direct Deposit ... | Created by Pay... | 4,202.81 | X | | -5,544.86 |
| 06/27/2025 | | | 1100 · General Pool 52... | Conf# 4227435... | | X | 50,000.00 | 44,455.14 |
| 06/30/2025 | | | 1461 · A/R Due from S... | Sage ACH8379 | | X | 6,513.97 | 50,969.11 |
| 06/30/2025 | | | 2111 · Direct Deposit ... | Reimb payroll ... | | X | 4,202.81 | 55,171.92 |
| 06/30/2025 | | | 6000 · Materials and S... | Exp Reimb Sag... | | X | 78.60 | 55,250.52 |
| 06/30/2025 | | | 5000 · Personal Servic... | Sage ACH8382... | | X | 1,684.55 | 56,935.07 |
| 06/30/2025 | | | -split- | Fines & Fees | | X | 145.55 | 57,080.62 |
| 06/30/2025 | | | -split- | Paypal | | X | 229.16 | 57,309.78 |
| 06/30/2025 | | | -split- | Paypal | | | 9.82 | 57,319.60 |
| 06/30/2025 | | | 6000 · Materials and S... | Service Charge | 36.95 | X | | 57,282.65 |
| 06/30/2025 | ACH8378 | Georg, Jon (Sage Co... | 1461 · A/R Due from S... | Sage fund vend... | 6,513.97 | X | | 50,768.68 |
| 06/30/2025 | 31914 | Goertzen Janitorial S... | 6000 · Materials and S... | Janitorial Contr... | 2,200.00 | | | 48,568.68 |
| 06/30/2025 | | QuickBooks Payroll ... | 2111 · Direct Deposit ... | Created by Pay... | 38,122.71 | X | | 10,445.97 |
| 06/30/2025 | 2025-28 | | -split- | Reverse ACH9... | | X | 20.15 | 10,466.12 |
| 07/01/2025 | 31916 | Lincoln National Lif... | 5000 · Personal Servic... | BAKERCOUN... | 222.18 | | | 10,243.94 |



prior report

OK

Sage

orig date 5/15/correction for invoice

XOK

Sage reimb

Sage reimb
Jane PERS

Sage reimb

General payroll

7/02 31915 OK

CR 7/7/25

Baker County Library District

7/7/2025 5:52 PM

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| Date | Number | Payee | Account | Memo | Payment | C | Deposit | Balance |
|------------|---------|---------------------------|-----------------------------|------------------|-----------|---|-----------------|-----------|
| 07/01/2025 | 90952 ✓ | AFLAC | -split- | Online Payment | 463.38 | | | 9,780.56 |
| 07/01/2025 | 6381 ✓ | Adamson, Edward C | -split- #6379 ✓ | Direct Deposit | | X | | 9,780.56 |
| 07/01/2025 | 6383 ✓ | Arenas, Jose E | -split- 6380 ✓ | Direct Deposit | | X | | 9,780.56 |
| 07/01/2025 | 6384 ✓ | Bogart, Theresa D | -split- used by Sage | Direct Deposit | | X | | 9,780.56 |
| 07/01/2025 | 6386 ✓ | Bowling, Graysen A | -split- | Direct Deposit | | X | | 9,780.56 |
| 07/01/2025 | 6388 ✓ | Burns, Daisy R | -split- | Direct Deposit | | X | | 9,780.56 |
| 07/01/2025 | 6391 ✓ | Cuzick, Sage K | -split- | Direct Deposit | | X | | 9,780.56 |
| 07/01/2025 | 6392 ✓ | Dunn, Jerry Ann T | -split- | Direct Deposit | | X | | 9,780.56 |
| 07/01/2025 | 6395 ✓ | Hanley, Shauna S | -split- | Direct Deposit | | X | | 9,780.56 |
| 07/01/2025 | 6397 ✓ | Hayden, Kaylee M | -split- | Direct Deposit | | X | | 9,780.56 |
| 07/01/2025 | 6399 ✓ | Moyer, Robert P | -split- | Direct Deposit | | X | | 9,780.56 |
| 07/01/2025 | 6400 ✓ | Myers, Sara FL | -split- | Direct Deposit | | X | | 9,780.56 |
| 07/01/2025 | 6401 ✓ | O'Dell, Tatum A | -split- | Direct Deposit | | X | | 9,780.56 |
| 07/01/2025 | 6402 ✓ | Pearson, Diana | -split- | Direct Deposit | | X | | 9,780.56 |
| 07/01/2025 | 6403 ✓ | Rasmussen, Gwendol... | -split- | Direct Deposit | | X | | 9,780.56 |
| 07/01/2025 | 6404 ✓ | Saunders, Sydney L | -split- | Direct Deposit | | X | | 9,780.56 |
| 07/01/2025 | 6405 ✓ | Snyder, Courtney B | -split- | Direct Deposit | | X | | 9,780.56 |
| 07/01/2025 | 6408 ✓ | Taylor, Pamela S | -split- | Direct Deposit | | X | | 9,780.56 |
| 07/01/2025 | 6411 ✓ | Whitley, Levi A | -split- | Direct Deposit | | X | | 9,780.56 |
| 07/01/2025 | 6412 ✓ | Wilde, Seth C | -split- | Direct Deposit | | X | | 9,780.56 |
| 07/01/2025 | 6382 ✓ | Anderson, Kimberli D | -split- | Direct Deposit | | X | | 9,780.56 |
| 07/01/2025 | 6385 ✓ | Bowers, Sylvia S | -split- | Direct Deposit | | X | | 9,780.56 |
| 07/01/2025 | 6387 ✓ | Brockman, John R | -split- | Direct Deposit | | X | | 9,780.56 |
| 07/01/2025 | 6389 ✓ | Cairns, Rachel A | -split- | Direct Deposit | | X | | 9,780.56 |
| 07/01/2025 | 6390 ✓ | Cottrell, Cynthia A | -split- | Direct Deposit | | X | | 9,780.56 |
| 07/01/2025 | 6393 ✓ | Grammon, Melissa N | -split- | Direct Deposit | | X | | 9,780.56 |
| 07/01/2025 | 6394 ✓ | Green, Jaye | -split- | Direct Deposit | | X | | 9,780.56 |
| 07/01/2025 | 6396 ✓ | Hawes, A Christine | -split- | Direct Deposit | | X | | 9,780.56 |
| 07/01/2025 | 6398 ✓ | Minnigalieva, Ekater... | -split- | Direct Deposit | | X | | 9,780.56 |
| 07/01/2025 | 6406 ✓ | Spry, Heather E | -split- | Direct Deposit | | X | | 9,780.56 |
| 07/01/2025 | 6407 ✓ | Stokes, Perry N | -split- | Direct Deposit | | X | | 9,780.56 |
| 07/01/2025 | 6409 ✓ | Valentine, Donna M | -split- | Direct Deposit | | X | | 9,780.56 |
| 07/01/2025 | 6410 ✓ | White, James W | -split- | Direct Deposit | | X | | 9,780.56 |
| 07/01/2025 | 31917 ✓ | Castillo, Fabian Arenas | -split- | | 545.73 | | paychecks | 9,234.83 |
| 07/01/2025 | 31918 ✓ | Hardy, Isabel C | -split- | | 508.46 | | | 8,726.37 |
| 07/01/2025 | 31919 ✓ | MacNaughton, Aman... | -split- | | 1,559.73 | | | 7,166.64 |
| 07/02/2025 | 31915 ✓ | Special Districts Insu... | -split- | 03-0026696; G... | 13,816.00 | | group insurance | -6,649.36 |
| 07/02/2025 | | | 1100 · General Pool 52... | Conf# 4229229... | | | 26,000.00 | 19,350.64 |
| 07/03/2025 | 90953 ✓ | IRS Internal Rev Svc... | -split- | 93-0984786; O... | 13,073.88 | | payroll | 6,276.76 |
| 07/03/2025 | 90954 ✓ | Oregon Department ... | 2100 · Payroll Liabiliti... | 0514111-6; On... | 3,394.00 | | taxes | 2,882.76 |

Ch 7/7/25

Baker County Library District

7/7/2025 5:52 PM

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| Date | Number | Payee | Account | Memo | Payment | C | Deposit | Balance |
|------------|--------------|--------------------------|---------------------------|--------------------|----------|------------|-----------|------------|
| 07/08/2025 | 31920 ✓ | Adamson, Ed (vendor) | 2000 · Accounts Payable | Expense Reimb | 35.00 | | | 2,847.76 |
| 07/08/2025 | 31921 ✓ | Argus Observer | 6000 · Materials and S... | Subscription, A... | 251.00 | | ✓ July | 2,596.76 |
| 07/08/2025 | 31922 ✓ | Baker Sanitary Service | 2000 · Accounts Payable | Accounts 0019... | 257.99 | | | 2,338.77 |
| 07/08/2025 | 31923 ✓ | Black Distributing, Inc. | -split- | Account 00254... | 135.75 | | | 2,203.02 |
| 07/08/2025 | 31924 ✓ | Center Point Publishi... | 2000 · Accounts Payable | Payment on Ac... | 143.82 | | | 2,059.20 |
| 07/08/2025 | 31925 ✓ | City of Haines | 2000 · Accounts Payable | Account 81; Li... | 91.00 | | | 1,968.20 |
| 07/08/2025 | 31926 ✓ | City of Halfway | 2000 · Accounts Payable | Account 053-2;... | 82.00 | | | 1,886.20 |
| 07/08/2025 | 31927 ✓ | City of Huntington | 2000 · Accounts Payable | Account 2-026... | 89.00 | | | 1,797.20 |
| 07/08/2025 | 31928 ✓ | Crown | 2000 · Accounts Payable | Customer 1016... | 365.66 | | | 1,431.54 |
| 07/08/2025 | 31929 ✓ | Demco, Inc. | 2000 · Accounts Payable | Cust 360009040 | 245.54 | | | 1,186.00 |
| 07/08/2025 | 31930 ✓ | Eagle Telephone Syst... | 2000 · Accounts Payable | Account 89360... | 34.67 | | | 1,151.33 |
| 07/08/2025 | 31931 ✓ | GEO Net (aka Davis ... | 2000 · Accounts Payable | Patron Services... | 25.00 | | | 1,126.33 |
| 07/08/2025 | 31932 ✓ | Hells Canyon Journal | 2000 · Accounts Payable | Subscription | 50.40 | | | 1,075.93 |
| 07/08/2025 | 31933 ✓ | Ingram Library Service | 2000 · Accounts Payable | Customer 2019... | 4,400.85 | ✓ | | -3,324.92 |
| 07/08/2025 | 31934 ✓ | Inland Development ... | 2000 · Accounts Payable | Internet Servic... | 610.00 | | | -3,934.92 |
| 07/08/2025 | 31935 ✓ | LEO Libraries of Eas... | 2000 · Accounts Payable | | 6,040.00 | ✓ July | | -9,974.92 |
| 07/08/2025 | 31936 ✓ | Midwest Tape LLC a... | 2000 · Accounts Payable | Account 20000... | 1,621.42 | ✓ Split 44 | | -11,596.34 |
| 07/08/2025 | 31937 ✓ | MTE Communications | 2000 · Accounts Payable | Account 05715... | 42.29 | | | -11,638.63 |
| 07/08/2025 | 31938 ✓ | NewsBank Inc | 2000 · Accounts Payable | Customer #520... | 5,989.00 | ✓ July | | -17,627.63 |
| 07/08/2025 | 31939 ✓ | OCLC Inc | 2000 · Accounts Payable | Customer Acco... | 1,603.35 | ✓ July | | -19,230.98 |
| 07/08/2025 | 31940 ✓ | Pine Telephone dba ... | 2000 · Accounts Payable | Account 00001... | 175.73 | | | -19,406.71 |
| 07/08/2025 | 31941 ✓ | Quill | 2000 · Accounts Payable | Account 28626... | 332.05 | | | -19,738.76 |
| 07/08/2025 | 31942 ✓ | Reliance Connects (... | 2000 · Accounts Payable | Account 38563... | 137.20 | | | -19,875.96 |
| 07/08/2025 | 31943 ✓ | SAIF Corporation | 2000 · Accounts Payable | Account A100... | 470.45 | | | -20,346.41 |
| 07/08/2025 | 31944 ✓ | Streamline | 6000 · Materials and S... | Invoice FE147... | 270.00 | | | -20,616.41 |
| 07/08/2025 | 31945 ✓ | T-Mobile for Govern... | 2000 · Accounts Payable | Account 20375... | 534.90 | ✓ | | -21,151.31 |
| 07/08/2025 | 31946 ✓ | Thatcher's Ace Hard... | 2000 · Accounts Payable | Account 33; Bl... | 202.83 | | | -21,354.14 |
| 07/08/2025 | 31947 ✓ | Unique Management ... | 2000 · Accounts Payable | Client No 2025 | 50.00 | | | -21,404.14 |
| 07/08/2025 | 31948 ✓ | US Linen & Uniform | 2000 · Accounts Payable | Account 17533... | 172.14 | | | -21,576.28 |
| 07/08/2025 | 31949 ✓ | Valley Metal and He... | 2000 · Accounts Payable | | 740.00 | ✓ | | -22,316.28 |
| 07/08/2025 | 90955 ✓ | CenturyLink Century... | 2000 · Accounts Payable | Online Paymen... | 97.66 | | | -22,413.94 |
| 07/08/2025 | 90956 ✓ | CenturyLink Qwest (... | 2000 · Accounts Payable | Online Pmt, Ac... | 139.19 | | | -22,553.13 |
| 07/08/2025 | 90957 = 6/27 | | 1100 · General Pool 52... | Conf#4234823 ... | | | 38,000.00 | 15,446.87 |
| 07/15/2025 | 31950 ✓ | Valentine, Donna M | 1460 · A/R Employee ... | Draw | 300.00 | | | 15,146.87 |

✓ verified number series; no breaks in #

Series
 31000 regular paper checks
 90000 online payments
 6000 direct deposit payroll

Ch 7/7/25

Baker Co Library - Other Funds

7/7/2025 2:32 PM

Register: 1000 · US Bank Checking Memorial
 From 06/10/2025 through 07/08/2025
 Sorted by: Date, Type, Number/Ref

*Approved Bills Report
 July 2025*

| Date | Number | Payee | Account | Memo | Payment | C | Deposit | Balance |
|------------|-------------------------|-----------------------------------|--------------------------|---------------------|----------|---|---------|-----------|
| 06/10/2025 | <u>8028</u> ✓ <i>ok</i> | <i>Last Act #</i> US Bank Visa | -split- | Online Payment | 125.57 | X | | 10,540.52 |
| 06/25/2025 | | <i>Last ck #</i> | 4400.0 · OTHER USE... | Book Sales | | X | 122.95 | 10,663.47 |
| 06/25/2025 | <u>1979</u> ✓ <i>ok</i> | Baker County Clerk | 6000 · Other Uses Fun... | Special District... | 7,121.93 | ✓ | | 3,541.54 |
| 06/30/2025 | | | 6000 · Other Uses Fun... | Service Charge | 12.00 | X | | 3,529.54 |

✓verified number series

Series

1900 regular paper checks

8000 online payments

Ch 7/07/25

Baker Co Library - Sage Fund

7/7/2025 3:01 PM

Register: 1000 · US Bank Checking
 From 06/11/2025 through 07/08/2025
 Sorted by: Date, Type, Number/Ref

*Approved Bills Report
 July 2025*



| Date | Number | Payee | Account | Memo | Payment | C | Deposit | Balance |
|------------|---------|-------------------------|-----------------------------|--------------------|---------------------|-----|--------------------------------|-----------|
| 06/11/2025 | | | 1005 · LGIP Pool Acc... | VOID: Conf#4... | | X | | 1,343.03 |
| 06/11/2025 | | | 1005 · LGIP Pool Acc... | Conf# 4215306... | | X | 6,000.00 | 7,343.03 |
| 06/12/2025 | 8373 ✓ | PERS | -split- | Online Payment | Apr 2,124.42 | X | | 5,218.61 |
| 06/12/2025 | 8374 | Baker County Librar... | 5000 · Sage Personal S... | Expense Reimb... | 2,124.42 | X | | 3,094.19 |
| 06/12/2025 | 8375 | PERS | -split- | Online Payment | MAY 2,078.12 | X | | 1,016.07 |
| 06/12/2025 | 8376 | Baker County Librar... | 5000 · Sage Personal S... | Expense Reimb... | 2,078.12 | X | | -1,062.05 |
| 06/12/2025 | 2025-26 | | 5000 · Sage Personal S... | Reverse duplic... | | X | 2,124.42 | 1,062.37 |
| 06/12/2025 | 2025-27 | | 5000 · Sage Personal S... | Reverse duplic... | | X | 2,078.12 | 3,140.49 |
| 06/16/2025 | 8377 | Baker County Librar... | 6000 · Materials & Ser... | Annual Admin ... | 2,226.00 | X ✓ | | 914.49 |
| 06/26/2025 | 2620 ✓ | Larry Lake (Courier) | -split- | Courier Services | 800.00 | | <i>courier</i> | 114.49 |
| 06/27/2025 | | QuickBooks Payroll ... | 5000 · Sage Personal S... | Created by Dir... | 1.75 | X | | 112.74 |
| 06/27/2025 | | QuickBooks Payroll ... | 2111 · Direct Deposit ... | Created by Pay... | 4,202.81 | X | | -4,090.07 |
| 06/27/2025 | | | 1005 · LGIP Pool Acc... | Conf# 4227425... | | X | <i>June wages paid 6/30</i> | 15,909.93 |
| 06/30/2025 | 8378 | Georg, Jon (Contract... | 6000 · Materials & Ser... | Monthly Syste... | 6,512.22 | X | <i>June contract paid 6/30</i> | 9,397.71 |
| 06/30/2025 | 8379 | Baker County Librar... | 2900 · Due to General ... | Expense Reimb... | 6,513.97 | X | | 2,883.74 |
| 06/30/2025 | 8380 | Baker County Librar... | 5000 · Sage Personal S... | Expense Reimb... | 4,202.81 | X | | -1,319.07 |
| 06/30/2025 | 8381 | Baker County Librar... | 6000 · Materials & Ser... | Expense Reimb... | 78.60 | X | | -1,397.67 |
| 06/30/2025 | 8382 | Baker County Librar... | 5000 · Sage Personal S... | Expense Reimb... | 1,684.55 | X | | -3,082.22 |
| 06/30/2025 | 8383 | PERS | -split- | Online Payment | June 1,684.55 | X | | -4,766.77 |
| 06/30/2025 | 8384 | IRS Internal Revenue... | -split- | Online Payment | 1,947.86 | X | | -6,714.63 |
| 06/30/2025 | 8385 | Oregon Department ... | 2100 · Payroll Liabiliti... | Online Payment | 378.00 | | | -7,092.63 |
| 06/30/2025 | 8386 ✓ | Oregon Department ... | -split- | Online Paymen... | 344.52 | | | -7,437.15 |
| 06/30/2025 | 6379 ✓ | A Christine Hawes | -split- | Direct Deposit | | X | | -7,437.15 |
| 06/30/2025 | 6380 ✓ | Elizabeth A Ross | -split- | Direct Deposit | | X | | -7,437.15 |
| 06/30/2025 | 2025-28 | | 2900 · Due to General ... | reverse duplica... | | X | 6,513.97 | -923.18 |
| 06/30/2025 | 2025-29 | | 5000 · Sage Personal S... | Reverse duplic... | | X | 4,202.81 | 3,279.63 |
| 06/30/2025 | 2025-30 | | 5000 · Sage Personal S... | Reverse duplic... | | X | 1,684.55 | 4,964.18 |
| 07/08/2025 | 2621 ✓ | Banks Courier Servic... | 2000 · Accounts Payable | Courier Services | 640.00 | | | 4,324.18 |
| 07/08/2025 | 2622 ✓ | Reser, Mary (Courier) | 2000 · Accounts Payable | Courier Mileage | 451.04 | | | 3,873.14 |
| 07/08/2025 | 2623 ✓ | Wirkkala, Susan (Co... | 2000 · Accounts Payable | Courier Mileage | 100.50 | | | 3,772.64 |

✓ verified number series
 Series

2000 regular paper checks

6000 direct deposit paychecks + 1 contract pmt

8000 online payments

CR 7/07/25