

*General Fund*  
Baker County Library District

8/11/2025 5:54 PM

*Approved Bills Report*  
*August 2025*

Register: 1000 · US Bank Checking  
From 07/10/2025 through 08/15/2025  
Sorted by: Date, Type, Number/Ref

Date	Number	Payee	Account	Memo	Payment C	Deposit	Balance
07/10/2025	90958 ✓	Wells Fargo Financia...	6000 · Materials and S...	Customer No 1...	118.44		15,363.73
07/11/2025			1499 · Undeposited Fu...	Deposit		1,085.28	16,449.01
07/11/2025			-split-	Branch		14.50	16,463.51
07/11/2025			-split-	Deposit		166.67	16,630.18
07/11/2025		Energy Trust of Oreg...	1200 · Accounts Recei...	ETO Rebate F...		1,000.00	17,630.18
07/11/2025	90959 ✓	US Bank Visa (Corp...	2000 · Accounts Payable	Online Paymen...	15,987.15 VISA		1,643.03
07/14/2025			-split-	Paypal 7/01-7/14		149.14	1,792.17
07/14/2025			-split-	Fines & Fees		14.00	1,806.17
07/14/2025			-split-	Fines & Fees		5.00	1,811.17
07/14/2025			-split-	Fines & Fees		104.20	1,915.37
07/15/2025	31950 ✓	Valentine, Donna M	1460 · A/R Employee ...	Draw	300.00		1,615.37
07/15/2025		QuickBooks Payroll ...	2111 · Direct Deposit ...	Created by Pay...	37.90		1,577.47
07/16/2025		USAC E-Rate Program	1200 · Accounts Recei...	BEAR Remitta...		1,471.75	3,049.22
07/16/2025	90960	IRS Internal Rev Svc...	-split-	93-0984786 O...	9.82		3,039.40
07/16/2025	90961	Oregon Department ...	2100 · Payroll Liabiliti...	0514111-6 Onl...	21.00		3,018.40
07/16/2025	90963	Oregon Department ...	-split-	Online Paymen...	2,221.27 Qtr 2 pmt		797.13
07/16/2025	6413 ✓	Arenas, Jose E	-split- <i>final p.c.k</i>	Direct Deposit	X		797.13
07/16/2025			1100 · General Pool 52...	Conf# 4240676...		8,000.00	8,797.13
07/17/2025	90962	Oregon Savings Gro...	-split-	02728 Online ...	3,085.00 ✓		5,712.13
07/22/2025			-split-	Fines & Fees		293.87	6,006.00
07/23/2025	90964	Cascade Natural Gas ...	2000 · Accounts Payable	Online paymen...	13.25		5,992.75
07/24/2025			1100 · General Pool 52...	Conf# 4246813...		20,000.00	25,992.75
07/25/2025	90965 ✓	PERS	-split-	Online Payment	18,353.17 PERS		7,639.58
07/30/2025	31951 ✓	<i>Paychecks</i>	5000 · Personal Servic...	Cobra Reimb		1,085.28	8,724.86
07/30/2025	31952 ✓	<i>checks used</i>	-split-	Fines & Fees		165.55	8,890.41
07/30/2025	31953 ✓	<i>8/10/25</i>	-split-	Fines & Fees		165.55	8,890.41
07/30/2025	31954 ✓	Harney County Library	6000 · Materials and S...	Reimburse Los...	22.80		8,867.61
07/30/2025	31955 ✓	Brockman, John (ven...	6000 · Materials and S...	Expense Reimb...	114.74		8,752.87
07/30/2025	31956 ✓	Baker City (water ve...	2000 · Accounts Payable	Account 12760...	59.26		8,693.61
07/30/2025	31957 ✓	City of Sumpter	2000 · Accounts Payable	Reimburse Libr...	140.65		8,552.96
07/30/2025	31958 ✓	Grumpy's Repair Inc	2000 · Accounts Payable	Bookmobile Re...	842.86 ✓ R&M		7,710.10
07/30/2025	31959 ✓	Idaho Power	2000 · Accounts Payable	Account 22063...	73.21		7,636.89
07/30/2025	31960 ✓	LaRue Sanitary Service	2000 · Accounts Payable	Library Utiltiies	30.00		7,606.89
07/30/2025	31961 ✓	Northeast Oregon Ho...	2000 · Accounts Payable	Richland Libra...	233.48		7,373.41
07/30/2025	31962 ✓	Ooma AR Channel (t...	6000 · Materials and S...	Account R232-...	160.58		7,212.83
07/30/2025	31963 ✓	Oregon Trail Electric...	2000 · Accounts Payable	Accounts 9080...	1,551.16 <i>utility</i>		5,661.67
07/30/2025	31964 ✓	Pine Telephone dba ...	-split-	Account 00001...	175.73		5,485.94
07/30/2025	31965 ✓	Reliance Connects (...)	-split-	Account 38563...	138.01		5,347.93
07/30/2025	31966 ✓	US Cellular (HU Inte...	2000 · Accounts Payable	Account 85570...	109.58		5,238.35
07/30/2025	31967 ✓	Valley Metal and He...	2000 · Accounts Payable		250.00		4,988.35
07/30/2025	90966	CenturyLink Century...	6000 · Materials and S...	Online Paymen...	97.10		4,891.25

*Ch 8/11/2025*

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07/30/2025			1100 · General Pool 52...	Conf# 4249372...		50,000.00	54,891.25
07/31/2025	Payroll	QuickBooks Payroll ...	2111 · Direct Deposit ...	Sage Direct De...	4,649.56		50,241.69
07/31/2025	ACH8387	Georg, Jon (Sage Co...	1461 · A/R Due from S...	Sage fund vend...	6,513.97		43,727.72
07/31/2025		QuickBooks Payroll ...	2111 · Direct Deposit ...	Created by Pay...	41,288.82		2,438.90
08/01/2025			-split-	Sage ACH8388...		11,163.53	13,602.43
08/01/2025	31968 ✓	Goertzen Janitorial S...	6000 · Materials and S...	Janitorial Contr...	2,200.00		11,402.43
08/01/2025	31969 ✓	GEO Net (aka Davis ...	6000 · Materials and S...	Patron Services...	25.00		11,377.43
08/01/2025	31971 ✓	Demco, Inc.	2000 · Accounts Payable	Cust 360009040	341.00		11,036.43
08/01/2025	90967	AFLAC	-split-	Online Payment	463.38		10,573.05
08/01/2025	6414 ✓	Adamson, Edward C	-split-	Direct Deposit		X	10,573.05
08/01/2025	6416	Bogart, Theresa D	-split-	Direct Deposit		X	10,573.05
08/01/2025	6422	Cuzick, Sage K	-split-	Direct Deposit		X	10,573.05
08/01/2025	6423	Dunn, Jerry Ann T	-split-	Direct Deposit		X	10,573.05
08/01/2025	6426	Hanley, Shauna S	-split-	Direct Deposit		X	10,573.05
08/01/2025	6428	Hayden, Kaylee M	-split-	Direct Deposit		X	10,573.05
08/01/2025	6430	Moyer, Robert P	-split-	Direct Deposit		X	10,573.05
08/01/2025	6431	Nuttall, John G	-split-	Direct Deposit		X	10,573.05
08/01/2025	6432	O'Dell, Tatum A	-split-	Direct Deposit		X	10,573.05
08/01/2025	6433	Pearson, Diana	-split-	Direct Deposit		X	10,573.05
08/01/2025	6434	Rasmussen, Gwendol...	-split-	Direct Deposit		X	10,573.05
08/01/2025	6435	Saunders, Sydney L	-split-	Direct Deposit		X	10,573.05
08/01/2025	6436	Snyder, Courtney B	-split-	Direct Deposit		X	10,573.05
08/01/2025	6439	Taylor, Pamela S	-split-	Direct Deposit		X	10,573.05
08/01/2025	6442	Whitley, Levi A	-split-	Direct Deposit		X	10,573.05
08/01/2025	6443	Wilde, Seth C	-split-	Direct Deposit		X	10,573.05
08/01/2025	31951 ✓	Castillo, Fabian Arenas	-split-		682.70		9,890.35
08/01/2025	31952 ✓	Hardy, Isabel C	-split-		623.44		9,266.91
08/01/2025	31953 ✓	MacNaughton, Aman...	-split-		1,402.89		7,864.02
08/01/2025	6415	Anderson, Kimberli D	-split-	Direct Deposit		X	7,864.02
08/01/2025	6417	Bowers, Sylvia S	-split-	Direct Deposit		X	7,864.02
08/01/2025	6418	Brockman, John R	-split-	Direct Deposit		X	7,864.02
08/01/2025	6419	Burns, Daisy R	-split-	Direct Deposit		X	7,864.02
08/01/2025	6420	Cairns, Rachel A	-split-	Direct Deposit		X	7,864.02
08/01/2025	6421	Cottrell, Cynthia A	-split-	Direct Deposit		X	7,864.02
08/01/2025	6424	Grammon, Melissa N	-split-	Direct Deposit		X	7,864.02
08/01/2025	6425	Green, Jaye	-split-	Direct Deposit		X	7,864.02
08/01/2025	6427	Hawes, A Christine	-split-	Direct Deposit		X	7,864.02
08/01/2025	6429	Minnigalieva, Ekater...	-split-	Direct Deposit		X	7,864.02
08/01/2025	6437	Spry, Heather E	-split-	Direct Deposit		X	7,864.02
08/01/2025	6438 ✓	Stokes, Perry N	-split-	Direct Deposit		X	7,864.02

*Payroll*  
*Sage reimb*  
*monthly contract*

*Paychecks*

Baker County Library District

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Date	Number	Payee	Account	Memo	Payment	C	Deposit	Balance
08/01/2025	6440 ✓	Valentine, Donna M	-split-	Direct Deposit		X		7,864.02
08/01/2025	6441 ✓	White, James W	-split-	Direct Deposit		X		7,864.02
08/02/2025	31970 ✓	Special Districts Insu...	-split-	03-0026696 Gr...	13,816.00			-5,951.98
08/04/2025		Better World BooksAR	1200 · Accounts Recei...	Misc Income			109.58	-5,842.40
08/04/2025	90970	Deluxe Business For...	6000 · Materials and S...	Check Order	638.96			-6,481.36
08/04/2025			1100 · General Pool 52...	Conf#4252524 ...			28,000.00	21,518.64
08/06/2025	90968	IRS Internal Rev Svc...	-split-	93-0984786 O...	13,712.64			7,806.00
08/06/2025	90969	Oregon Department ...	2100 · Payroll Liabiliti...	0514111-6; On...	3,534.00			4,272.00
08/12/2025	31972 ✓	Baker Co Library Dis...	2000 · Accounts Payable	Sage Members...	400.00			3,872.00
08/12/2025	31973	Baker Sanitary Service	2000 · Accounts Payable	Accounts 0019...	183.99			3,688.01
08/12/2025	31974	Black Distributing, Inc.	-split-	Account 00254...	394.79			3,293.22
08/12/2025	31975 ✓	Center Point Publishi...	2000 · Accounts Payable	Payment on Ac...	143.82			3,149.40
08/12/2025	31976	City of Haines	2000 · Accounts Payable	Account 81; Li...	91.00			3,058.40
08/12/2025	31977	City of Halfway	2000 · Accounts Payable	Account 053-2;...	82.00			2,976.40
08/12/2025	31978	City of Huntington	2000 · Accounts Payable	Account 2-026...	89.00			2,887.40
08/12/2025	31979	CMGEO OREGON ...	2000 · Accounts Payable	Account EO48...	288.09			2,599.31
08/12/2025	31980 ✓	Coast To Coast Com...	2000 · Accounts Payable	Customer # 37...	379.98			2,219.33
08/12/2025	31981	Crown	2000 · Accounts Payable	Customer 1016...	301.31			1,918.02
08/12/2025	31982	Eagle Telephone Syst...	2000 · Accounts Payable	Account 89360...	34.54			1,883.48
08/12/2025	31983	Hells Canyon Journal	2000 · Accounts Payable	Subscription	100.00			1,783.48
08/12/2025	31984	Ingram Library Service	2000 · Accounts Payable	Customer 2019...	4,154.25			-2,370.77
08/12/2025	31985 ✓	LaRue Sanitary Service	2000 · Accounts Payable	Library Utiliti...	30.00			-2,400.77
08/12/2025	31986	Midwest Tape LLC a...	2000 · Accounts Payable	Account 20000...	811.18			-3,211.95
08/12/2025	31987	MTE Communications	2000 · Accounts Payable	Account 05715...	30.16			-3,242.11
08/12/2025	31988	NAPA Auto Parts	2000 · Accounts Payable	Account 20652	7.96			-3,250.07
08/12/2025	31989	Quill	2000 · Accounts Payable	Account 28626...	473.78			-3,723.85
08/12/2025	31990 ✓	Streamline	2000 · Accounts Payable	Invoice FE147...	270.00			-3,993.85
08/12/2025	31991	T-Mobile for Govern...	2000 · Accounts Payable	Account 20375...	538.90			-4,532.75
08/12/2025	31992	Twin Mountain News	6000 · Materials and S...	Subscription	50.00			-4,582.75
08/12/2025	31993	Thatcher's Ace Hard...	2000 · Accounts Payable	Account 33; Bl...	262.05			-4,844.80
08/12/2025	31994	Unique Management ...	2000 · Accounts Payable	Client No 2025 ...	50.00			-4,894.80
08/12/2025	31995 ✓	US Linen & Uniform	2000 · Accounts Payable	Account 17533...	172.14			-5,066.94
08/12/2025	31996 ✓	Verizon Wireless	2000 · Accounts Payable	Account 64221...	633.83			-5,700.77
08/12/2025	31998 ✓	Voided Check	6000 · Materials and S...	printer error				-5,700.77
08/12/2025	90971	PERS	2100 · Payroll Liabiliti...	PERS Online P...	57.88			-5,758.65
08/12/2025	90972	Wells Fargo Financia...	6000 · Materials and S...	Customer No 1...	118.44			-5,877.09
08/12/2025	90973	CenturyLink Qwest (...)	-split-	Online Pmt, Ac...	139.19			-6,016.28
08/12/2025			1100 · General Pool 52...	Conf#4258418...			30,000.00	23,983.72
08/14/2025	90974 ✓	US Bank Visa (Corp...	-split-	Online Payment	17,687.45		VISA	6,296.27
08/15/2025	31997 ✓	Valentine, Donna M	1460 · A/R Employee ...	Draw	300.00			5,996.27

verified number series

Series  
 31000 regular paper checks  
 90000 online payments  
 6000 direct deposit payroll

Ch 8/11/2025

Baker Co Library - Other Funds

8/11/2025 5:35 PM

Register: 1000 · US Bank Checking Memorial

From 07/09/2025 through 08/14/2025

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*Approved Bills Report  
August 2025*

Date	Number	Payee	Account	Memo	Payment	C	Deposit	Balance
07/10/2025	<del>8029</del> ✓	US Bank Visa	2000 · Accounts Payable	Online Payment	112.43			3,417.11
07/14/2025			4400.0 · OTHER USE...	Donation			50.00	3,467.11
07/30/2025			4400.0 · OTHER USE...	Donation			250.00	3,717.11
08/14/2025	<del>8030</del> ✓	US Bank Visa	6000 · Other Uses Fun...	Online Payment	55.95			3,661.16

✓ verified number series

Series

1900 regular checks (#1979 6/25/25 to Baker Co. Clerk) *Last check used*

~~8000~~ online payments

Ch 8/11/25

Baker Co Library - Sage Fund

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Register: 1000 · US Bank Checking  
 From 07/09/2025 through 08/13/2025  
 Sorted by: Date, Type, Number/Ref

*Approved Bills Report  
 August 2025*

Date	Number	Payee	Account	Memo	Payment	C	Deposit	Balance
07/29/2025	2624 ✓	Goldsmith, John (Co...	2000 · Accounts Payable	Courier Mileage	187.60			3,585.04
07/29/2025	2625 ✓	Larry Lake (Courier)	2000 · Accounts Payable	Courier Services	800.00			2,785.04
07/29/2025	2626 ✓	MacDonald, Maxine ...	2000 · Accounts Payable	Courier Services	591.00			2,194.04
07/29/2025	2627 ✓	Sherman Co Public L...	2000 · Accounts Payable	Courier Service...	448.00			1,746.04
07/29/2025	2628 ✓	Umatilla Co Special ...	2000 · Accounts Payable	Courier Services	18,240.00			-16,493.96
07/29/2025	2629 ✓	EOU Eastern Oregon...	6000 · Materials & Ser...	Account 91004...	1,500.00			-17,993.96
07/29/2025			1005 · LGIP Pool Acc...	Conf# 4249224...			30,000.00	12,006.04
07/31/2025		QuickBooks Payroll ...	5000 · Sage Personal S...	Created by Dir...	1.75			12,004.29
07/31/2025	2630 ✓	Orbis Cascade Alliance	-split-	Annual Courier...	57,557.00			-45,552.71
07/31/2025		QuickBooks Payroll ...	2111 · Direct Deposit ...	Created by Pay...	4,649.56			-50,202.27
07/31/2025	2025-31		-split-	reverse duplica...			11,163.53	-39,038.74
08/01/2025	8387 ✓	Georg, Jon (Contract...	6000 · Materials & Ser...	Monthly Syste...	6,512.22			-45,550.96
08/01/2025	8388 ✓	Baker County Librar...	-split-	Expense Reimb...	11,163.53			-56,714.49
08/01/2025	6444 ✓	A Christine Hawes	-split-	Direct Deposit		X		-56,714.49
08/01/2025	6445 ✓	Elizabeth A Ross	-split-	Direct Deposit		X		-56,714.49
08/01/2025			1005 · LGIP Pool Acc...	Conf# 4250361...			57,557.00	842.51
08/01/2025			1005 · LGIP Pool Acc...	VOID: Conf# 4...		X		842.51
08/04/2025			1005 · LGIP Pool Acc...	Conf# 4252522			3,000.00	3,842.51
08/06/2025	8389 ✓	IRS Internal Revenue...	-split-	Online Payment	2,216.46			1,626.05
08/06/2025	8390 ✓	Oregon Department ...	2100 · Payroll Liabiliti...	Online Payment	442.00			1,184.05
08/11/2025	2631 ✓	Voided Check	6000 · Materials & Ser...	printer error				1,184.05
08/11/2025	2632 ✓	Voided Check	6000 · Materials & Ser...	printer error				1,184.05
08/11/2025	2633 ✓	Voided Check	6000 · Materials & Ser...	printer error				1,184.05
08/11/2025	2634 ✓	Voided Check	6000 · Materials & Ser...	printer error				1,184.05
08/12/2025	2635 ✓	Banks Courier Servic...	6000 · Materials & Ser...	Courier Service...	720.00			464.05
08/12/2025	2636 ✓	MacDonald, Maxine ...	6000 · Materials & Ser...	Courier Services	572.00			-107.95
08/12/2025	2637 ✓	Reser, Mary (Courier)	6000 · Materials & Ser...	Courier Mileage	451.04			-558.99
08/12/2025	2638 ✓	Wirkkala, Susan (Co...	6000 · Materials & Ser...	Courier Mileage	100.50			-659.49
08/12/2025			1005 · LGIP Pool Acc...	Conf# 4258424...			5,000.00	4,340.51

✓ verified number series

Series

- 2000 regular paper checks
- 6000 direct deposit paychecks
- 8000 Online Payments

Ch 8/11/2025