

Baker County Library Foundation

Meeting Minutes

May 23, 2011, 4:00 – 5:00 pm

Baker County Public Library

Library Director Perry Stokes called the meeting to order at 4:01 pm. Board members present were MaryAlys Urey, Nancy Johnson, Jake Jacobs, and Fran Burgess. Damien Yervasi and Beth Morrissey arrived shortly after the start of the meeting. Also attending were Daniel Lowe, Julianne Williams, and Aletha Bonebrake.

INTRODUCTIONS:

Stokes asked each person to introduce him or herself to the group.

BOARD BUSINESS:

Membership. Nancy Johnson reported that the primary purpose of the meeting was to re- establish membership and officers for the Foundation. After discussion, membership terms and officers were established as follows:

LAST NAME	FIRST NAME	OFFICE / STATUS	TERM (YRS)	START	END
BONEBRAKE	ALETHA	VICE CHAIR	3	2011	2014
BURGESS	FRAN		1	2011	2012
JACOBS	JAKE		1	2011	2012
JOHNSON	NANCY	TREASURER	2	2011	2013
LOWE	DAN		2	2011	2013
ROHNER-INGRAM	KYRA	LIBRARY BOARD LIASON	N/A		
WILLIAMS	JULIANNE	SECRETARY	2	2011	2013
YERVASI	DAMIEN	CHAIR	3	2011	2014
STOKES	PERRY	EX-OFFICIO			

Dan Lowe moved, Aletha second to approve the Foundation Board membership and officers as agreed. Carried by acclamation, no nays heard.

Bylaws.

Damien stated that the Foundation bylaws are in need of updating and requested a copy of the current bylaws be sent to all members for review. Changes may be enacted at the next meeting. Stokes volunteered to make the bylaws available by creating a new page on the library website and posting vital information and documents there. Members discussed various possible changes including: removal of the mandatory period of absence after two terms of service; clarifying the missions and functions of the Foundation, Friends group, and Library Board; providing a mechanism to forcibly retire or impeach a board member.

Bills & Banking:

Nancy asked for approval of payment of a bill for \$67.50 from the Baker City Herald. Stokes had submitted an advertisement for the Life Planning insert which was distributed with the Baker City Herald and La Grande Observer on April 15th. Nancy provided a brief financial account report at Damien's request: the Foundation has approximately \$3,300 in its checking account and \$14,400 in other investment assets. Dan Lowe moved, Aletha second to approve payment of the bill. Carried by acclamation, no nays heard.

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Nancy reported that the board also needed to authorize creation of a separate account for Baker County Friends of the Library and authorized signatories need to be re-established for both accounts.

Aletha moved, Julianne second, to authorize the top 3 Foundation officers as signatories on the Foundation checking account, including the

Foundation Chair (Damien Yervasi),

Vice Chair (Aletha Bonebrake) and

Treasurer (Nancy Johnson)

and to create a separate checking account for Baker County Friends of the Library purposes under the Foundation's tax ID number with the Friends to operate as a subsidiary of the Foundation and signatories on that account to include

Kata Bulinski,

Carmen Wickam,

Julianne Williams, and

Nancy Johnson.

Vote passed unanimously.

Fundraising:

Damien asked members to consider ideas and activities to grow the Foundation endowment and bring such proposals to the next meeting.

The next meeting date was set as Aug 23rd, 2011, 4:00 PM at the Baker County Public Library.

ADJOURNMENT:

Dan Lowe moved, MaryAlys second to adjourn. Carried by acclamation, no nays. 5:16 PM.

PS / 5-24-2011