

**Friends of Baker County Library
Regular Meeting Minutes**

April 17, 2013 3:30 – 5:00 pm
Archive Meeting Room
Baker County Public Library

Present: Pres. Kata Bulinski, Diana Pearson (BCL), Barbara Prowell, Carmen Wickam (BCL), Perry Stokes (Dir., BCL), Julianne Williams.

Meeting was called to order at 3:40 PM by Pres. Bulinski.

Minutes: Williams moved to accept the March minutes as submitted. Motion passed.

Treasurer's report: Johnson notified Bulinski that our previous balance was \$11,118.91; \$250.00 cash was deposited. A check for \$135.20 was written to the Library for *Sumpter Valley RR* books. Current balance: \$11,233.71.

Old Business:

- **Pop Machine:** Library staff still does not have a quote on repairing the pop machine. We do not know the full extent of costs vs. income, although it was a fund raiser for the FOL. Pearson wants the space for library storage. The staff fridge was taken away. No decision was made to have the FOL involved with a new pop machine.
- **FY 13/14 Budget:** Stokes distributed draft budget spread sheets. He recommended keeping a minimum balance of \$1,000.00 in our treasury. Our goal is to have a budget ready to present to the FOL General Meeting at the book sale preview. Need to include snow machine rental costs during the summer reading festival. Is the Literacy Coalition an FOL expense? Copies of the draft budget will be given to Nancy Johnson and Kirsten Badger. Further study is needed.
- **Big Read grant:** No word received on it yet.
- **Wallspace art:** Haines has selected photos. Haines needs five to seven larger photos for their meeting room. FOL will provide about \$150 toward this.
- **Volunteer Appreciation:** After discussion on size of gift certificates it was decided to continue to have them be \$20.00. They will be given to Friends and volunteers rather than mailing them. Bulinski will follow up with Candy Arledge regarding volunteer recognition.
 - Gift certificates for book sale workers will be given out before or during the book sale.
 - Gift certificates will be given to those volunteers who work during the year but not at the book sale itself. Will be given out at book sale.
 - Free FOL memberships will be based on hours worked in a FY.
 - Appreciation party will be on Feb. 14 every other year. Next one will be 2014.
 - Pearson moved to formally welcome non-dues paying volunteers as FOL members through FY 13/14. Arledge will prepare thank you notes with a book mark for them. Williams seconded motion. Motion passed.

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- **Blue baskets:** They need ownership labels before being put into use. Pearson moved that FOL pay for ownership decals. Williams will check with Nehi company regarding our options and costs. Two decals are need for each of 12 baskets. Should read "For Library Use Only."

New Business:

- **By-Laws:** Our current by-laws are for the Library Foundation and call for seven to twelve board members with one member being from the Library staff. Technically the Friends are a Foundation subcommittee. Bulinski recommended that we write our own by-laws and have them approved by the Foundation. She will contact Damien Yevasi, the Foundation president. Bulinski moved that all FOL Board members receive an electronic copy of the Library Foundation by-laws. The Board will create a draft proposal of by-laws for the Friends. Williams seconded the motion, and it passed.

N.B.: Meeting change: Our next meeting will be Thursday, May 16, 2013, at 3:30 PM.

The meeting was adjourned at 5:00 PM.

Respectfully submitted by

Julianne Williams

Secretary