

# Friends of Baker County Library

## Regular Meeting - Minutes

January 21, 2015

Baker County Public Library, Archive Room

**Present:** Kata **Bulinski**, Jen **Albright**, Nancy **Johnson**, Barbara **Prowell**, Diana **Pearson**, Perry **Stokes**, Julianne **Williams**.

Pres. Bulinski called the meeting to order at 3:35 PM.

**Minutes:** Albright has a new email address: albright.jenny@gmail.com. November minutes were accepted as read by Williams.

**Treasurer's Report:** As of 12/31/14 our balance is **\$14,936.24**. This does not include income from the December book sale. Johnson requested more detailed information on income and expenses. We need a better tracking sheet for book sales income so we know amounts for book sales, memberships, raffle tickets, etc.

### Old Business:

- Volunteer Fair: The date of Feb. 14 is not feasible. Pearson noted there have been volunteer fairs in the past held at a school. She wants us to find out who ran past fairs and why they stopped being held. Jen Albright offered to contact the Chamber of Commerce about them. Issue was tabled for future discussion.
- December Book Sale income and comments:
  - Silent auction income: \$136.00
  - Book sales: \$804.95
  - Raffle income: unknown as some tickets were free.
  - Credit/debit card use: \$185.22
  - **Total from book sale: \$1,126.17**
  - More detailed sign-up sheets and info listing duties are needed.
  - A book sale supervisor checking volunteers' work at set-up would be useful. Better training of volunteers would help, as would a to-do checklist.
  - Book sale pricing: Pearson stated there was confusion about book sale prices. She wants book sale and book store prices to be coordinated. She requested that we decide today about this for the book store. She wants more help after the book sale on tallying sales, etc. Wants more written procedures. She suggested having a book sale chairperson or perhaps two people. She suggested Barbara Haynes as one of them.
  - Price changes for BOOK STORE [taken from Jen Albright's notes] were not voted on by the Board, but were proposed by Pearson with no objection:
    - Adult books: Hardback=\$1.50; Large paperbacks=\$1.50; Small paperbacks=\$.50
    - Children's books: Hardback and large paperbacks=\$1.50; Small paperbacks=\$.50; flat paperbacks, pamphlets, board books=\$.25

# Friends of Baker County Library

## Regular Meeting - Minutes

January 21, 2015

Baker County Public Library, Archive Room

- Audiovisual materials: DVDs \$2.00; HS & CDs=\$.50 or 5 for \$2.00; LPs=\$1.00
- Priced as marked: special items with prices inserted.
- Williams suggested pushing book sale forward a week to allow more time to organize it. However, that misses the Festival of Trees date. She also suggested advertising by email and newspapers that the signup sheets will be at the circ desk for only a limited number of days (7) and then using phone calls to fill in empty slots after that date. This time more than one person signed up for the same time slot because the sheets were late at the circ desk. She would like to have another silent auction, this time in the meeting room using less expensive books. Some people didn't see the auction books in the 'fish tank' display case.

### **New Business:**

- Stokes asked if someone could take dictation of a letter for a visually impaired person. Williams volunteered.
- Fairy gardens: The Friends are unclear about what the Children's Librarian is requesting funds for. More information is needed before allocating funds. Issue was tabled.

The meeting was adjourned at 5:05 and Stokes and part of the Board departed. Pearson objected, stating that she had an urgent agenda item that she needed a decision on today. Bulinski reopened the meeting.

- Scholastic Book Fair: Pearson asked if the Friends would man the Literacy Coalition's book fair proposed for April. She would like Barbara Haynes to call Friends volunteers to run this book sale. Bulinski stated that the Friends had so objection to Pearson calling Barbara Haynes as an individual volunteer, but that the Friends are not prepared to partner this event with the information provided. Tabled for further discussion in February.

Final adjournment, approximately 5:15 PM.

**Our next meeting is Wednesday, February 18, 2015, at 3:30 PM.**

Respectfully submitted by

*Julianne Williams*  
Secretary